



Smithsonian  
*National Museum of American History*  
*Kenneth E. Behring Center*

## Guide to the Warsaw Collection of Business Americana Subject Categories: Manpower

NMAH.AC.0060.S01.01.Manpower

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# Table of Contents

Collection Overview .....	1
Administrative Information .....	1
Scope and Contents.....	2
Names and Subjects .....	2
Container Listing .....	3
Subseries : Corporate Documents and Training Materials, 1944-1967.....	3

## Collection Overview

<b>Repository:</b>	Archives Center, National Museum of American History
<b>Title:</b>	Warshaw Collection of Business Americana Subject Categories: Manpower
<b>Identifier:</b>	NMAH.AC.0060.S01.01.Manpower
<b>Date:</b>	1944-1967
<b>Extent:</b>	0.23 Cubic feet (consisting of .5 box.)
<b>Creator:</b>	Warshaw, Isadore, 1900-1969
<b>Language:</b>	English .
<b>Summary:</b>	A New York bookseller, Warshaw assembled this collection over nearly fifty years. The <i>Warshaw Collection of Business Americana: Manpower</i> forms part of the Warshaw Collection of Business Americana, Subseries 1.1: Subject Categories. The Subject Categories subseries is divided into 470 subject categories based on those created by Mr. Warshaw. These subject categories include topical subjects, types or forms of material, people, organizations, historical events, and other categories. An overview to the entire Warshaw collection is available here: <a href="#">Warshaw Collection of Business Americana</a>

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## Administrative Information

### Acquisition Information

Manpower is a portion of the Business Ephemera Series of the Warshaw Collection of Business Americana, Accession AC0060 purchased from Isadore Warshaw in 1967. Warshaw continued to accumulate similar material until his death, which was donated in 1971 by his widow, Augusta. For a period after acquisition, related materials from other sources (of mixed provenance) were added to the collection so there may be content produced or published after Warshaw's death in 1969. This practice has since ceased.

### Materials in the Archives Center

Archives Center Collection of Business Americana (AC0404)

### Forms Part Of

Forms part of the [Warshaw Collection of Business Americana](#).

- [Series 1: Business Ephemera](#)
- [Series 2: Other Collection Divisions](#)
- [Series 3: Isadore Warshaw Personal Papers](#)
- [Series 4: Photographic Reference Material](#)

## Preferred Citation

Warshaw Collection of Business Americana Subject Category: Manpower, Archives Center,  
National Museum of American History, Smithsonian Institution

## Restrictions

Collection is open for research. Some items may be restricted due to fragile condition.

## Conditions Governing Use

Collection items available for reproduction, but the Archives Center makes no guarantees concerning copyright restrictions. Other intellectual property rights may apply. Archives Center cost-recovery and use fees may apply when requesting reproductions.

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## Scope and Contents

This subject category- Manpower- contains information created by Manpower, Inc. which was founded in 1948 in Milwaukee, Wisconsin by attorneys Elmer Winter and Aaron Scheinfeld. It was established to support training and education for workers. Folder one contains a printed advertisement, telephone directory information and a form. Folder two includes the White Glove Training Manuals; materials created for working women; with topics relating to temporary office work, adapting to office routine, telephone technique, shortcuts in typing and dictation, office procedures, beauty, wardrobe and personal grooming. There are also a few White Glove forms created for training purposes.

The remainder of the materials covers the New York State Department of Labor relating to on the job training, the Manpower Development and Training Act, automation, plus the United States Department of Labor, and other organizations.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Manpower

Types of Materials:

Business ephemera  
Ephemera

## Container Listing

### Corporate Documents and Training Materials, 1944-1967

#### Manpower, Inc., 1964-1966

Box 1, Folder 1            White Glove Forms, 1964 and 1965

Box 1                      White Glove Training Manuals, 1966

Box 1                      General Information, 1966

#### New York State Department of Labor, circa 1960s, undated

Box 1                      Fact Sheet about the U.S. Employment Service presented to correct the distortions, misrepresentations and statements based on false assumptions which appeared in the October 1964 issue of the Reader's Digest, undated

Box 1                      Automation: Boon or Bogeyman....What the Experts Say About a Complex Problem, undated

Box 1                      Department of Labor Brochures, undated

#### United States Department of Labor, 1944- 1966

Box 1                      Women's Bureau, A Preview as to Women Workers in Transition From War to Peace, 1944 March

Box 1                      Seminar on Manpower Policy and Program; Automation, Skill and Manpower Predictions, 1952

Box 1                      Manpower Challenge ....., 1960s

Box 1                      A Summary of the Manpower Development and Training Act of 1962, As Amended, 1965 December

Box 1                      Manpower Report, 1963 July

Box 1                      Manpower Research, 1963 November

Box 1                      Vocational Education and Manpower Needs, 1964

Box 1                      Manpower Report, 1965 July

- Box 1                    Manpower Research, 1966 July
- Box 1                    Manpower Planning and Control, 1966 August-September
- Box 1                    Manpower Research, 1966 September
- Box 1                    Paper, The Next 20 years in Manpower by Arthur M. Ross, Commissioner of Labor Statistics, U. S. Department of Labor, 1966 October 6
- Box 1                    Highlights From the 1966 Manpower Report, 1966

#### Other Organizations, 1967

- Box 1                    American Management Association, 1967
- Box 1                    Bureau of Industrial Relations, Graduate School of Business Administration, University of Michigan, 1967

*[Return to Table of Contents](#)*