



# Smithsonian

*Archives of American Art*

## A Finding Aid to the San Francisco Art Dealers Association Records, 1974-2001, in the Archives of American Art

Ricky Gomez

The processing of this collection received Federal support from the Smithsonian Collections Care and Preservation Fund, administered by the National Collections Program and the Smithsonian Collections Advisory Committee.

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Archives of American Art  
750 9th Street, NW  
Victor Building, Suite 2200  
Washington, D.C. 20001  
<https://www.aaa.si.edu/services/questions>  
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## Collection Overview

<b>Repository:</b>	Archives of American Art
<b>Title:</b>	San Francisco Art Dealers Association records
<b>Date:</b>	1974-2001
<b>Identifier:</b>	AAA.sanfrana
<b>Creator:</b>	San Francisco Art Dealers Association
<b>Extent:</b>	4.2 Linear feet
<b>Language:</b>	English .
<b>Summary:</b>	The records of the San Francisco Art Dealers Association measure 4.2 linear feet and date from 1974 to 2001. The records document the history of the association through administrative files, correspondence, financial records, general files, exhibition and event files, and printed material.

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## Administrative Information

### Acquisition Information

Donated 2002 by the San Francisco Art Dealers Association via Cathy Whittington, secretary.

### Processing Information

The collection was processed, and a finding aid prepared by Ricky Gomez in 2022.

### Preferred Citation

San Francisco Art Dealers Association records, 1974-2001. Archives of American Art, Smithsonian Institution.

### Restrictions

This collection is open for research. Access to original papers requires an appointment and is limited to the Archives' Washington, D.C. Research Center. Researchers interested in accessing audiovisual recordings in this collection must use access copies. Contact Reference Services for more information.

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## Biographical / Historical

The San Francisco Art Dealers Association was established in 1972 to promote the activities of artists and galleries in the San Francisco area, and counted as its members many of the leading art dealers of the day. From its founding, the association held educational programs and art focused activities. In the late 1970s the organization developed the idea of an annual exhibition in which area galleries introduced the work of emerging artists in the Bay Area. Titled "Introductions" these exhibitions launched artists with many different styles, themes, and artistic backgrounds into the gallery world.

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## Scope and Contents

The records of the San Francisco Art Dealers Association measure 4.2 linear feet and date from 1974 to 2001. The records document the history of the association through membership bylaws, board meeting minutes, insurance policies, and other administrative files; correspondence with artists and organizations; invoices, ledgers, and other financial records; general files consisting of correspondence, board meeting minutes, and some financial records; seminars, lectures, annual Introductions exhibitions, and other exhibition and event material, including sound and video recordings; and newsletters, brochures, and other printed material.

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## Arrangement

The collection is arranged into six series.

- Series 1: Administrative Files, 1987-2001 (0.5 linear feet; Box 1)
- Series 2: Correspondence, 1987-1998 (0.3 linear feet; Box 1)
- Series 3: Financial Records, 1989-2000 (0.2 linear feet; Box 1)
- Series 4: General Files, 1974, 1988-1994 (0.9 linear feet; Box 2)
- Series 5: Exhibition and Events Files, 1985-1998 (2.0 linear feet; Boxes 2-4)
- Series 6: Printed Material, 1989-2001 (0.3 linear feet; Boxes 4-5)

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Types of Materials:

Sound recordings

Video recordings

Functions:

Professional associations -- California -- San Francisco

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## Container Listing

### Series 1: Administrative Files, 1987-2001

#### *0.5 Linear feet (Box 1)*

Scope and Contents: Administrative materials consist of membership related documents such as ballots, bylaws, and letters of recommendation. Also included are board meeting minutes, advertisement agreements with magazines, insurance policies, and press lists.

Box 1, Folder 1	Membership Ballots, 1997
Box 1, Folder 2	Membership Dues, 1990-1992
Box 1, Folder 3	Membership General Meeting Minutes, 1997
Box 1, Folder 4	Membership By-Laws, 1990
Box 1, Folder 5	Membership Letters of Recommendation, 1994-1997
Box 1, Folder 6	Membership Lists, 1991, 1994
Box 1, Folder 7	Membership Statement of Purpose, undated
Box 1, Folder 8	Advertising, 1991-1997
Box 1, Folder 9	Artist Lists, 1990, 1996
Box 1, Folder 10	Art Fair Survey, 1995, 1997
Box 1, Folder 11-14	Board Meeting Minutes, 1989-1997
Box 1, Folder 15	Insurance, 1989-1997
Box 1, Folder 16	Press Lists, 1994
Box 1, Folder 17	Programming, 1997
Box 1, Folder 18-19	San Francisco Visitors and Convention Bureau, 1994-1996
Box 1, Folder 20	"USART" Booth, 1993
Box 1, Folder 21	Special Events, 1993
Box 1, Folder 23	Slides, Gallery Names, undated
Box 1, Folder 24	Negatives, Miscellaneous Events, 1989

Box 1, Folder 25	Miscellaneous Photographs, 2001
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Box 1, Folder 26	Miscellaneous, 1987-1989
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## Series 2: Correspondence, 1987-1998

### 0.3 Linear feet (Box 1)

Scope and Contents: Correspondence consists of letters between the association and artists and other organizations in regards to memberships, special events such as seminars and lectures, and the annual Introductions art fair and exhibition.

Box 1, Folder 27 Correspondence, 1987

Box 1, Folder 28-30 Correspondence, 1988-1989

Box 1, Folder 31 Correspondence, 1996

Box 1, Folder 32 Correspondence, 1997

Box 1, Folder 33 Correspondence, 1998

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## Series 3: Financial Records, 1989-2000

### 0.2 Linear feet (Box 1)

Scope and Contents: Financial records consist of treasury reports, membership dues, invoices, one unbound ledger binder, and tax statements.

Box 1, Folder 34 Check & Deposit Slips, 1997-1998

Box 1, Folder 35 Donations, 1989-1997

Box 1, Folder 36-38 Invoices, 1990-1999

Box 1, Folder 39 Ledger, 1990-2000

Box 1, Folder 40 Membership Dues, 1989

Box 1, Folder 41 Supplies and Rentals, undated

Box 1, Folder 42 Tax Returns, 1992-1999

Box 1, Folder 43 Treasurer Reports, 1989

Box 1, Folder 44 Miscellaneous, 1988-1989

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## Series 4: General Files, 1974, 1988-1994

### *0.9 Linear feet (Box 2)*

Scope and Contents: General files consist of a mix of correspondence, administrative records, and financial records for the association that were arranged in folders by year and were kept separate from the materials that make up the other series.

Arrangement: Series is arranged in its original chronological order.

Box 2, Folder 1-2      General Files, 1974, 1988-1990

Box 2, Folder 3-6      General Files, 1991

Box 2, Folder 7-10      General Files, 1992

Box 2, Folder 11-15      General Files, 1993

Box 2, Folder 16-17      General Files, 1994

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## Series 5: Exhibition and Event Files, 1985-1998

*2 Linear feet (Boxes 2-4)*

Scope and Contents: Exhibitions and events documented here include lectures and seminars organized by the association. The series also includes files related to the annual Introductions art fair and exhibition, featuring contributions from association members. Materials include video recordings from one of the Introductions exhibitions and sound recordings of lectures and seminars.

Box 2, Folder 18	Art in the Park, 1989
Box 2, Folder 19	Oakland Museum Space Rental, 1989
Box 2, Folder 20	"Issues of Contemporary Art" Seminar, 1990
Box 2, Folder 21	Triton Art Fair, 1996
Box 2, Folder 22	First Thursdays, 1996, 1998
Box 3, Folder 1, Item 1	"Collecting on the Edge", 1995 July 19 1 Sound cassette
Box 3, Folder 1, Item 2	"Seeking Exposure" Panel, 1995 July 12 1 Sound cassette
Box 3, Folder 1, Item 3	"Criticism Panel Discussion", 1997 July 23 1 Sound cassette
Box 3, Folder 2	Introductions, Bus Tour Information, 1985-1989
Box 3, Folder 3	Introductions 87, Correspondence, 1987
	Introductions 88
Box 3, Folder 4-7	Correspondence, 1988
Box 3, Folder 8	Publicity, 1988
Box 3, Folder 9-10	Miscellaneous, 1988
	Introductions 89 & 90
Box 3, Folder 11-13	Press, 1989-1990
Box 3, Folder 14	Hotel Information, 1989
Box 3, Folder 15	Seminar Ticket Sales, 1989-1990
Box 3, Folder 16	Correspondence, 1989-1990

Box 3, Folder 17	Advertising Report, 1989
Box 3, Folder 18	Brochure Packet, 1990
Box 3, Folder 19	Participant Display Ads, 1990
Box 3, Folder 20	Resumes, 1990
Box 3, Folder 21	Fed Ex Bills, 1990
Box 3, Folder 22	Introductions 91, 1991
Box 3, Folder 24	Introductions 92, 1992
	Introductions 93
Box 3, Folder 25	Seminar Series, 1993 2 Videocassettes (VHS)
Box 4, Folder 1	Publicity, 1993
Box 4, Folder 2	Introductions 94, 1994
	Introductions 95
Box 4, Folder 3-5	Brochure Brackets, 1995
Box 4, Folder 6	Publicity, 1995
	Introductions 96
Box 4, Folder 7	Correspondence, 1996
Box 4, Folder 8	Advertising, 1996
Box 4, Folder 9	Feedback, 1996
Box 4, Folder 10	Brochure, 1996
Box 4, Folder 11	Downtown Window Displays, 1996
Box 4, Folder 12	Events, 1996
Box 4, Folder 13	Gallery/Artist File, 1996
Box 4, Folder 14	Group Exhibition, 1996
Box 4, Folder 15	Seminars, 1996

Box 4, Folder 16	Artists, Advertising, and Collectors' Lists, 1996-1997
Box 4, Folder 17	Financial Material, 1996
Box 4, Folder 18	Press File, 1996
Box 4, Folder 19-20	Publicity, 1996
Introductions 97	
Box 4, Folder 21	Correspondence, 1997
Box 4, Folder 22	Feedback, 1997
Box 4, Folder 23	Budget, 1996-1997
Box 4, Folder 24	Donations, 1997
Box 4, Folder 25	Advertising, 1996-1997
Box 4, Folder 26	Directives From '96 Chairs, 1996
Box 4, Folder 27	Non-Profit Participants, 1997
Box 4, Folder 28	Brochure Design, 1997
Box 4, Folder 29	Meetings at SFAI, 1997
Box 4, Folder 30	Open House, 1997
Box 4, Folder 31	Party Slide Show, 1997
Box 4, Folder 32	Party, 1997
Box 4, Folder 33	Artwork Labels, undated
Box 4, Folder 34	Seminars, 1996-1997
Box 4, Folder 35	Window Displays, 1997
Box 4, Folder 36	Vital Information Sheets, 1997
Box 4, Folder 37	Ticket Order Forms, 1997
Box 4, Folder 38	Press File, 1997
Box 4, Folder 39	Publicity, 1997

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## Series 6: Printed Material, 1989-2001

### *0.3 Linear feet (Boxes 4-5)*

Scope and Contents: Printed material consists of some exhibition catalogs, newsletters, and brochures for the annual Introductions art fair and exhibitions.

Box 4, Folder 40      Brochures, 1996-2001

Box 4, Folder 41      Directory, 2000

Box 5, Folder 1      Newsletters, 1996

Box 5, Folder 2      Performing Arts Services - "Center Voice" Calendar, 1989

Box 5, Folder 3-4      San Francisco Convention and Visitors Bureau Catalogs, 1989

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