Guide to the Mergenthaler Linotype Company Records

NMAH.AC.0666
Alison Oswald
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Collection Overview

Repository: Archives Center, National Museum of American History
Title: Mergenthaler Linotype Company Records
Identifier: NMAH.AC.0666
Date: 1886-1997
Extent: 108 Cubic feet (257 boxes, 1 map-folder)
Creator: Mergenthaler Linotype Co.
Language: The collection is primarily in English, but multiple languages are present.
Summary: These records document primarily the history of typeface development at the Mergenthaler Linotype Company of Baltimore, Maryland. The company supplied most of the typesetting machines used in the printing industry, both in America and worldwide. As changing technology ended the usefulness of the linotype machine the company pioneered new computer-driven, photo typesetting machines.

Administrative Information

Acquisition Information

Separated Materials
The Division of Culture and the Arts holds objects related to the Mergenthaler Linotype Company that include books, models, linofilm system, matrices, typecasting and typesetting machine, reports, and letters.

See accessions: 1981.1011; GA.22989; GA.22952; GA.22984; GA.22948; GA.22951; 22949; GA.22953; ZZ.RSN85692F20; GA.24877; GA.23057; GA.24582; 1979.0372.1; GA.22988; GA.22950; GA.17070; GA.22947; GA.22959; GA.22961; GA.22986; GA.22987; GA.22955.

Related Materials
Materials at the Smithsonian Institution
Archives Center, National Museum of American History
Warshaw Collection of Business Americana, Series: Printing and Printers
Smithsonian Institution Archives
Presentation of Mergenthaler Linotype Machine to the National Museum of History and Technology, now known as the National Museum of American History. (SIA Acc. 11-008 [OPA-1521])

**Smithsonian Trade Literature Collection**

Mergenthaler Linotype Company catalogs

**National Postal Museum**


**Smithsonian American Art Museums**

Ottmar Mergenthaler, sculpture, 1908. See IAS 08650110.

**National Portrait Gallery**

Ottmar Mergenthaler, sculpture, 1908. See NPG.79.77.

**National Museum of African American History and Culture**


**Materials at Other Organizations**

**University of Delaware Library, Special Collections Department**

Mergenthaler Linotype Collection, 1881-1954

Eight linear feet of materials including letters, legal papers, and patents. The collection represents only a limited portion of the company's history.

**University of Kentucky Special Collections Research Center**

Chauncey Hawley Griffith papers, 1903-1969, undated

Primarily of manuscript correspondence, drawings, and proofs that document typefaces designed and developed by Chauncey Hawley Griffith, William Addison Dwiggins, and Rudolph Ruzicka for the Mergenthaler Linotype Company in the early- to mid-twentieth century.

**Syracuse University Libraries, Special Collections Research Center**

William Addison Dwiggins Collection, 1927

Typewritten manuscript for an essay written by Dwiggins and related correspondence.

**University of Maryland, Special Collections**

William Addison Dwiggins Collection, 1902-1990

Includes over 130 volumes and over 30 pieces of ephemera documenting Dwiggins's design career, as well as works written about him.

**New York Public Library, Manuscripts and Archives Division**

Paul A. Bennett papers, 1925-1966
Personal and professional correspondence, research materials, typescripts of writings, and other papers relating to Bennett's career in advertising and his work with the Typophiles. Includes material relating to the Chap Book series, published by the Typophiles.

Processing Information
The collection was processed by Alison Oswald, archivist, 2018.

Preferred Citation

Restrictions
Collection is open for research.
Social Security numbers are present and have been rendered unreadable and redacted. Researchers may use the photocopies in the collection.

Conditions Governing Use
Collection items available for reproduction, but the Archives Center makes no guarantees concerning copyright restrictions. Other intellectual property rights may apply. Archives Center cost-recovery and use fees may apply when requesting reproductions.

Accruals
Approximately .75 cubic foot of material relating to the Mergenthaler Linotype Company was donated by Lawrence Feller, May 24, 2013.

Biographical
Ottmar Mergenthaler (born May 11, 1854 in Hachtel (today: Bad Mergentheim), Kingdom of Württemberg; died October 28, 1899 in Baltimore, MD) was part of a large wave of German immigrants who sailed to the United States and settled in Baltimore between 1861 and 1910. He arrived in 1872, at eighteen years of age, and started working for his step-cousin August Hahl, who ran a workshop for electrical equipment and patent models. It was during Mergenthaler's time in Hahl's workshop that he first discovered his true passion: print technology. In 1885, thirteen years after landing in the United States, Mergenthaler was awarded a patent for a typesetting machine that eventually became known as the Linotype. The invention was the result of a decade of intense engagement with mechanized typesetting machines and the surrounding literature. The Linotype represented a major milestone in the history of printing, and, by extension, the larger history of Mergenthaler's time. His invention revolutionized the printing industry, making it possible to print faster and more efficiently than ever before. Ultimately, Mergenthaler's Linotype opened a new chapter in the history of mass communication and determined the path of the printing industry for the next century.

Mergenthaler Linotype Company was founded in the United States in 1886 to market the Linotype machine invented by Ottmar Mergenthaler.

Source

Scope and Contents

The collection documents the development of typefaces and contains some company business records, including reports, memoranda, correspondence, marketing materials, and other business papers; and typeface examples.

Arrangement

The collection is arranged into 13 series. The series level arrangement scheme was imposed during processing to facilitate a more usable order for the records. Several series documenting typeface were combined into a single series, Series 2: Typefaces.

In most instances, original folder titles were retained. In circumstances where there was no folder title, the processing archivist created one derived from the nature of the materials.

Series 1: Organizational Records, 1929-1997
Series 2: Office Files, 1908-1992
Series 3: Typefaces, 1904-1991
Subseries 3.1: Typefaces, 1923-1993
Subseries 3.2: Designers of Typeface, 1929-1987
Subseries 3.3: Technical Development of Typeface, 1933-1985
Subseries 3.4: Matrix Data for Typeface, 1923-1974
Subseries 3.5: Typographic Committee Meetings (Standards), 1984-1988
Series 4: Licensing Agreements, 1939-1988
Series 5: International Files, 1956-1989
Series 6: Correspondence and Inter-Office Memoranda, 1968-1994
Series 7: Variable Input Phototypesetter (VIP), 1970-1977
Series 8: Conferences, 1986-1993
Series 9: Executives' Records
Subseries 9.1: Brian Boyajian Files, 1989
Subseries 9.3: Jackson Burke Files, 1956-1961
Subseries 9.6: Karl Heidenreich Files, 1983
Subseries 9.7: Jürgen Krufcyzk Files, 1989-1990
Subseries 9.8: Franklin J. Lassman Files, 1984-1985
Subseries 9.9: Mike Parker Files, 1969-1981
Subseries 9.10: Ray Pell Files, 1982
Subseries 9.11: Günter Zorn Files, 1990-01-1990-12
Series 10: Sales Materials, 1886-1982
Series 11: Project Files, 1977-1987

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Linotype
Printing -- History
Printing -- Instruments
Printing industry
Printing machinery and supplies
Type designers
Typesetting
Typesetting machines

Types of Materials:
Brochures -- 20th century
Business records -- 20th century
Correspondence -- 20th century
Minutes -- 20th century
Type specimens
### Container Listing

**Series 1: Organizational Records, 1929-1997**

This series contains background materials documenting the history of the company, newspaper clippings, select company newsletters, select annual reports, employee information, photographs, and product literature. The employee information contains a telephone directory for Mergenthaler personnel, a retirement flyer, a brochure about the employee service award program, benefit information, and an Orientation Program Manual for the Plainview, New York and Wellsboro, Pennsylvania locations, 1977.

<table>
<thead>
<tr>
<th>Box 1, Folder 1</th>
<th>Historical background about the company and Ottmar Mergenthaler, 1932-1955</th>
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<tr>
<td>Box 1, Folder 2</td>
<td>Historical background about the company and Ottmar Mergenthaler, 1946-1984</td>
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<tr>
<td>Box 1, Folder 3</td>
<td>Historical background about the company and Ottmar Mergenthaler, 1956, 1970</td>
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<tr>
<td></td>
<td>Includes examples of 6 point matrix.</td>
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<td>Box 1, Folder 4</td>
<td>Historical background about the company and Ottmar Mergenthaler, 1929-1940</td>
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<tr>
<td>Box 1, Folder 1A</td>
<td>History of Ottmar Mergenthaler by Carl Schlesinger, 1988</td>
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<tr>
<td>Box 1, Folder 6</td>
<td>Invention of the Linotype, 1886, 1959-1989</td>
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<tr>
<td>Box 1, Folder 7</td>
<td>Linotype Typography History, 1982</td>
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<tr>
<td>Box 153, Folder 1</td>
<td>Mergenthaler Linotype Company, annual reports, 1943-1949</td>
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<tr>
<td>Box 153, Folder 2</td>
<td>Mergenthaler Linotype Company, annual reports, 1950-1959</td>
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<td>Box 153, Folder 3</td>
<td>Mergenthaler Linotype Company, annual reports, 1960-1962</td>
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<td>Box 153, Folder 4</td>
<td>Mergenthaler Linotype Company, annual reports, 1986-1988</td>
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<td>Box 153, Folder 5</td>
<td>Linotype-Hell Corporation, annual reports, 1993, 1995</td>
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<td>Box 153, Folder 6</td>
<td>Allied Corporation, annual report, 1983</td>
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<td>Box 153, Folder 7</td>
<td>Electric Autolite Company, annual report, 1962</td>
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<td>Box 153, Folder 8</td>
<td>Eltra Corporation, annual reports, 1963-1966; 1970-1971</td>
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<td>Box 153, Folder 9</td>
<td><em>The Connection</em>, 1991</td>
</tr>
</tbody>
</table>
Map-folder 1  

*Key Taps*, 1932-09-28

Box 153, Folder 10  

*Lino News*, 1979

Box 154, Folder 1  

*Linotype Connection*, 1986-1990

Box 254, Folder 6  

*Linotype Express*, 1987

Map-folder 1  

*Linotype News*, 1930-04

Map-folder 1  

*Linotype News Special Edition*, 1936-08

*3 Copies*

Box 154, Folder 2  

*Linotype News*, 1966

Box 154, Folder 3  

*Lino Talk*, 1988-1990

Box 154, Folder 4  


Box 154, Folder 5  

*Lino Talk*, 1993-1994

Box 154, Folder 6  

*Lino Talk*, 1995-1997

Box 154, Folder 7  

Mergenthaler Advanced Systems Division, undated

Box 154, Folder 8  

*Mergenthaler News*, 1972

Box 154, Folder 9  

*Tradegossip Condensed*, 1977

Box 154, Folder 10  

Employee information, 1977, 1988, 1990

Box 154, Folder 11  

Newsclippings and press releases, 1961-1990

Box 154, Folder 12  

Photographs, 1978, undated

Images consist of black and white postcards depicting exterior views of Mergenthaler Linotype Company, interior views of the Linotype machine rooms (circa 1900s), a meeting (1978), a transparency of a bust of Ottmar Mergenthaler (undated), and a photograph of the Tri-Service XC-142, a helicopter (undated).

Box 154, Folder 13  

Product literature (general), 1960s, 1994-1995

Box 154, Folder 14  

Linofilm product literature, 1954, 1957
Box 154, Folder 15  History of Type (James O. Clephane), 1903, 1941
Box 154, Folder 16  History of Type (Twain Page Typesetter), undated
Box 154, Folder 17  Origins of Typeface (Linn Boyd Benton), [1979?]
Box 168, Folder 3  Technical Division photographs, 1937
Box 168, Folder 4  Mergenthaler 100th Anniversary, 1953-1954
Box 168, Folder 5  Mergenthaler Commemorative Stamp, 1953-1958
Box 254, Folder 6  Scientific American, 1894-01-13
Box 169, Folder 1  Plant information (Atlanta Agency), 1955
Box 169, Folder 2  Plant information (Boston Agency), 1956-1958
Box 169, Folder 3  Plant information (Canadian Linotype Limited), 1955
Box 169, Folder 4-5  Plant information (Chicago Agency), 1948-1966
Box 169, Folder 6  Plant information (Cleveland Agency), 1957-1960
Box 169, Folder 7  Plant information (Dallas Agency), 1957-1959
Box 170, Folder 1  Plant information (New York Agency), 1955-1966
Box 170, Folder 2  Plant information (San Francisco Agency), 1952-1967

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Series 2: Office Files, 1908-1992

This series consists primarily of correspondence, documentation about certain typefaces, and published materials.

There is correspondence with Chauncey H. Griffith (1879-1956), vice president of typographical development for the company. Griffith was responsible for designing many of the typefaces used in publications and he developed a font for Devanagri, an Indian dialect, and Excelsior (1931).

Correspondence with Rudolph Ruzicka (1883-1978), is also present in this series. Ruzicka was a consultant to the Mergenthaler and designed typefaces, working closely with Griffith.

Two files relate to William A. Dwiggins (1880-1956), a type designer and calligrapher who consulted with Mergenthaler beginning in 1929. Like Ruzicka, Dwiggins worked closely with Griffith.

Where known, correspondence with specific Mergenthaler staff or other individuals and/or organizations is noted. For example, Lorna Shanks, manager of typographic marketing.

The materials are arranged loosely alphabetically. Files about typefaces are arranged at the end of the series alphabetically. Researchers should consult Series 2: Typefaces for additional documentation and examples of typefaces developed by Mergenthaler.

Box 1, Folder 5 Accents and diacritical marks (report), 1927
Box 2, Folder 1 Accents, 1934-1943
Box 2, Folder 2 Accents, 1932-1945
Box 2, Folder 3 Accents, 1948
Box 2, Folder 4 John Adams Papers, 1957-1958
Box 2, Folder 5 Advertising, 1950-1953
Box 2, Folder 6 American Center for Design, Design statements, 1995
Box 2, Folder 7 American Type Founders Company (typeface agreement), 1961-1976
Box 2, Folder 8 Association for Font Information Interchange, The Register, 1992
Box 2, Folder 9-10 Association of Typographique Internationale, 1962-1969
Box 3, Folder 1 Association of Typographique Internationale, 1962-1969
Box 3, Folder 2-3 Association of Typographique Internationale, 1974-1978
Box 3, Folder 4 American Standards Association (standardization of Greek type fonts, 1953-1955
Box 3, Folder 5  Bauer alphabet, 1971; 1974

Box 4, Folder 1  A Brief History of Typesetting/Developing a Library for Photocomposition Equipment, 1978-1979

Box 4, Folder 2  A Brief History of Typesetting/Developing a Library for Photocomposition Equipment (drafts), 1978-1979

Box 4, Folder 3  A Brief History of Typesetting/Developing a Library for Photocomposition Equipment (drafts), 1979

Box 4, Folder 4  H.H. Bender Phonetic file/phonetic alphabet, 1935-1952


Box 249, Folder 1  Cappiello and Chabrowe, Inc., undated

Box 4, Folder 6  Gust Carlsson (Sweden), 1979

Box 5, Folder 1  V-I-P font (complaints), 1971-1974

Box 5, Folder 2  Cables, 1972-1973

Box 5, Folder 3  Correspondence, 1972

Box 5, Folder 4  Correspondence (Mergenthaler International), 1973-1975

Box 5, Folder 5  Correspondence (Mergenthaler International), 1976

Box 5, Folder 6  Correspondence (foreign miscellaneous), 1974-1976

Box 5, Folder 7  Correspondence, 1976-06-1976-09

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Box 6, Folder 2  Correspondence, 1978-03-1978-04

Box 6, Folder 3  Correspondence, 1978-10-1978-12

Box 6, Folder 4  Correspondence, 1979

Box 6, Folder 5  Correspondence (Agencies), 1972
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Box 7, Folder 3  Ceylon, government press, 1948-1956
Box 7, Folder 4  Champion paper article, 1981
Box 7, Folder 5  Cooper Union exhibit, 1979
Box 7, Folder 6-7  Oswald Cooper typefaces, 1931-1942
Box 8, Folder 1  Oswald Cooper typefaces, undated
Box 8, Folder 2  Correspondence (G. Barborka), relates to Sanskrit, 1936-1939
  Image(s)
  Includes The Lotus-Circle Messenger, a magazine for teachers and children (1935).
Box 8, Folder 3  Correspondence (G. Barborka), relates to Sanskrit, undated
Box 8, Folder 3A  Correspondence (Chauncey H. Griffith), 1930
Box 8, Folder 3B  Correspondence (Chauncey H. Griffith) relates to Caledonia development, 1939-1943
Box 8, Folder 4  Correspondence (W. Norman Brown), trip to India, undated
  Includes a 22 page typescript report from W. Norman Brown of 1948 detailing his trip and his observations about India titled "Some Aspects of India Today." Brown discusses politics, economics, and language.
Box 8, Folder 5  Correspondence (W. Norman Brown), relates to India, undated
Box 8, Folder 6  Correspondence (W. Norman Brown), relates to Horace I. Poleman of the Library of Congress, 1939-1941
Box 9, Folder 1  Correspondence (W. Norman Brown), 1935-1954
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Box 9, Folder 2  Correspondence (Matthew Carter), 1971-1977
Box 9, Folder 3  Correspondence (Central News Agency of China) relates to Chung-Chin Kao, 1944-1946
Box 9, Folder 4  Correspondence (Central News Agency of China) relates to patent applications for Chung-Chin Kao, 1943-1949

Includes photographs of Chung-Chin Kao's typewriter, 1953.

Box 9, Folder 5  Chung-Chin Kao (miscellaneous), 1946-1949

Box 9, Folder 6  Correspondence (Deberny and Peignot), 1945-1948

Box 10, Folder 1  Correspondence (Chauncey H. Griffith) relates to Devanagari script, 1931-1933

Box 10, Folder 2-3  Correspondence (Chauncey H. Griffith) relates to Devanagari script, 1934

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Box 10, Folder 6  Correspondence (Devanagari script), 1945-1949

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Box 11, Folder 1  Correspondence (Devanagari script), 1951-1956

Box 11, Folder 2  Correspondence (D. Stempel AG), 1974-1976

Box 11, Folder 3  Correspondence (Linotype-Paul Limited), 1973-1976

Box 130, Folder 1  Correspondence (Linotype Limited and Machinery), 1937-1952

Box 130, Folder 2  Correspondence (Linotype Limited and Machinery), 1948-1953

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Box 11, Folder 4  Correspondence (Joseph T. Mackey, Treasurer), 1908-1909

Box 11, Folder 5  Correspondence (Joseph T. Mackey, Treasurer), 1910
Box 11, Folder 6  Correspondence (Joseph T. Mackey, Treasurer), 1917
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Box 12, Folder 5  Correspondence (Lorna Shanks, manager of typographic marketing), 1975-1976
Box 12, Folder 6  Correspondence (Southworth-Anthoensen Press), 1936; 1942
Box 12, Folder 7  Correspondence (relates to Tamil), 1936; 1942
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Box 13, Folder 2  Correspondence (teletypesetter), 1951
Box 13, Folder 3  Correspondence (teletypesetter), 1956
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Box 14, Folder 1  Crocker First Institution, 1929
Box 14, Folder 2  Desktop Communications, 1991
Box 14, Folder 3  Desktop publishing logotype, 1991
Box 14, Folder 4  Digitized fonts (202 and 606), 1977-1982
Box 14, Folder 5  Dwiggins, William A., experiments with various fonts, 1942-1949
Box 14, Folder 6  Fairfield typeface medicum, 1949-1951; 1991
Box 14, Folder 7  Fairfield and Ruzicka (article), 1991
Box 14, Folder 8  Frutiger, Adrian. Speech at the New York Type Directors Club, 1987
Box 251, Folder 3  Govil, Hari Govind (patent for Hindu font), 1933-1934
Hari Govil (1899-1956) was founder and president of the India Society of America. Govil dedicated his life's work to designing and perfecting workable printing equipment for different the Hindi languages. Govil consulted and worked with the Mergenthaler Linotype Company to develop the Devanagari Linotype machine.
Box 16, Folder 8  License, U.O. Colson Company, 1968-1969
Box 16, Folder 9  License, Computer Composition, Inc., 1965-1966
Box 16, Folder 10 License, Diamond Press, 1969
Box 16, Folder 11 License, Graphic Composition, 1972
Box 16, Folder 12 License, Hawaii Newspaper Agency, 1969
Box 16, Folder 13 License, Headsines, Inc., 1970-1971
Box 16, Folder 14 License, Kingsport Press, Inc., 1975
Box 16, Folder 15 License, Logan Square Typographers, 1965-1967
Box 16, Folder 16 License, McKay Press, 1965
Box 16, Folder 17 License, J.D. Pearson, 1972
Box 16, Folder 18 License, Poole Brothers, 1965-1966
Box 16, Folder 19 License, Progressive Typographers, 1973-1975
Box 16, Folder 20 License, Quad Typographers, 1970
Box 16, Folder 21 License, H.G. Roebuck, 1972
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Box 16, Folder 24 Simoncini typeface Aster (agreement), 1972
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Box 252, Folder 7 Linofilm grids agreements, 1966-1967, 1976
Box 16, Folder 26 LCo typeface selection submission, 1990
Box 16, Folder 27 Linotron 505 grid complaints, 1970-1973
Box 16, Folder 28  Linotron 505 grid manufacture, 1968-1971

Box 16, Folder 29  Linotron 202 font production, 1977-1984

Box 17, Folder 1  Linotron 202 font (pricing), 1979-1981

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Box 17, Folder 4  Linotype faces, 1924-1929

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Box 19, Folder 2  Moreau le jeune typeface, 1926

Box 19, Folder 3  Museum Machines (typesetting machines), 1958-1959

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OCR-A font, technical specifications, 1964-1976

Box 20, Folder 1  
OCR-B font, 1962-1974

Box 20, Folder 2  
Photographs, display signs, undated

Box 20, Folder 3  
Harbor, Lloyd [TSCM], 1978

Box 20, Folder 4  
New York letter drawings, 1978

Box 20, Folder 5  
Photograph, [William Addison Dwiggins?], undated

Box 20, Folder 6  
Photograph, [Versaille, France?], 1978

Box 20, Folder 7  
Photograph, unidentified man, undated

Box 20, Folder 8  
Photograph, unidentified, undated, 1961

Box 20, Folder 9;  
Plantin Museum, undated

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Production memoranda (V-I-P font manufacture), 1970-1971

Box 20, Folder 11  
Production memoranda (V-I-P font manufacture), 1972-1974

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Box 21, Folder 1  
Production memoranda (linofilm), 1969-1973

Box 21, Folder 2  
Production memoranda (Linotron 303), 1974

Box 21, Folder 3  
Production memoranda (Linotron 1010), 1967-1972

Box 21, Folder 4  
Production memoranda (Linofilm Quick), 1967-1973

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Box 21, Folder 7  
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Box 22, Folder 2  Tact in Typographical Design, Stanley Morrison, 1962
Box 22, Folder 3  Teletypesetter photographs, circa 1953
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Box 22, Folder 7  Typeface design standards, 1977
Box 22, Folder 8  Typeface selection, 1984
Box 22, Folder 9  Typefaces suggested (not made), 1950-1954
Box 22, Folder 10  Typeface Selection Meeting, 1988
Box 23, Folder 1;  Typographic development, 1931-1952
Box 252, Folder 9  Includes a flyer from the Graphic Arts Forum of New York City to boycott German-made/Nazi type, circa 1940s.
Box 23, Folder 2  Typographic development, 1950-1955
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<td><img src="image_url" alt="Image(s)" /></td>
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<td>Lin Yutang Chinese typewriter , 1949</td>
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<td>Box 33, Folder 8</td>
<td>Lin Yutang (Chinese typewriter), 1958-1962</td>
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<tr>
<td>Box 33, Folder 9</td>
<td>Lin Yutang (Chinese typewriter), 1922, 1947-1959</td>
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The type specimens in this series refer to any presentation of a certain typeface to highlight its design and/or use.

The proofs or advanced proofs are primarily 6" x 9" sheets detailing the typeface name and size (e.g. height of capital and lower case letters) with examples. The date of the proof is located in the lower left hand corner. In some instances, proofs are annotated, presumably by staff in the Typography Department or were stamped "Approved" with a date and name of the staff approving.

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Box 113, Folder 26   Erbar Light, 24 point, undated
Box 113, Folder 27   Erbar Medium Condensed, undated
Box 113, Folder 28   Erbar Light Condensed with Poster Bodoni Compressed, undated
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Box 113, Folder 30   Erbar Medium Condensed (advertising figures) one letter, undated
Box 62, Folder 38    Estienne A, undated
Box 62, Folder 39    Estienne B, undated
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Box 63, Folder 3     Estienne, 18 point, undated
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| Box 63, Folder 5 | Estienne with italic and small caps, 10 point, undated |
| Box 63, Folder 6 | Estienne with italic and small caps, 12 point, undated |
| Box 63, Folder 7 | Estienne with italic and small caps, 14 point, undated |
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| Box 63, Folder 11 | Excelsior, undated |
| Box 63, Folder 12 | Excelsior with Bold Face, 7 point, undated |
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| Box 63, Folder 18 | Excelsior with italic and small caps, 5 point, undated |
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Box 63, Folder 25    Excelsior with Memphis Bold, 7 point, undated
Box 63, Folder 26    Excelsior with Memphis Bold, 7 1/2 point, undated
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Box 63, Folder 28    Excelsior with Memphis Bold, 9 point, undated
Box 63, Folder 29    Excelsior with Memphis Bold, 10 point, undated
Box 63, Folder 30    Excelsior with Memphis Bold, 11 point, undated
Box 63, Folder 31    Excelsior with Memphis Bold, 12 point, undated
Box 63, Folder 32    Excelsior with Memphis Bold, 14 point, undated
Box 63, Folder 33    Excelsior No. 1 with Bold Face No. 2, 5 point, undated
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Box 63, Folder 35    Excelsior No. 1 with Bold Face No. 2, 8 point, undated
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Box 63, Folder 37    Excelsior No. 1 with italic and small caps, 5 1/2 point, undated
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Box 63, Folder 40    Excelsior No. 1 with italic and small caps, 8 point, undated
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Box 63, Folder 42    Excelsior No. 1 with italic and Gothic No. 3, 5 point, undated
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Box 64, Folder 13  Experimental #223, 5 point, undated
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<th>Typeface Description</th>
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<td>25</td>
<td>Garamond with Italic, 24 point, undated</td>
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<td>26</td>
<td>Garamond with Italic and small caps, 6 point, undated</td>
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<td>27</td>
<td>Garamond with Italic and small caps, two letter, 6 point, undated</td>
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<td>28</td>
<td>Garamond with Italic and small caps, 9 point, undated</td>
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<td>29</td>
<td>Garamond with Italic and small caps, 10 point, undated</td>
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<td>32</td>
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<td>33</td>
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<td>38</td>
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<td>Box 67, Folder 41</td>
<td>Garamond No. 3 with Italic, 18, undated</td>
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<td>Garamond No. 3 with Italic and small caps, 9 point, undated</td>
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<td>Box 68, Folder 6</td>
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<td>Box 68, Folder 9</td>
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<tr>
<td>Box 68, Folder 12</td>
<td>Garamond Bold No. 3 Italic, 18 point, undated</td>
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<td>Box 68, Folder 13</td>
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<td>Garamond Bold No. 3 with Italic, 12 point, undated</td>
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Box 90, Folder 37  Russian Church, undated
Box 90, Folder 38  Russian Experimental No. 214, undated
Box 123, Folder 24  Russian #11 with Italic, undated
Box 123, Folder 25  Russian #11 with Antique #2 and Russian #11 with Antique Black #2, undated
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Box 123, Folder 29  Russian Antique Black Condensed #2, undated
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Box 123, Folder 31  Russian Church, undated
Box 123, Folder 32  Russian, undated
Box 90, Folder 44  Ruzika experimental No. 228, 11 point, undated
Box 90, Folder 39  Ryerson Condensed, undated
Box 90, Folder 40  Ryerson Condensed, 18 point, undated
Box 90, Folder 41  Ryerson Condensed, 24 point, undated
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Box 123, Folder 33-35  Ryerson Condensed, undated
Box 123, Folder 36  Rytex, undated
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Box 124, Folder 2  Scotch with Italic and small caps, undated
Box 124, Folder 3  Scotch #32 with Italic and small caps, undated
Box 124, Folder 4  Scotch, 18 point, undated
Box 124, Folder 5  Scotch #2 with Italic, undated
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Box 91, Folder 20  Spartan Black one letter, 18 point, undated
Box 91, Folder 21  Spartan Black, 24 point, undated
Box 91, Folder 22  Spartan Black, 30 point, undated
Box 91, Folder 23  Spartan Black, 36 point, undated
Box 91, Folder 24  Spartan Black, 48 point, undated
Box 91, Folder 25  Spartan Black, 60 point, undated
Box 91, Folder 26  Spartan Black, 72 point, undated
Box 91, Folder 27  Spartan Black Italic, 18 point, undated
Box 91, Folder 28  Spartan Black Italic, 24 point, undated
Box 91, Folder 29  Spartan Black Italic, 30 point, undated
Box 92, Folder 1  Spartan Heavy with Italic, 11 point, undated
Box 92, Folder 2  Spartan Heavy with Italic, 12 point, undated
Box 92, Folder 3  Spartan Heavy with Italic, 14 point, undated
Box 92, Folder 4  Spartan Heavy with Italic, 18 point, undated
Box 92, Folder 5  Spartan Heavy with Italic, 24 point, undated
Box 92, Folder 6  Spartan Heavy Condensed, 30 point, undated
Box 92, Folder 7  Spartan Heavy Condensed, 36 point, undated
Box 92, Folder 8  Spartan Heavy Condensed Italic, undated
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Box 92, Folder 10 Spartan Heavy Condensed with Book Condensed, 24 point, undated
Box 92, Folder 11 Spartan Heavy Condensed with Italic, undated
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Box 92, Folder 15 Spartan Heavy Italic, 36 point, undated
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Box 92, Folder 18 Spartan Heavy Italic with Medium Italic, 14 point, undated
Box 92, Folder 19 Spartan Light, 48 point, undated
Box 92, Folder 20 Spartan Light, 60 point, undated
Box 92, Folder 21 Spartan Light, 72 point, undated
Box 92, Folder 22 Spartan Light, 8 point Sans Serif 49, undated
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Box 92, Folder 27 Spartan Light and Sans Serif 50 with Italic, undated
Box 92, Folder 28  Spartan Light 12 point and Sans Serif 51, undated
Box 92, Folder 29  Spartan Light and Sans Serif 51 Italic, undated
Box 92, Folder 30  Spartan Light and Sans Serif 52 Italic, undated
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Box 92, Folder 32  Spartan Light with Medium, 8 point, undated
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Box 92, Folder 36  Spartan Light with Medium, 14 point, undated
Box 92, Folder 37  Spartan Light with Medium, 18 point, undated
Box 92, Folder 38  Spartan Light with Medium, 24 point, undated
Box 92, Folder 39  Spartan Medium, 14 point, undated
Box 92, Folder 40  Spartan Medium, 18 point, undated
Box 92, Folder 41  Spartan Medium, 24 point, undated
Box 92, Folder 42  Spartan Medium, 30 point, undated
Box 92, Folder 43  Spartan Medium, 36 point, undated
Box 92, Folder 44  Spartan Medium, 48 point, undated
Box 92, Folder 45  Spartan Medium, 60 point, undated
Box 93, Folder 1   Spartan Black Italic, 36 point, undated
Box 93, Folder 2   Spartan Black with Italic, undated
Box 93, Folder 3   Spartan Black with Italic, 6 point, undated
Box 93, Folder 4  Spartan Black with Italic, 8 point, undated
Box 93, Folder 5  Spartan Black with Italic, 9 point, undated
Box 93, Folder 6  Spartan Black with Italic, 10 point, undated
Box 93, Folder 7  Spartan Black with Italic, 11 point, undated
Box 93, Folder 8  Spartan Black with Italic, 12 point, undated
Box 93, Folder 9  Spartan Black with Italic, 14 point, undated
Box 93, Folder 10 Spartan Black with Italic, 18 point, undated
Box 93, Folder 11 Spartan Black with Italic, 24 point, undated
Box 93, Folder 12 Spartan Black Condensed, 14, 18, 24, 30 and 36 point, undated
Box 93, Folder 13 Spartan Black Condensed, 18 point, undated
Box 93, Folder 14 Spartan Black Condensed, 24 point, undated
Box 93, Folder 15 Spartan Black Condensed, 30 point, undated
Box 93, Folder 16 Spartan Black Condensed, 36 point, undated
Box 93, Folder 17 Spartan Black Condensed Italic, 30 point, undated
Box 93, Folder 18 Spartan Black Condensed Italic, 36 point, undated
Box 93, Folder 19 Spartan Black Condensed with Medium Condensed, 14 point, undated
Box 93, Folder 20 Spartan Black Condensed with Medium Condensed, 18 point, undated
Box 93, Folder 21 Spartan Black Condensed with Medium Condensed, 24 point, undated
Box 93, Folder 22 Spartan Black Condensed with Italic, undated
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Box 93, Folder 24 Spartan Black Condensed with Italic, 10 point, undated
Box 93, Folder 25 Spartan Black Condensed with Italic, 12 point, undated
Box 93, Folder 26  Spartan Black Condensed with Italic, 14 point, undated
Box 93, Folder 27  Spartan Black Condensed with Italic, 18 point, undated
Box 93, Folder 28  Spartan Black Condensed with Italic, 24 point, undated
Box 93, Folder 29  Spartan Black Condensed, 18 point with Spartan Heavy, 14 point, undated
Box 93, Folder 30  Spartan Black Condensed, 24 point with Spartan Heavy, 18 point, undated
Box 93, Folder 31  Spartan Bold, 18 point, undated
Box 93, Folder 32  Spartan Bold, 24 point, undated
Box 93, Folder 33  Spartan Bold, 30 point, undated
Box 93, Folder 34  Spartan Bold, 36 point, undated
Box 93, Folder 35  Spartan Bold Italic, 30 point, undated
Box 93, Folder 36  Spartan Bold Italic, 36 point, undated
Box 93, Folder 37  Spartan Bold with Italic, 12 point, undated
Box 93, Folder 38  Spartan Bold with Italic, 14 point, undated
Box 93, Folder 1  Spartan Black Italic, 36 point, undated
Box 93, Folder 2  Spartan Black with Italic, undated
Box 93, Folder 3  Spartan Black with Italic, 6 point, undated
Box 93, Folder 4  Spartan Black with Italic, 8 point, undated
Box 93, Folder 5  Spartan Black with Italic, 9 point, undated
Box 93, Folder 6  Spartan Black with Italic, 10 point, undated
Box 93, Folder 7  Spartan Black with Italic, 11 point, undated
Box 93, Folder 8  Spartan Black with Italic, 12 point, undated
Box 93, Folder 9  Spartan Black with Italic, 14 point, undated
Box 93, Folder 10 Spartan Black with Italic, 18 point, undated
Box 93, Folder 11 Spartan Black with Italic, 24 point, undated
Box 93, Folder 12 Spartan Black Condensed, comparison proof, 14, 18, 24, 30 and 36 point, undated
Box 93, Folder 13 Spartan Black Condensed, 18 point, undated
Box 93, Folder 14 Spartan Black Condensed, 24 point, undated
Box 93, Folder 15 Spartan Black Condensed, 30 point, undated
Box 93, Folder 16 Spartan Black Condensed, 36 point, undated
Box 93, Folder 17 Spartan Black Condensed Italic, 30 point, undated
Box 93, Folder 18 Spartan Black Condensed Italic, 36 point, undated
Box 93, Folder 19 Spartan Black Condensed with Medium Condensed, 14 point, undated
Box 93, Folder 20 Spartan Black Condensed with Medium Condensed, 18 point, undated
Box 93, Folder 21 Spartan Black Condensed with Medium Condensed, 24 point, undated
Box 93, Folder 22 Spartan Black Condensed Italic, undated
Box 93, Folder 23 Spartan Black Condensed Italic, 8 point, undated
Box 93, Folder 24 Spartan Black Condensed Italic, 10 point, undated
Box 93, Folder 25 Spartan Black Condensed Italic, 12 point, undated
Box 93, Folder 26 Spartan Black Condensed Italic, 14 point, undated
Box 93, Folder 27 Spartan Black Condensed Italic, 18 point, undated
Box 93, Folder 28 Spartan Black Condensed Italic, 24 point, undated
Box 93, Folder 29 Spartan Black Condensed , 18 point with Spartan Heavy, 14 point, undated
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Box 93, Folder 31  Spartan Bold, 18 point, undated
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Box 93, Folder 33  Spartan Bold, 30 point, undated
Box 93, Folder 34  Spartan Bold, 36 point, undated
Box 93, Folder 35  Spartan Bold Italic, 30 point, undated
Box 93, Folder 36  Spartan Bold Italic, 36 point, undated
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Box 93, Folder 38  Spartan Bold with Italic, 14 point, undated
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Box 94, Folder 4  Spartan Bold Condensed, 36 point, undated
Box 94, Folder 5  Spartan Bold Condensed with Italic, 14 point, undated
Box 94, Folder 6  Spartan Bold Condensed with Italic, 18 point, undated
Box 94, Folder 7  Spartan Bold Condensed with Italic, 24 point, undated
Box 94, Folder 8  Vogue Bold with Oblique, undated
Box 94, Folder 9  Spartan Bold Extra Condensed, 28 point, undated
Box 94, Folder 10  Spartan Bold Extra Condensed, 34 point, undated
Box 94, Folder 11  Spartan Bold Extra Condensed, #42 point, undated
Box 94, Folder 12  Spartan Book with Italic, 18 point, undated
Box 94, Folder 13  Spartan Book with Italic and small caps, 6 point, undated
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Box 95, Folder 1  Spartan Book Condensed with Heavy Condensed, undated
Box 95, Folder 2  Spartan Book Condensed with Heavy Condensed, 5 1/2 point, undated
Box 95, Folder 3  Spartan Book Condensed with Heavy Condensed, 6 point, undated
Box 95, Folder 4  Spartan Book Condensed with Heavy Condensed, 8 point, undated
Box 95, Folder 5  Spartan Book Condensed with Heavy Condensed, 10 point, undated
Box 95, Folder 6  Spartan Book Condensed with Heavy Condensed, 12 point, undated
Box 95, Folder 7  Spartan Book Condensed with Heavy Condensed, 14 point, undated
Box 95, Folder 8  Spartan Book Condensed with Heavy Condensed, 24 point with Spartan Book, 18 point, undated
Box 95, Folder 9  Condensed Spartan duplicate, 5 point, undated
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Box 95, Folder 11  Spartan Duplicate, 8 point, undated
Box 95, Folder 12  Spartan Duplicate, 9 point, undated
Box 95, Folder 13  Spartan Duplicate, 10 point, undated
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Box 95, Folder 17  Spartan Extra Black, 18 point, undated
Box 95, Folder 18  Spartan Extra Black, 24 point, undated
Box 95, Folder 19  Spartan Extra Black, 30 point, undated
Box 95, Folder 20  Spartan Extra Black with Italic, undated
Box 95, Folder 21  Spartan Extra Black with Italic, 12 point, undated
Box 95, Folder 22  Spartan Extra Black with Italic, 14 point, undated
Box 95, Folder 23  Spartan Extra Black with Italic, 18 point, undated
Box 95, Folder 24  Spartan Extra Black with Italic, 24 point, undated
Box 95, Folder 25  Spartan Extra Black with Italic, 30 point, undated
Box 95, Folder 26  Spartan Heavy, 18 point, undated
Box 95, Folder 27  Spartan Heavy, 24 point, undated
Box 95, Folder 28  Spartan Heavy, 30 point, undated
Box 95, Folder 29  Spartan Heavy, 36 point, undated
Box 95, Folder 30  Spartan Heavy, 48 point, undated
Box 95, Folder 31  Spartan Heavy, 60 point, undated
Box 95, Folder 32  Spartan Heavy, 72 point, undated
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Box 95, Folder 34  Spartan Heavy with Book, 10 point, undated
Box 95, Folder 35  Spartan Heavy with Book, 18 point, undated
Box 95, Folder 36  Spartan Heavy with Book, 24 point, undated
Box 95, Folder 37  Spartan Heavy with Italic, undated
Box 95, Folder 38  Spartan Heavy with Italic, 6 point, undated
Box 95, Folder 39  Spartan Heavy with Italic, 8 point, undated
Box 95, Folder 40  Spartan Heavy with Italic, 9 point, undated
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Box 96, Folder 4  Spartan Bold Condensed with Italic, undated
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Box 97, Folder 2  Spartan Black Condensed with Italic, undated
Box 97, Folder 3  Spartan Heavy with Italic, undated
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Box 166, Folder 2  Linotype and Machinery Limited (Walter Tracy correspondence), 1972-1976
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Box 166, Folder 4  Hamid Nowroozi (Walter Tracy correspondence), 1975
Box 166, Folder 5  Linotype and Machinery Limited (Walter Tracy correspondence), 1956
Box 166, Folder 6-7  Linotype and Machinery Limited (Walter Tracy correspondence), 1956-1960
Box 167, Folder 1-2  Linotype and Machinery Limited (Walter Tracy correspondence), 1961-1965
Box 167, Folder 3  Linotype Italia, 1977-1981
Box 167, Folder 4  Linotype International S.A., 1974-1981
Box 167, Folder 5  Linotype Australia, 1977-1989
Box 167, Folder 6  Linotype-France S.A., 1978-1985
Box 167, Folder 7  Linotype GmbH (general), 1985
Box 168, Folder 1  Linotype GmbH, 1986
Box 168, Folder 2  Linotype GmbH, 1987
Box 244, Folder 6  Baseline International Typographics Magazine, 1979
Box 244, Folder 7  Copyfitting tables, circa 1960s, 1981
File includes two reference booklets about matrices, specifically technical facts
and their use and a copyfitting booklet detailing fitting the required content, text,
or copy in the space provided.

Box 244, Folder 8  Digital copyfitting, 1981

Box 244, Folder 9  Factory-Ready Production drawings, undated

Box 244, Folder 10  Linotype-Nebiolo, 1966-1974

Box 244, Folder 11  Products and responsibility, 1987-1988

Box 244, Folder 12  D. Stempel AG (Walter Greisner), 1984-1985

Box 244, Folder 13  D. Stempel AG (Walter Greisner), 1975-1983

Box 244, Folder 14  Societa Nebiolo, 1966-1971

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Series 6: Corporate Correspondence and Inter-Office Memoranda, 1968-1994

Subseries 6.1: Domestic Correspondence, 1968-1994

This series consists of correspondence, internal memoranda, business plans, telephone messages, faxes, invoices, receipts, newspaper clippings, financial reports, notes, and product literature.

Box 174, Folder 7  Adobe colophon, 1986-1987
Box 174, Folder 8  Adobe and International Business Machines agreement, 1987
Box 174, Folder 9  Adobe and amendment No. 4 of license agreement, 1987
Box 174, Folder 10  Adobe and second addendum to amendment No. 4 of license agreement, 1985-1987
Box 174, Folder 11  Adobe and third addendum to amendment No. 4 of license agreement, 1987-1988
Box 174, Folder 12  Adobe and fourth addendum to amendment No. 4 of license agreement, 1987-1988
Box 175, Folder 1  Adobe marketing, 1987
Box 175, Folder 2  Adobe type library products, 1987
Box 175, Folder 3  Allied Company, general correspondence, 1982-1984
Includes Allied Corporation annual report (1981) and the company's policies and procedures detailing proper business practices (1982).
Box 175, Folder 4  Allied Chemical management meeting, 1980
Box 188, Folder 1  Alternate Channel Sales representative (personnel hiring), 1989
Box 188, Folder 2  Alternate Type Distribution (Seybold Desktop Publishing Conference), 1988
Box 188, Folder 3  Applelink Information Library, 1988
Box 188, Folder 4  AST research, 1988
Box 188, Folder 5  AT&T (voicemail and multi-printer pricing, 1988
Box 175, Folder 5  Baudex Corporation, 1982
Box 175, Folder 6  Budget (typographic research and development), 1982
Box 175, Folder 7  Departmental budgets, 1986
Box 175, Folder 8  Departmental budgets, 1987
Box 175, Folder 9  Budget forecast and accruals, 1982
Box 175, Folder 10 Business Plan for Type Division, 1981-1982
Box 176, Folder 1  Activities report for the Typographic Division, 1984
Box 176, Folder 2  Alfano, A.J. (operating letters), 1982
Box 176, Folder 3  Brady, Dick (production manager), 1985
Box 176, Folder 4  Harold Berliner Tye Foundry, 1977-1981
Box 176, Folder 5  Business plan (Eltra), 1983
Box 176, Folder 6  Business Plan, 1985
Box 176, Folder 7  Business plan for OEM fonts, 1986-01
Box 176, Folder 8  Business plan for original equipment manufacturer fonts, 1986-03
Box 176, Folder 9  Business Plan for Type Division, 1983
Box 176, Folder 10 Business functional areas, Linotype Typographic, 1985
Box 188, Folder 6  Businessland, 1988
Box 176, Folder 11 Business review, original equipment manufacturer sales, 1988
Box 176, Folder 12 Cable interface application, 1982
Box 176, Folder 13 Canonica, Frank (accessories), 1986-1987
Box 176, Folder 14 Character generator market, 1982
Box 188, Folder 7  Computer Factory, 1988
Box 188, Folder 8  Computerland (agreement), 1988-1990
Box 176, Folder 15  Controller of Mergenthaler Linotype Company, 1977-1985
Box 254, Folder 1  Cooper Union Typography Book Project, 1989
Box 176, Folder 16  Corporate identity program, 1976
Box 188, Folder 9  Corporate Sales Specialist meeting, 1989
Box 188, Folder 10  B. Dalton Books, 1988
Box 176, Folder 17  Data processing, 1982
Box 176, Folder 18  Demand publishing market, 1982
Box 176, Folder 19  Digital technology, 1983
Box 176, Folder 20  Division type development, master plan, 1983-1984
Box 176, Folder 21  Division marketing, 1984
Box 176, Folder 22  Low resolution marketing, 1984
Box 176, Folder 23  Division type development, business plan, 1984
Box 177, Folder 1  Division type development, strategic planning, 1982-1984
Box 189, Folder 1  Egghead Software, 1989
Box 177, Folder 2  Eltra legal , 1977
Box 177, Folder 3  Eltra marketing, 1979-1983
Box 177, Folder 4  Engineering meeting, 1982-1983
Box 189, Folder 2  Entre, 1988
Box 177, Folder 5  Evans, H. (Vice President), 1983
Box 177, Folder 6  Executive Staff Meeting, 1981-1982
Box 177, Folder 7  Font communication, 1978-1980
Box 177, Folder 8  Font manufacturing, 1983
Box 177, Folder 9  Font manufacturing production report, 1981-1983
Box 177, Folder 10  Font preparation schedule, 1986
Box 177, Folder 11  Non-Latin font pricing, 1985
Box 177, Folder 12  Font pricing (United States, Latin America and Canada), 1984
Box 177, Folder 13  Font pricing and non-Latin font pricing, 1978-1986
Box 177, Folder 14  Type font pricing information, 1981-1984
Box 177, Folder 15  Font licensing (digital typeface security policy), 1984
Box 178, Folder 1  Font and type strategy and type royalties, 1986-1987
Box 178, Folder 2  Font security, 1977-1983
Box 178, Folder 3  Font stocking program, 1978
Box 178, Folder 3A  "F" miscellaneous, 1978, 1983-1984
Box 189, Folder 3  General Electric, 1989
Box 178, Folder 4  Grid manufacturing, 1976-1983
Box 178, Folder 5  General Services Administration contract, 1987
Box 178, Folder 6  Group Product management (Joel Friedman, 1988)
Box 178, Folder 7  Group procedures, 1982
Box 178, Folder 8  Group Typographic Review Meeting, 1981
Box 178, Folder 9  Group Management Meeting, 1982
Box 189, Folder 4  Hallmark Cards (license), 1988
Box 189, Folder 5  Host PostScript Fonts, circa 1980s
Box 178, Folder 10  Hot Metal (parts pricing), 1981-1982
Box 178, Folder 10A  "H" miscellaneous, 1977-1979
Box 189, Folder 7  Interleaf, 1989
Box 178, Folder 11  International Business Machines, 1977-1981
Box 179, Folder 1  International Business Machines, Tucson, 1982
Box 179, Folder 2  International Business Machines, 1983-1984
Box 179, Folder 3  International Business Machines, 1985
Box 179, Folder 4  International Business Machines, 1986
Box 179, Folder 5  International Business Machines, 1987
Box 179, Folder 6  International Business Machines, technical, 1987
Box 179, Folder 7  International Business Machines, Guide for the Type User, 1986
Box 189, Folder 6  International Business Machines, 1988
Box 179, Folder 8  International research and development meeting, 1983
Box 179, Folder 9  Joint venture, Zipatone, 1984-1985
Box 179, Folder 10  Juliano, P., 1984-1986
Box 179, Folder 11A  "K" miscellaneous, 1976-1982
Box 189, Folder 8  Letraset, 1988-1990
Box 179, Folder 11  Library, 1400 Club Library Package, 1983
Box 179, Folder 12;  Library Letterlove Package, 1981-1983
Box 254, Folder 2  
Box 180, Folder 1  Whole library marketing, 1982
Box 180, Folder 1A  Linotype News, 1984
Box 180, Folder 2  Linotype Font Center, budgets, 1984
Box 180, Folder 3  Linotype Font Center, meeting minutes, 1982-1983
Box 189, Folder 9  *A Guide to Macintosh Software*, 1985
Box 180, Folder 4  Marketing, typographic development, 1972-1984
Box 180, Folder 5  Melville floor plan, undated
Box 180, Folder 6  Mergenthaler Center, 1980
Box 189, Folder 10 Micro D, 1988
Box 180, Folder 7  Midwest Regional Office, 1983
Box 180, Folder 8  *National Geographic*, 1976-1982
This file includes information about the new a *National Geographic Magazine* typeface, a National Geographic Telephone Directory (undated), an expense account notebook for employees working in the field, and a Christmas card (1979).
Box 181, Folder 1  National Service Corporation (East Longmeadow, Massachusetts), 1974-1975
Box 181, Folder 2  *Newark Star-Ledger*, 1970-1978
Folder includes the *Newark Star-Ledger Photo Composition Style Book*, undated.
Box 181, Folder 3  News releases (Allied Chemical), 1979-1985
Box 181, Folder 4  News releases (Mergenthaler Linotype Company), 1986
Box 181, Folder 5  Newsletter from the President, 1982-1983
Box 181, Folder 6  New York letter design program, undated
Box 181, Folder 7  New York (New Hermes Incorporated), 1982-1983
Includes product literature for New Hermes Incorporated.
Box 181, Folder 9  Non-disclosure agreement, 1980
Box 189, Folder 11 NYNEX Corporation, 1988
Box 181, Folder 10 Occupational Safety and Health Administration, 1986
Box 181, Folder 11  Olson, R.C. (Group Vice President), 1981-1983
Box 181, Folder 12  Operating review meeting, 1981
Box 181, Folder 13  Organization Division, 1984-1986
Box 181, Folder 14  Peterson, J.L., 1983
Box 181, Folder 15  President, Mergenthaler Linotype Company, 1978-1983
Box 189, Folder 12  Referral Partners program, 1989
Box 181, Folder 16  Product Planning, 1984
Box 254, Folder 5  Quality of the V-I-P character fit, 1975
Box 185, Folder 8  Requests for checks, 1983-1985
Box 181, Folder 17  Research and Development Organizational Manual, 1982
                   Includes a manual describing the organizational structures and procedures of
                   all major research and development activities.
Box 182, Folder 1   Ritchie, R., 1983
Box 182, Folder 2   United States sales kick-off launch, 1988
Box 182, Folder 3   Sales Resource Manual, 1984
Box 182, Folder 4   Sales training and development, 1989
Box 189, Folder 13  Slides (evolution of typeface presentation?), undated
Box 189, Folder 14  Softshell Computer Products, 1988
Box 182, Folder 5   Standard gross margin analysis, 1984-1987
Box 182, Folder 6   Strategic Plan, 1985
Box 189, Folder 15  Tactic Software, 1989
Box 189, Folder 16  Taligent Inc., 1993
Box 189, Folder 17  Tareyton Electronic Composition, Inc., 1971-1972
Box 182, Folder 7  The TEX (font) Project, 1979-1981
Box 189, Folder 18  Texet Corporation, 1984
Box 189, Folder 19  Tektronix, Inc., 1989-1994
Box 191, Folder 2  Total Typography, Inc., 1975-1978
Box 182, Folder 8  Tortora, Lou (Director of Marketing and Product Management, 1987-1989
Box 182, Folder 9  Travel Advisory, 1986-1987
Box 182, Folder 10  Trenkamp, R., 1984-1986
Box 189, Folder 22  Trevino Printing, 1990-1991
Box 190, Folder 1  TV Answer, 1993
Box 190, Folder 2;  TV Guide, 1968-1970
Box 254, Folder 3
Box 185, Folder 6-7  Type Division (closed purchase orders), 1983-1989
Box 182, Folder 12  Type Lab, 1980-1983
Box 183, Folder 1;  Type as a Profit Center, 1979-1980
Box 254, Folder 4
Box 183, Folder 2  Typeface Catalog (type specimen book), 1985
Box 189, Folder 20  Type Sales Reorganization, 1989
Box 190, Folder 3  Type Solutions, Inc., 1992
Box 190, Folder 5  Typographic Sales, Inc., 1978-1983
Box 190, Folder 8  "T" miscellaneous, 1973-1992
Box 191, Folder 1  "T" miscellaneous, 1973-1992
Box 183, Folder 4  Type strategy, 1984
Box 183, Folder 5  Type strategy/Font Strategy, 1984
Box 190, Folder 6  Typofilm Corporation, 1970-1977
Box 189, Folder 21 Typographers International Association, 1989
Box 190, Folder 4  Typographics Communications, Inc., 1975-1982
Box 183, Folder 3  Typographic Strategic Plan, 1984
Box 183, Folder 6  Typographic Marketing, 1977-1980
Box 183, Folder 7  Typographic Development (minutes of font meetings), 1985
Box 183, Folder 8  Typographic specifications, 1977
Box 183, Folder 15 Typographic Development (Administration), 1977-1979
Box 183, Folder 16 Typographic Development (Technical Graphics), 1981
Box 185, Folder 1  Typographic Development (Font Stocking System), 1977-1984
Box 185, Folder 2  Typographic Development (in the 1980s), 1980
Box 185, Folder 3  Typographic Sales (Marketing Division), 1981-1987
Box 185, Folder 4  Typographic Development (Matrix Schedule), 1977-1981
Box 185, Folder 5  Typographic Division (quarterly communication meetings), 1981-1983
Box 182, Folder 11 Typographical Division, Type Lab, [1982?]
Box 183, Folder 9  Typography Plus (Europe), 1977-1978
Box 183, Folder 10 Typographic Development (Typographic Delights), 1976
Box 183, Folder 11 Typography Plus 4", 1980
Box 183, Folder 12 Typography Plus 3", 1977-1978
Box 183, Folder 13 Typography Plus 2", 1977
Box 183, Folder 14  Typography Plus Specimen Books, 1977

Box 190, Folder 7  Typotronics, Inc., 1969-1984

Box 185, Folder 8  Video file, undated

Box 191, Folder 3  Walden Books, [1987?]

Box 184, Folder 2  Waldner's, undated
Includes a questionnaire (1984), "Your Personal Work Area" for office planning studies. Covers areas of employees in terms of space, privacy, and other factors related to how comfortably and efficiently people work.

Box 185, Folder 9  Wall charts, 1985

Box 184, Folder 1  Wollett, Jim, 1984-1989

Box 184, Folder 3  Xerox 9700 Arabic, 1982

Box 184, Folder 4-5  Xerox marketing, 1978-1986

Box 184, Folder 6  Xerox (Canada), 1984

Box 184, Folder 7  "X" miscellaneous, 1978-1988

Subseries 6.2: Marketing, 1984-1993

Box 186, Folder 1  Daniel E. McManus (type and accessories), 1988-1989

Box 186, Folder 2  Linotype Company (Dinin, David), 1986-1993

Box 186, Folder 3  Government Education Newsletter, 1989

Box 186, Folder 4  Manufacturing requests, license agreements, instructions, 1988

Box 186, Folder 5-6  Grid manufacturing (Bruce Lehnert and K. Heidenreich), 1985-1993

Box 186, Folder 7  Type Sales (Lyndalee Maronna), 1987-1993

Box 186, Folder 8  Rod Bush (Vice President of Sales), 1988-1992

Box 186, Folder 9  Type Sales (Kevin O'Leary), 1990-1993
Box 186, Folder 10  Ed Irwin (Manager) equipment remarkeoted, 1990

Box 187, Folder 1   Daniel Herzka, 1993

Box 187, Folder 2   Marion Mathison (Manager), 1990

Box 187, Folder 3   Danielle Beaumont (Type Specialist), 1990-1991

Box 187, Folder 4   Jim Hamilton (Application Analyst), 1990-1992

Box 187, Folder 5   Scott Maidment (Marketing Manager), 1990-1991

Box 187, Folder 6   Jim Summers (Marketing Manager), 1989

Box 187, Folder 7   Marilyn Deitchman (Manager), management, development and training, 1990-1991

Box 187, Folder 8   Sales Force, competition, current events, 1989-1990

Box 187, Folder 9   Marketing communications, 1977, 1988

Box 187, Folder 10  Linotype Advertising and Promotion Program (Power ’90), 1990

Box 187, Folder 11  The Marketing Connection, 1990

Box 187, Folder 12  Mergenthaler Linotype Company (personnel), 1988-1990
Folder includes internal memoranda about a variety of personnel issues and policies such as performance appraisal reviews, promotions, holidays, medical absences, salary planning, air fares, interviewing skills workshops, safety awareness, a job description, a UAW agreement, and an employee warning report form.

Box 187, Folder 13  Purchase orders, 1987-1992

Box 187, Folder 14  Open purchase receipts, 1984-1993

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Box 191, Folder 4    Dutch PF2-1, 1971
Box 191, Folder 5    European Typography Plus, 1976
Box 191, Folder 6    Farsi, 1975
Box 191, Folder 7    54 Unit System, 1975-1977
Box 191, Folder 8    Film strip security, 1975
Box 191, Folder 9    Blank fonts and keyboarding and miscellaneous layouts, undated
Box 191, Folder 10   Estimated font profits for new products, 1971
Box 191, Folder 11   Fonts and layouts, undated
Box 191, Folder 12   Font pricing and marketing, 1975-1976
Box 191, Folder 13   French and Belgian PF 6-1 and 2, undated
Box 191, Folder 14   VIP of the Future, 1975
Box 191, Folder 15   German font manufacturing, 1971-1973
Box 191, Folder 16   Greek PF24-3, 1975-1977
Box 192, Folder 1    Grid manufacture, 1971-1974
Box 192, Folder 2    Grid pricing, 1974-1975
Box 192, Folder 3-5  Hebrew and Arabic, 1973-1976
Box 192, Folder 6    Iran, 1975
Box 192, Folder 7    Italian, 1971
Box 192, Folder 8    Jubilee, 1971
Box 192, Folder 9    Keyboards and layouts, 1970-1975
Box 192, Folder 10   Laotian, 1971
Box 192, Folder 11  Layout cards, 1971
Box 192, Folder 12  Lining Gothic, undated
Box 193, Folder 1  Math, 1971-1975
Box 193, Folder 2  MEPP D3 Program Description, 1975
Box 193, Folder 3  Miscellaneous blank layout pages, undated
Box 193, Folder 4  Mini digital, undated
Box 193, Folder 5  Music, 1976
Box 193, Folder 6  New Greek type, 1973
Box 193, Folder 7  Northern European text PF12-1, undated
Box 193, Folder 8  M3XX input terminals, 1976
Box 193, Folder 9  Norwegian and Danish P79-1 and P79-2, 1971
Box 193, Folder 10  Office of the Future, 1975
Box 193, Folder 11  Optima Greek, undated
Box 193, Folder 12  Optima Classidief, 5 1/2 point, 1973
Box 193, Folder 13  Portuguese PF 4-1, 1971
Box 193, Folder 14  Promotional support, 1975
Box 193, Folder 15  Product Group team, 1975-1976
Box 193, Folder 16  Quality, 1973-1976
Box 194, Folder 1  Quality, 1973-1976
Box 194, Folder 2  Helvetica compressed, 1974
Box 194, Folder 3  Russian, 1975
Box 194, Folder 4  Tibetan, 1972
Box 194, Folder 5  Scripts, 1973-1976
Box 194, Folder 6  Sinhalese, 1971
Box 194, Folder 7  Software, 1974
Box 194, Folder 8  Southern European text, undated
Box 194, Folder 9  Spanish FF11-1, 1972
Box 194, Folder 10  Spanish and Portuguese, 1972
Box 194, Folder 11  Spanish for South America PF17-1 and 2, 1971-1975
Box 194, Folder 12  Standard British layouts, 1970
Box 194, Folder 13  Standard European and Brazilian PI, undated
Box 194, Folder 14  Swedish and Finnish PF 5-1 and PF5-2, 1971-1972
Box 194, Folder 15  Product Team Meeting, 1976
Box 194, Folder 16  Technical test font, 1976
Box 194, Folder 17  Technical, 1974-1976
Box 194, Folder 18  Times Roman capitals, 1972
Box 195, Folder 1  Typeface to be planned for, 1975
Box 195, Folder 2  Technical, 1975-1977
Box 195, Folder 3  Terminet printer character set library, 1974
Box 195, Folder 4  Thai, 1971
Box 195, Folder 5-7  Typography Plus, 1975-1977
Box 195, Folder 8  Typography Program, 1972-1977
Box 196, Folder 1  Typography Program, 1972-1977
Box 196, Folder 2  Vietnamese, 1972
Box 196, Folder 3  VHA market and product analysis, 1975
Box 196, Folder 4  VHS 200 technical, 1975
Box 196, Folder 5  Uniform Product Code, 1974-1975
Box 196, Folder 6  Technical typographic quality, 1974-1976

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Series 8: Conferences, 1986-1993

Box 196, Folder 7  Smithsonian Resident Associate Program, 1986
Box 196, Folder 8  International Conference of Typography and Design, 1987
Box 196, Folder 9  Electronic Printing Systems, 1987
Box 196, Folder 10  Institute of the Arts, 1988
Box 196, Folder 11  National Computer Graphics Association, 1988
Box 196, Folder 12  Electronic Printing Systems Conference, 1988
Box 196, Folder 13  New York Professional PostScript Users Group Inc., 1989
Box 196, Folder 14  Rochester Institute of technology, Letterforms Symposium, 1989
Box 196, Folder 15  National Association of Broadcasters, 1989
Box 196, Folder 16  Gutenberg Show, 1989
Box 196, Folder 17  Xplor International, 1989
Box 197, Folder 1   Xplor International, 1990
Box 197, Folder 2   Graphics and Multimedia Conference and Exposition, 1990
Box 197, Folder 3   MacWorld Expo (San Francisco), 1990
Box 197, Folder 4   MacWorld Expo (Boston), 1990
Box 197, Folder 5   Graph Expo West, 1990
Box 197, Folder 6   Lasers in Graphics/Electronic Design in print, 1990
Box 197, Folder 7   New York Professional and PostScript Users Group, 1991
Box 197, Folder 8   MacWorld Expo (San Francisco), 1991
Box 197, Folder 9   Lasers in Graphics/Electronic Design in Print, 1991
Box 197, Folder 10  Xplor International, 1991
Box 197, Folder 11  Xplor International, 1992
Box 197, Folder 12  Linotype-Hell Users Group Annual Meeting, 1993
Box 197, Folder 13  Digital Distribution of Advertising for Publications Association, 1993
Box 197, Folder 14  International Typeface Competition, 1993
Box 197, Folder 15  Association of Typographique International, 1993
Box 197, Folder 16  Digital Distribution of Advertising for Publications Association, 1993
Box 198, Folder 1  Electronic Printing Systems, 1986
Box 198, Folder 2  Desktop Publishing Conference, Seybold Seminars, San Francisco, 1986
Box 198, Folder 3  Desktop Publishing Conference, Seybold Seminars, Santa Clara, 1988
Box 198, Folder 4  Electronic Printing Systems/Professional Electronic Publishing Conference, Orlando, 1989-02
Box 198, Folder 5  Desktop Publishing Conference, Seybold Seminars, San Francisco, 1989-03
Box 198, Folder 6  Desktop Publishing Conference, Seybold Seminars, San Francisco, 1989-09
Box 198, Folder 7  DRUPA, Printing Equipment Exhibition, 1990
Box 198, Folder 8  Desktop Publishing Conference, Seybold Seminars, San Jose, 1990
Box 198, Folder 9  Desktop Publishing Conference, Seybold Seminars, Boston, 1991-03
Box 198, Folder 11  Desktop Publishing Conference, Seybold Seminars, Boston, 1992-02
Box 198, Folder 12  Sun Publishing Market, 1991
Box 198, Folder 13  Association for Font Information Interchange, 1993
Box 198, Folder 14  Association of Imaging Service Bureaus, 1992
Box 198, Folder 15  Association of Typographique Internationale, 1988
Box 198, Folder 16  Association of Typographique Internationale, Paris, 1989
Box 198, Folder 17  Association of Typographique Internationale, 1991
Box 198, Folder 18  Association of Typographique Internationale, 1992
Box 198, Folder 19  Association of Typographique Internationale, 1993
Box 201, Folder 5  Corporate Electronic Publishing Systems, 1987
Box 201, Folder 6  California Newspaper Publishers Association, 1987
Box 201, Folder 7  Computer Graphics for Design, 1989
Box 201, Folder 8  International Trade Show for Computer Distribution (COMDEX), Las Vegas, 1989
Box 201, Folder 9  International Trade Show for Computer Distribution (COMDEX), Las Vegas, 1990
Box 201, Folder 10  International Trade Show for Computer Distribution (COMDEX), Las Vegas, 1991
Box 201, Folder 11  International Trade Show for Computer Distribution (COMDEX), Las Vegas, 1992
Box 201, Folder 12  Seybold Publications, Inc., San Francisco, 1992
Box 201, Folder 13  Seybold Publications, Inc., Boston, 1993
Box 201, Folder 14  Seybold Publications, Inc., Beverely Hills, California, 1994
Box 201, Folder 15  Lasers in Graphics (Nashville), 1985
Box 201, Folder 16  Lasers in Graphics (Anaheim), 1986
Box 201, Folder 17  Lasers in Graphics (Orlando), 1987
Box 201, Folder 17  Lasers in Graphics (Orlando), 1987
Box 201, Folder 18  Lasers in Graphics (San Diego, 1988
Box 201, Folder 19       National Computer Graphics Association, 1988
Box 201, Folder 20       Lasers in Graphics (New Orleans), 1989
Box 201, Folder 21       National Computer Graphics Association, 1989

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This series documents several of the corporate executives who managed aspects of typography at Mergenthaler. The materials consist primarily of internal memos, correspondence, typefont licensing agreements, trademark licenses, royalty payments, and routine activities such as moving furniture or using a company car.

Also included are meeting minutes and membership directory lists for the Association Typographique Internationale of which many Mergenthaler employees participated. These files contain the "Moral Code" of the Association which outlines national and international laws that define property rights. World Intellectual Property Orhanization (WIPO) documents that govern regulations for the protection of typeface are present here. The series is arranged alphabetically.

Subseries 9.1: Brian Boyajian Files, 1989

Brian Boyajian was Manager of Worldwide OEM Sales for Linotype-Hell.

Box 203, Folder 10-11 Chronological File, 1989


Bruce Brenner was Manager of Typography Development for Lintotype AG.

Box 203, Folder 12 Chronological File, 1987 November
Box 203, Folder 13 Chronological File, 1987 December
Box 204, Folder 1A Chronological File, 1988 January
Box 204, Folder 1B Chronological File, 1988 February
Box 204, Folder 1 Chronological File, 1988 March
Box 204, Folder 2 Chronological File, 1988 April
Box 204, Folder 3 Chronological File, 1988 May
Box 204, Folder 4 Chronological File, 1988 June
Box 204, Folder 5 Chronological File, 1988 July
Box 204, Folder 6 Chronological File, 1988 August
Box 204, Folder 7 Chronological File, 1988 September
Box 204, Folder 8 Chronological File, 1988 October
Box 204, Folder 9  Chronological File, 1988 November
Box 205, Folder 1  Chronological File, 1988 December
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Box 205, Folder 4  Chronological File, 1989 March
Box 205, Folder 5-6  Chronological File, 1989 April
Box 205, Folder 7  Chronological File, 1989 May
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Box 209, Folder 5  
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Box 209, Folder 6  
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Box 210, Folder 3  
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Box 210, Folder 4  
Chronological File, 1991 August

Box 210, Folder 5  
Chronological File, 1991 September

Box 210, Folder 6  
Austen Travel, 1989

Box 210, Folder 7-8  
Signed contracts, 1981-1988

Box 211, Folder 1  
Expense reports, 1988-1991

Box 211, Folder 2  
Junk file, 1988-1989

Box 211, Folder 3  
Linotype GmbH, 1988

Box 211, Folder 4  
Linotype GmbH, 1989-02-1989-08

Box 211, Folder 5  
Linotype GmbH, 1989-09-1989-11
Box 211, Folder 6  Linotype Show (Germany), 1987

Box 211, Folder 7  Mac World (trip report), 1988
File includes product literature for Adobe Illustrator (1988) and other companies.

Box 211, Folder 8  Old itineraries, 1988

Box 211, Folder 9  Old itineraries, 1988-1989

Box 211, Folder 10  Personal, 1990
File includes an employee disclosure agreement for inventions and information.

Box 211, Folder 11  NewGen Systems Corporation, 1990

Box 211, Folder 12  PostScript Architecture Presentation, 1989

Box 211, Folder 13  Speeches, 1989-1990

Box 212, Folder 1  Weekly Desk Planner/Diary, 1989

Box 212, Folder 2  Weekly Desk Planner/Diary, 1990

Subseries 9.3: Jackson Burke Files, 1956-1961
Jackson Burke (1908-1975) was Director of Typography Development.

Box 212, Folder 3  Association Typographique Internationale, 1958-1960

Box 212, Folder 4  Association Typographique Internationale, 1961

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Stephen "Steve" Byers, was Director of Typography with a focus on international coordination of type development.

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Subseries 9.5: James Gutierrez Files, 1990-01-1991
James Gutierrez was Manager of Font Licensing.

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Subseries 9.6: Karl Heidenreich Files, 1983
Karl Heidenreich was Director of Manufacturing.

Box 229, Folder 8  Expense reports, 1983

Subseries 9.7: Jürgen Krufczyk Files, 1989-1990
Jürgen Krufczyk Files was Product Manager at Linotype AG.

Box 229, Folder 9  Chronological Files, 1989-1990

Subseries 9.8: Franklin J. Lassman Files, 1984-1985
Franklin Lassman was Vice President of Marketing.

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Subseries 9.9: Mike Parker Files, 1969-1981
Mike Parker (1929-2014) was a typographer and type designer. He was Director of Typography Development.
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Subseries 9.9: Ray Pell Files, 1982
Ray Pell was Manager of Typographic Research and Development.

Box 234, Folder 2  Expense reports, 1982

Subseries 9.10: Günter Zorn Files, 1990-01-1990-12
Günter Zorn was Senior Department Manager of Font and OEM Business for Linotype AG.

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1 Volume (3" x 13" x 17")

Box 247  
Cash Book, 1891-11-1894-09  
1 Volume (3" x 13" x 17")

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Sales Manual, 1980

Box 170, Folder 4  

Box 171, Folder 1  
Sales Manual (binder only), 1980-1982

Box 171, Folder 2  
Sales Data Book (#114), 1960

Box 171, Folder 3  
Sales Data Book, 1949-1970

Box 171, Folder 4  
Sales Data Book (#294), 1964-1972

Box 171, Folder 5  
Sales Data Book, 1972

Box 171, Folder 6  
Sales Data Book (binder only), 1972

Box 172, Folder 1  
Sales Data Book (#7312), 1972

Box 172, Folder 2  
Sales Data Book (#7312, binder only), 1972

Box 172, Folder 3  
Sales Book of Information, 1947-1963  
Includes Canadian Linotype Limited data from 1945.

Box 172, Folder 4  
Sales Book of Information (#17), 1953-1960

Box 172, Folder 5  
Sales Book of Information (#134), 1969  
Issued to James H. Sauer.

Box 173, Folder 1  
Sales Book of Information (#152), 1960-1964

Box 173, Folder 2  
Sales Book of Information (#152, binder only), 1960
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