



Smithsonian

*National Museum of American History Kenneth E. Behring Center*

## Guide to the Warshaw Collection of Business Americana Subject Categories: Employment

NMAH.AC.0060.S01.01.Employment

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## Collection Overview

<b>Repository:</b>	Archives Center, National Museum of American History
<b>Title:</b>	Warshaw Collection of Business Americana Subject Categories: Employment
<b>Date:</b>	1855-1960
<b>Identifier:</b>	NMAH.AC.0060.S01.01.Employment
<b>Creator:</b>	Warshaw, Isadore, 1900-1969
<b>Extent:</b>	0.29 Cubic feet (consisting of .5 box, 1 folder, 2 oversize folders.)
<b>Language:</b>	English .
<b>Summary:</b>	A New York bookseller, Warshaw assembled this collection over nearly fifty years. The <i>Warshaw Collection of Business Americana: Employment</i> forms part of the Warshaw Collection of Business Americana, Subseries 1.1: Subject Categories. The Subject Categories subseries is divided into 470 subject categories based on those created by Mr. Warshaw. These subject categories include topical subjects, types or forms of material, people, organizations, historical events, and other categories. An overview to the entire Warshaw collection is available here: <a href="#">Warshaw Collection of Business Americana</a>

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## Administrative Information

### Acquisition Information

Employment is a portion of the Business Ephemera Series of the Warshaw Collection of Business Americana, Accession AC0060 purchased from Isadore Warshaw in 1967. Warshaw continued to accumulate similar material until his death, which was donated in 1971 by his widow, Augusta. For a period after acquisition, related materials from other sources (of mixed provenance) were added to the collection so there may be content produced or published after Warshaw's death in 1969. This practice has since ceased.

### Materials in the Archives Center

Archives Center Collection of Business Americana (AC0404)

### Forms Part Of

Forms part of the [Warshaw Collection of Business Americana](#) .

- [Series 1: Business Ephemera](#)
- [Series 2: Other Collection Divisions](#)
- [Series 3: Isadore Warshaw Personal Papers](#)
- [Series 4: Photographic Reference Material](#)

### Processing Information

Oversize material is unprocessed.

## Processing Information

In 2016, with funding provided by the Smithsonian Institution's Collections Care and Preservation Fund, the Archives Center at the National Museum of American History implemented the use of minimal level processing standards to increase information about and facilitate access to more of our collections. A large portion of stored material from the original acquisition received minimal level processing, which resulted in additions to this Subject category. This effort included basic arrangement and replacement of non-archival housing for long-term stability, but staples and other fasteners have not all been removed. Revisions to the encoded finding aid were made to reflect the added content in context to the previously processed material.

Minimal level processing and enhancement of the machine-readable finding aid completed by Nicole Blechynden, September 2017.

## Preferred Citation

Warshaw Collection of Business Americana Subject Categories: Employment, Archives Center, National Museum of American History, Smithsonian Institution

## Restrictions

Collection is open for research. Some items may be restricted due to fragile condition.

## Conditions Governing Use

Collection items available for reproduction, but the Archives Center makes no guarantees concerning copyright restrictions. Other intellectual property rights may apply. Archives Center cost-recovery and use fees may apply when requesting reproductions.

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## Scope and Contents

This material consists primarily of bills/receipts, scattered correspondence on letterhead stationery, printed advertisements, business cards, applicant cards, personal reports, job applications, certificates, fee scales, circulars and pamphlets from businesses offering employment services. Most of the companies are employment agencies. There are also ladies guide and chaperon bureaus, married couples placement services, foreign teachers agencies, student career programs and ticket agencies offering trips to and from Europe.

The employment agencies supplied employers with help for all kinds of occupations including machine workers, stenographers, bookkeepers, cashiers, chefs, cooks, waiters, chambermaids, coachmen, seamstresses, elevator men, iron workers, office boys, shipping clerks, collectors, salesmen, painters, porters and farm-hands. A few of the agencies specialized in just female or student workers. Most tended to be a general employment service and often advertised reliable help in the shortest time possible.

There are a number of publications among these materials including career guides, pamphlets published by the U. S. Department of Labor and some general pamphlets relating to employment. The career guides cover topics such as opportunities for service men in the retail trade, careers for men and women in security and suggestions for students entering the work force.

Pamphlets published by the Women's Bureau of the U. S. Department of Labor examines a number of female workers' concerns. Such labor issues include abolishing discrimination against married women, changes in female occupations during war, old age insurance for household workers, the future of women workers, suggestions for women in professional occupations and differentials in pay for women.

Included among the general publications are three copies of the periodical "Employer and Employed," published quarterly by the Association for the Promotion of Profit Sharing in Boston, Massachusetts. There also are materials which discuss social security.

The bulk of the material is late nineteenth and early twentieth century. Materials are organized by type. Folders one through five contain information from employment agencies. Folders six through ten include general materials relating to employment and folders eleven through seventeen are publications.

For more material on labor issues see the subject category "labor" in the vertical document boxes.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Employment  
Labor

### Types of Materials:

Business ephemera  
Ephemera

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## Container Listing

### Business Records, Marketing Material, and Other, 1855-1960

#### Subseries 1: Employment Agencies

Box 1, Folder 1	Boston, Massachusetts and New England
Box 1, Folder 2	Chicago, Illinois
Box 1, Folder 3	New York, New York
Box 1, Folder 4	Philadelphia, Pennsylvania
Box 1, Folder 5	Miscellaneous Locations

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#### Subseries 2: Materials Relating to Employment

Box 1, Folder 6	Job Applications, Certificates and Personal Reports
Box 1, Folder 7	Materials Relating to Social Security
Box 1, Folder 8	Correspondence in reference to employment

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#### Subseries 3: Miscellaneous Materials

Box 1, Folder 9	General Images
Box 1, Folder 10	Miscellaneous

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#### Subseries 4: Related Publications

Box 1, Folder 11-12	Career Guides
Box 1, Folder 13	Employer and Employed, April-October 1945
Box 1, Folder 14-17	Publications from the Women's Bureau of the U.S. Department of Labor
Box SUPP 12, Folder 10	Correspondence and Wage Circular, 1855-1907
Oversize 20, Folder 3	Employment

Oversize 99, Folder 3    Employment

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