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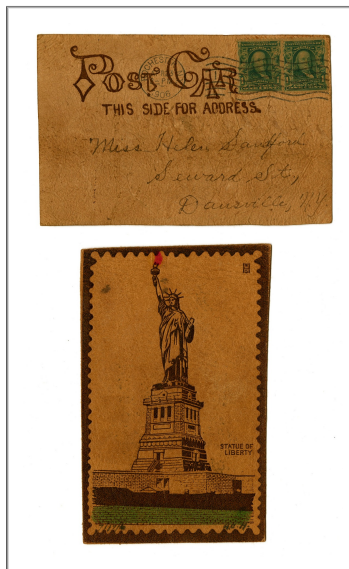
National Museum of American History Kenneth E. Behring Center

Guide to the Sandford Greeting Card Company and Family Papers

NMAH.AC.1252

Vanessa Broussard-Simmons

2012



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Collection Overview

Repository:	Archives Center, National Museum of American History
Title:	Sandford Greeting Card Company and Family Papers
Date:	1831-2004
Identifier:	NMAH.AC.1252
Creator:	MacDowell, Helen Sandford, 1889- Pease, L.F. Prince, Georgiana K., 1861-1915 Sandford Greeting Card Company Gilman, Georgiana Sandford, 1887-1982 Sandford, Frank S., 1853-1924 Sandford, Mary Elizabeth, 1852-1936 Sandford, Ruth, 1879-1972
Source:	Gilman, R. Thompson (Donor)
Extent:	8 Cubic feet (37 boxes)
Language:	Collection is in English. Some materials in German.
Summary:	Collection documents the business activities of the Sandford Card Company and include the papers of Mary Elizabeth Sandford, founder of the company, and her immediate family.
Digital Content:	Image(s): Sandford Greeting Card Company and Family Papers: ca. 1840-1990.

Administrative Information

Acquisition Information

Donated to the Archives Center in 2011 by R. Thompson Gilman, Executor for the estate of Elizabeth G. Essley.

Related Materials

Materials in the Archives Center

Lillian Pease Card Company Records (AC1251)

Processing Information

Collection processed by Nancy Beardsley, volunteer, 2012; Anne Jones, volunteer, 2012; Ramona Williamson, volunteer, 2012; Marian Tatum Webb, volunteer, 2012; Theresa Worden, volunteer, 2012; and Vanessa Broussard -Simmons, archivist, August, 2012.

Preferred Citation

Sandford Greeting Card Company and Family Papers, circa 1839-2000; undated, Archives Center, National Museum of American History.

Restrictions

Collection open for research on site by appointment. Unprotected photographs must be handled with gloves.

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Biographical / Historical

Mary Elizabeth Kennedy Sandford founded the Sandford Card Company in Dansville, New York in 1907. The Sandford Card Company was intended to provide consumers a means to send messages to family and friends. Such products contained more thought out verses and images than the typical postcards that were available during this time period. Initially, Mary Elizabeth created four verses with images and had five thousand of each printed by the F. A. Owen Publishing Company. The four samples were sent to two hundred bookstores and drugstores. Sales were later made with distributors and agents in various cities throughout the country. In addition, the company also sold cards to fraternal organizations using their symbols or mottos in the design. Eventually, fraternal organizations became a big part of the company's customer base expanding to more than fifty groups. The company grew as a mail order business. All card shipments were made directly from Dansville, New York to forty-eight states and countries including Canada, Alaska, Cuba, Japan, Guam, Philippines, Hawaii, Panama, and Netherlands, West Indies, England and Scotland. Although the Sandford Card Company started as a greeting card business it eventually offered place cards, calling cards, calendars, program folders, napkins, banquet supplies, gifts and souvenirs to its product line. All printing work was contracted out to lithographic businesses in New York, Boston and Cincinnati. With the death of Mary Elizabeth Sandford and her husband Frank Sherman Sandford the company continued to be operated under the guidance of their daughter Ruth Louise Sandford. In 1948, Ruth Sandford hired John G. Holden as business manager. In 1965, the company moved from Dansville to Baldwinsville, New York under the management of the third generation of the founding family. It continued to operate as a family business until it was sold to John G. Holden. The company was later purchased by Rodney Pease the grandson of Mary Elizabeth Sandford's sister Lillian Frances Pease. Pease eventually changed the name and direction of the company.

Scope and Contents

The collection documents the business activities of the Sandford Card Company primarily in the early part of the century. It includes product designs and samples; advertising and marketing materials, as well as, correspondence and financial papers. In addition, there are the papers of Mary Elizabeth Sandford, founder of the company, and her immediate family. These materials consist primarily of diaries, photographs, correspondence, family histories and genealogies. The collection is arranged into four series. Series one documents the business activities of the Sandford Card Company. Series two contains the personal papers of Mary Elizabeth Sandford, her husband Frank Sherman Sandford and their children. Series three is the personal papers of Mary Elizabeth Sandford's parents and siblings. Series four is the personal papers of extended family members mostly by marriage.

Arrangement

The collection is arranged into four series.

Series 1: Sandford Card Company Records, 1880-1967; undated

Subseries 1.1: Correspondence, 1909-1936; undated

Subseries 1.2: Financial Records, 1880-1926; undated

Subseries 1.3: Product Designs and Samples, 1911-1941; undated

Subseries 1.4: Advertising and Marketing Materials, 1924-1967; undated

Series 2: Sandford Family Papers, 1831-2003; undated

Subseries 2.1: Frank Sherman Sandford, 1870-1925; undated

Subseries 2.2: Mary Elizabeth Kennedy Sandford, 1868-2003; undated

Subseries 2.3: Ruth Louise Sandford, 1900-1972; undated

Subseries 2.4: John Joseph Sanford, 1900-1987; undated

Subseries 2.5: Georgiana Kennedy Sandford Gilman, 1870-1973; undated

Subseries 2.6: Helen Louise Sandford McDowell, 1899-2000; undated

Subseries 2.7: Family Papers, 1831-1992; undated

Subseries 2.8: Frances Rohe, 1913, 1920; undated

Series 3: Kennedy Family Papers, 1861-2003; undated

Subseries 3.1: James Frank Kennedy, 1861-1920s; undated

Subseries 3.2: Mary Jane Durkee Kennedy, 1867-1882

Subseries 3.3: Lillian Frances Kennedy Pease, 1875-2003

Subseries 3.4: Emma Jane Kennedy, 1877-1883; undated

Subseries 3.5: Georgiana Kennedy Prince, 1878-1915; undated

Subseries 3.6: Family Papers, 1934-1992; undated

Series 4: Other Family Papers, 1840s-2004; undated

Subseries 4.1: Durkee Family, 1864-2004; undated

Subseries 4.2: Gilman Family, 1840s-1902

Subseries 4.3: Gilman Family, 1916-2004; undated

Subseries 4.4: McDowell Family, 1920; undated

Subseries 4.5: Pease Family, 1953-1984; undated

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Family-owned business enterprises
Greeting card industry

Greeting cards -- 20th century
Health resorts
Postcards -- 20th century
Temperance
Women -- Organizations
Women -- Political activity
Women's suffrage -- United States
Women-owned business enterprises

Types of Materials:

Account books -- 20th century
Advertising -- 20th century
Business cards
Business records -- 20th century
Cabinet photographs
Calling cards
Cartes-de-visite
Clippings -- 20th century
DVDs
Daguerreotypes
Design drawings -- 20th century
Diaries -- 19th century
Diaries -- 20th century
Genealogies
Letters (correspondence) -- 19th century
Letters (correspondence) -- 20th century.
Memoirs
Photograph albums -- 20th century
Photographs -- 19th century
Photographs -- 20th century
Programs -- 20th century
Trade catalogs -- 20th century
Travel diaries -- 20th century

Names:

American Red Cross
Gilman, R. Thompson
Women's Christian Temperance Union

Places:

Panama Canal (Panama)

Container Listing

Series 1: Sandford Card Company Records, 1880-1967, undated

Scope and Contents: Materials document the history of the company, as well as, the creative and financial aspects of managing a small family owned business. The company functioned as a mail order business providing products to consumers, retailers and organizations throughout the United States and across the world. Of interest are photographs of Frank Sherman and Mary Elizabeth Sandford in the office in 1915 with humorous narratives written by their daughter Ruth. The materials are arranged into four subseries including correspondence, financial records, product designs, advertising and marketing materials.

Subseries 1.1: Correspondence, 1909-1936, undated

Scope and Contents: Includes general communication between the company and their suppliers and customers. The materials are arranged in the order that was maintained by the company. Most of the correspondence is in chronological order by date. There are a few folders that were maintained separately by correspondent including the Zimmer Company, a dealer in Barcelona, and Dagmar de Corvel Rybner.

Box 1, Folder 1	General, 1909-1911
Box 1, Folder 2	Zimmer Company, The Print Shop, 1912 May 13
Box 19	General, 1912
Box 1, Folder 3	Dealer in Barcelona, 1916
Box 1, Folder 5	General, 1936
Box 1, Folder 6	General, undated

Subseries 1.2: Financial Records, 1880-1926, undated

Scope and Contents: Documents the business transactions of the company including information relating to their customer base, dealers, expenses incurred by the company and banking activities. There is a substantial amount of information relating to customer orders and payments for both the card and novelty businesses dating from 1909-1921. Banking activities dating from 1909-1922 are documented in bankbooks, account statements, cancelled checks, checks and money order deposits and check stubs from the Merchants and Farmers National Bank. There are also receipts for products, services and shipping charges dating from 1910-1914. In addition, company related expenses are documented from 1911-1914. Information relating to dealer accounts date from 1925-1926. Cash books, ledgers and journals provide an account of the financial standing of the company dating from 1910-1924. Lastly, there are a few adding machine tapes. Materials are arranged in chronological order.

Box 19, Folder 2 Receipts, 1880-1902

Box 19, Folder 3	Customer accounts, 1909 January-1909 July
Box 1, Folder 7	Cash book, 1909 October-December
Box 1, Folder 8	Ledger, 1909-1910
Box 1, Folder 9	Customer accounts, 1909 October-1910 January
Box 1, Folder 10	Adding machine tapes, 1909,1911, undated
Box 1, Folder 11	Expenses, 1909 October-1912 February
Box 1, Folder 12	Bankbooks, 1909-1913
Box 1, Folder 13	Merchants and Farmers National Bank account information, 1909-1917
Box 19, Folder 4	Journal, 1910-1911
Box 19, Folder 5	Journal loose pages, 1910-1911
Box 1, Folder 14	Cancelled checks, 1910 September 2, 1911 June 23-December 28
Box 1, Folder 15	Checks and money orders deposited, 1910 January-1912 December
Box 2, Folder 1	Novelty business customers, 1910-1912
Box 19, Folder 6	Novelty business customers loose pages from book, 1910-1912
Box 2, Folder 2	Shipping receipts, 1910-1914
Box 2, Folder 3	Expense book, 1911
Box 2, Folder 4	Expenses, 1912-1914
Box 2, Folder 5	Information relating to customers, 1913
Box 2, Folder 6	Check stubs, 1914
Box 2, Folder 7	Cancelled checks, 1914 October
Box 2, Folder 7	Cancelled checks, 1915 July 10-August 31
Box 2, Folder 8	Newspaper clipping relating to company donation, 1915
Box 2, Folder 9	Expense book, 1915-1921
Box 3, Folder 1	Customer accounts, 1917 January

Box 3, Folder 2	Bank book, 1917-1920
Box 2, Folder 7	Cancelled checks, 1918 April 18
Box 19, Folder 7	Customer orders and payments, 1921 December
Box 2, Folder 7	Cancelled checks, 1922 February 27-April 18
Box 3, Folder 3	Cash book, 1924
Box 3, Folder 4	Dealers file accounts receivable, 1925-1926

Subseries 1.3: Product Designs and Samples, 1911-1941; undated

Scope and Contents: Materials document the creative aspects of making products for the company. This material consists primarily of original designs and samples for baby, birthday, Christmas, Easter, get well, thank you and general greeting cards. Most of the samples were created by Mary Elizabeth Sandford and date from the 1930s. A few of the designs were created by Helen Sandford and include a 1911 bill of sale. There are also samples for postcards, calendars, mailing envelopes, and albums. Materials are first arranged in chronological order. Boxes 27 through 29 are Sandford Company cards arranged in order by stock number followed by cards arranged in alphabetical order by subject. In later years the Sandford Company purchased surplus from other manufacturers and resold them. These cards have a stock number (i. e. D 16) stamped on the back lower left corner and date from 1908-1915.

Box 30, Folder 2	Card samples created by Mary Elizabeth Sandford, 1910-1912
Box 3, Folder 5	Designs by Helen Sandford and bill for designs, 1911
Box 30, Folder 3	Card samples original artwork, 1911-1938
Box 30, Folder 3	<p>A Christmas Greeting ... [postcard], 1912 1 Item (3.7" x 6.4".) Publisher: Sandford Greeting Card Company Language: English. Notes: AC1252-0000007.tif (AC Scan No.) Ink on paper. The verse has penciled edits and is bordered by holly.</p> <p>Names: Sandford Greeting Card Company Genre/Form: Christmas cards Postcards -- 20th century -- United States</p>
Box 3, Folder 6	Sandford Company samples, 1915
Box 3, Folder 7	Original designs for baby cards, 1930s
Box 3, Folder 8	Original designs for birthday cards, 1930s

Box 3, Folder 9	Original designs for Christmas cards, 1930s
Box 3, Folder 10	Original designs for Easter cards, 1930s
Box 3, Folder 11	Original designs for cards due to illness, 1930s
Box 3, Folder 12	Original designs for thank you cards, 1930s
Box 3, Folder 13	Original designs for cards, 1930s
Box 19, Folder 8	Original designs for cards, 1930s
Box 30, Folder 4	Card samples Dansville New York postcards, 1932-1941
Box 3, Folder 14	Sample albums, undated
Box 3, Folder 15	Mockups and color samples of cards, undated
Box 3, Folder 16	Cards by Edith Bullen, undated
Box 3, Folder 17	Calendars, blotters, and mailing envelopes, undated
Box 32, Folder 1	Card samples of competitors, undated
Box 3, Folder 18	Handkerchief card mock ups and examples from competitors, undated
Box 3, Folder 19	Postcard samples with advertising, undated
Box 3, Folder 20	Competitors postcards, undated
Box 3, Folder 21	Jokes and riddles, undated
Box 3, Folder 22	Card envelopes, undated
Box 27, Folder 1	Card samples stock numbers 1-99
Box 27, Folder 1	<p>Of course, this is only a Post / Card ... [postcard], 1909 1 Item (3.6" x 5.7".) Publisher: Sandford Greeting Card Company Language: English. Notes: AC1252-0000005.tif (AC Scan No.) Ink on paper. The verse continues "... And, of course, it's a very / small thing; / but it carries as many / Good Wishes / As fortune's good fairies could bring." Genre/Form: Greeting cards -- 20th century Postcards -- 20th century -- United States</p>

Box 27, Folder 1

[The Goblins are coming, ... \[postcard\], 1911](#)

1 Item (5.5" x 3.6".)

Publisher: Sandford Greeting Card Company

Language: English.

Notes: AC1252-0000006.tif (AC Scan No.)

Ink on paper.

Located in Box 9.

The verse continues "... and they'll 'git you', and I certainly hope they will: for the letter you promised so long ago, is only a promise still."

Names: Sandford Greeting Card Company

Genre/Form: Postcards -- 20th century -- United States

Box 27, Folder 2 Card samples stock numbers 100-199

Box 27, Folder 3 Card samples stock numbers 200-299

Box 27, Folder 4 Card samples stock numbers 300-399

Box 28, Folder 1 Card samples stock numbers 400-499

Box 28, Folder 2 Card samples stock numbers 500-599

Box 28, Folder 3 Card samples stock numbers 600-699

Box 28, Folder 4 Card samples stock numbers 700-799

Box 28, Folder 5 Card samples stock numbers 800-899

Box 28, Folder 6 Card samples stock numbers 900-1199

Box 29, Folder 1 Card samples stock numbers 1200-1599

Box 29, Folder 2 Card samples stock numbers 2600-9999

Box 29, Folder 3 Card samples, Christmas

Box 29, Folder 4 Card samples, fraternal organizations

Box 29, Folder 5 Card samples, general

Box 30, Folder 1 Card samples, German

Box 29, Folder 6 Card samples, hand coloring

Box 29, Folder 8 Card samples, pirated

Box 29, Folder 7 Card samples, political

Box 31, Folder 1 Card samples, identified with letters, no stock numbers, undated

Subseries 1.4: Advertising and Marketing Materials, 1924-1967; undated

Scope and Contents: Materials include prices lists, small catalogues, order cards, forms, and advertising circulars. In addition, there is a one page history of the company written in 1956 most likely by Ruth Louis Sandford while she was in charge of the company. The materials are arranged in chronological order.

Box 3, Folder 23 Catalogs price lists brochures and seals, 1924-1925; undated

Box 3, Folder 24 History of the company, 1956

Box 3, Folder 25 Catalogs, 1961-62,1967

Box 3, Folder 26 Order cards and forms, undated

Box 3, Folder 27 Advertising circulars, undated

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Series 2: Sandford Family Papers, 1831-2003, undated

Scope and Contents: Contains the personal papers of the Sandford family. The materials document the day to day activities and interests of individual members outside of the family business. The series is divided into eight subseries. Subseries 2.1 is the papers of Frank Sherman Sandford dating from 1870-1925. Subseries 2.2 consists of the papers of founder Mary Elizabeth Kennedy Sandford dating from 1868-2003. Subseries 2.3 contains the papers of daughter and later manager of the company Ruth Louise Sandford dating from 1900-1972. Subseries 2.4 is son John Joseph Sanford's papers dating from 1900-1987. Subseries 2.5 includes Georgiana Kennedy Sandford Gilman papers dating from 1870-1973. Subseries 2.6 is daughter Helen Louise Sandford McDowell papers dating from 1899-2000. Subseries 2.7 contains the papers relating to the family household dating from 1831-1992. Subseries 2.8 includes the papers of Frances Rohe, whose relationship to the family is unknown, dating from 1913 and 1920.

Subseries 2.1: Frank Sherman Sandford, 1870-1925, undated

Scope and Contents: Consists primarily of the diaries maintained by Sandford for over fifty years. These diaries contain newspaper clippings, notes relating to personal daily activities and family expenses, and ephemera dating from 1871-1924. Frank Sandford also documented national social and cultural events such the 1876 Centennial Fair in Philadelphia. Information relating to his education, finances, legal matters, and family upbringing, are also found among these materials. In addition, there is some correspondence and a wallet. The materials are arranged primarily in chronological order.

Box 4, Folder 1 Examination questions Dansville Seminary, 1870

Box 4, Folder 2 Diary, 1871

Box 4, Folder 3 Diary, loose pages, 1871

Box 4, Folder 4 Diary, 1872

Box 4, Folder 5 Diary, 1873

Box 21, Folder 1 Diary, 1874

Box 21, Folder 2 Diary, 1875

Box 4, Folder 6 Diary, loose pages, 1875

Box 3, Folder 7 Diary International Exhibition of Arts Manufactures and Products of the Soil and Mine [Centennial International Exhibition of 1876], 1876

Box 21, Folder 3 Diary, 1876

Box 4, Folder 8 Diary, loose pages, 1876

Box 4, Folder 9 Diary, 1877

Box 4, Folder 10 Diary, loose pages, 1877

Box 21, Folder 4	Diary, 1878
Box 4, Folder 11	Diary, loose pages, 1878
Box 21, Folder 5	Diary, 1879
Box 21, Folder 6	Diary, 1880
Box 4, Folder 12	Diary, loose pages, 1880
Box 21, Folder 7	Diary, 1881
Box 4, Folder 13	Diary, loose pages, 1881
Box 21, Folder 8	Diary, 1882
Box 4, Folder 14	Diary, loose pages, 1882
Box 21, Folder 9	Diary, 1883
Box 4, Folder 15	Diary, loose pages, 1883
Box 21, Folder 10	Diary, 1884
Box 4, Folder 16	Diary, loose pages, 1884
Box 21, Folder 11	Diary, 1885
Box 4, Folder 17	Diary, loose pages, 1885
Box 21, Folder 12	Diary, 1886
Box 4, Folder 18	Diary, loose pages, 1886
Box 21, Folder 13	Diary, 1887
Box 4, Folder 19	Diary, loose pages, 1887
Box 21, Folder 14	Diary, 1888
Box 4, Folder 20	Diary, 1888
Box 21, Folder 15	Diary, 1889
Box 4, Folder 21	Diary, loose pages, 1889
Box 22, Folder 1	Diary, 1890

Box 4, Folder 22	Diary, loose pages, 1890
Box 22, Folder 2	Diary, 1891
Box 4, Folder 23	Diary, loose pages, 1891
Box 22, Folder 3	Diary, 1892
Box 4, Folder 24	Diary, loose pages, 1892
Box 22, Folder 4	Diary, 1894
Box 4, Folder 25	Diary, loose pages, 1894
Box 22, Folder 5	Diary, 1895
Box 4, Folder 26	Diary, loose pages, 1895
Box 22, Folder 6	Diary, 1896,
Box 5, Folder 1	Diary, loose pages, 1896
Box 22, Folder 7	Diary, 1897
Box 5, Folder 2	Diary, loose pages, 1897
Box 22, Folder 8	Diary, 1898
Box 5, Folder 3	Diary, loose pages, 1898
Box 22, Folder 9	Diary, 1899
Box 5, Folder 4	Diary, loose pages, 1899
Box 22, Folder 10	Diary, 1900
Box 5, Folder 5	Diary, loose pages, 1900
Box 22, Folder 11	Diary, 1901
Box 5, Folder 6	Diary, loose pages, 1901
Box 22, Folder 12	Diary, 1902
Box 5, Folder 7	Diary, loose pages, 1902
Box 22, Folder 13	Diary, 1903

Box 5, Folder 8	Diary, loose pages, 1903
Box 22, Folder 14	Diary, 1904
Box 5, Folder 9	Diary, loose pages, 1904
Box 23, Folder 1	Diary, 1905
Box 5, Folder 10	Diary, loose pages, 1905
Box 23, Folder 2	Diary, 1906
Box 5, Folder 11	Diary, loose pages, 1906
Box 23, Folder 3	Diary, 1907
Box 5, Folder 12	Diary, loose pages, 1907
Box 23, Folder 4	Diary, 1908
Box 5, Folder 13	Diary, loose pages, 1908
Box 23, Folder 5	Diary, 1909
Box 5, Folder 14	Diary, loose pages, 1909
Box 23, Folder 6	Diary, 1910
Box 5, Folder 15	Diary, loose pages, 1910
Box 23, Folder 7	Diary, 1911
Box 5, Folder 16	Diary, loose pages, 1911
Box 23, Folder 8	Diary, 1912
Box 5, Folder 17	Diary, loose pages, 1912
Box 23, Folder 9	Diary, 1913
Box 5, Folder 18	Diary, loose pages, 1913
Box 23, Folder 10	Diary, 1914
Box 5, Folder 19	Diary, loose pages, 1914
Box 23, Folder 11	Diary, 1915

Box 5, Folder 20	Diary, loose pages, 1915
Box 23, Folder 12	Diary, 1916
Box 5, Folder 21	Diary, loose pages, 1916
Box 23, Folder 13	Diary, 1917
Box 5, Folder 22	Diary, loose pages, 1917
Box 24, Folder 1	Diary, 1918
Box 5, Folder 23	Diary, loose pages, 1918
Box 24, Folder 2	Diary, 1919
Box 5, Folder 24	Diary, loose pages, 1919
Box 24, Folder 3	Diary, 1920
Box 5, Folder 25	Diary, loose pages, 1920
Box 24, Folder 4	Diary, 1921
Box 5, Folder 26	Diary, loose pages, 1921
Box 24, Folder 5	Diary, 1922
Box 5, Folder 27	Diary, loose pages, 1922
Box 24, Folder 6	Diary, 1923
Box 24, Folder 7	Diary, 1924
Box 5, Folder 28	Diary, loose pages, 1924
Box 5, Folder 29	Correspondence, 1877, 1878; undated
Box 19, Folder 9	Correspondence, 1877
Box 5, Folder 30	Correspondence, 1880
Box 4, Folder 1	Certificate of academic scholarship Dansville Seminary, 1870
Box 5, Folder 31	Business correspondence, 1886-1897
Box 5, Folder 32	Correspondence, 1889-1899

Box 5, Folder 33	Correspondence, 1900-1904
Box 5, Folder 34	Correspondence, 1905
Box 5, Folder 35	Correspondence, 1905-1906
Box 5, Folder 36	Correspondence, 1906-1910
Box 6, Folder 1	Correspondence, 1914-1922
Box 37, Folder 5	Shot bag, 1895 August 21
Box 6, Folder 2	Expense books, 1888-1889
Box 19, Folder 10	Newspaper clippings, 1893, 1895, 1916, 1922
Box 6, Folder 3	Postcards, 1898
Map-folder 1	Rapid Transit tunnel drawing, 1898 April 7
Box 6, Folder 4	Hamilton Bank passbook, circa 1901-1906
Box 6, Folder 5	Corn Exchange Bank check stubs, 1902-1904
Box 6, Folder 6	Cancelled checks, 1902 June-December
Box 6, Folder 6	Cancelled checks, 1903 January-August
Box 6, Folder 6	Cancelled checks, 1904 April-October
Box 6, Folder 7	Cancelled checks, 1905 March-December
Box 6, Folder 7	Cancelled checks, 1906 February-December
Box 6, Folder 7	Cancelled checks, 1907 February-August
Box 6, Folder 8	Odd Fellows Lodge dinner program, 1907 March 29
Box 6, Folder 9	House expenses, 1909-1911
Box 6, Folder 10	House expenses, 1912 January-1916 December
Box 6, Folder 11	Guaranty Trust Company of New York envelope with wax seals, 1915
Box 6, Folder 12	Family expense records, 1917
Box 6, Folder 13	House expense records, 1922-1925

Box 19, Folder 10	Clippings of poems and jokes, undated
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Box 35, Folder 1	Wallet, undated
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Subseries 2.2: Mary Elizabeth Kennedy Sandford, 1868-2003, undated

Scope and Contents: Contains the papers of the founder of the Sandford Card Company. Mary Elizabeth Kennedy Sandford, known as Libbie, Libby, Lib, Liz, MLK and MES was born in August 6, 1852. She taught school for ten years before her marriage to Frank Sherman Sandford in 1878. In 1880, Mary Elizabeth wrote to PT Barnum offering to write verses for his advertisements. It is unclear if he accepted her offer. She honed her artistic skills from painting china before going into the card business. Sandford runs the company with the assistance of her husband Frank and their daughters.

Materials include essays and writings, photographs which correspond to the diaries; with one diary covering the 1876 Centennial in Philadelphia. Another diary contains information about her trip to a Women's Christian Temperance Union convention in Scotland. A memoir of early teaching life handwritten and typed, and correspondence dating from 1876-1910 is also found among the materials. The materials are arranged first by type and then in chronological order.

Box 6, Folder 14	Writings essay on Ruins, 1874 November
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Box 6, Folder 15	Letter, 1875 September 9
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Box 6	Diary International Exhibition of Arts Manufactures and Products of the Soil and Mine [Centennial International Exhibition of 1876], 1876
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Box 36, Folder 1	Newspaper clippings, 1884 March 27; 1885 December 10
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Box 38, Folder 1	Sunshine for Youth, 1887 July
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Box 38, Folder 2	Daughters of America, 1888 August
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Box 6, Folder 16	Writings article "A Query" in Normal Instructor, 1901 June 1
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Box 6, Folder 17	News clippings about temperance, 1904, 1910
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Box 6, Folder 18	Program Women's Christian Temperance Union Convention Glasgow, 1910 June
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Box 6, Folder 19	Writings poem and song [while on voyage], 1910
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Box 6, Folder 20	Writings on voyage and at Women's Christian Temperance Union convention, 1910
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Box 38, Folder 4	Women's Christian Temperance Union tour group list, 1910
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Box 6, Folder 21	Steamship materials, 1910 May-June
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Box 6, Folder 21	Red Star Line White Star-Dominion Royal Mail Steamships
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Box 7, Folder 1	Memoir, handwritten manuscript relating to teaching, 1868-1878
Box 7, Folder 2	Memoir, handwritten manuscript relating to teaching, 1868-1878
Box 7, Folder 3	Memoir, handwritten manuscript relating to teaching, 1868-1878
Box 7, Folder 4	Memoir, typescripts, 1868-1878
Box 7, Folder 5	Memoir, parts one two and three, Durkee family newsletter, 2002-2003
Box 19, Folder 11	Writings Creation of Sunken Garden, 1922
Box 7, Folder 6	Writings poem celebrating twentieth fifth anniversary of the Shakespeare Club, [1927]
Box 7, Folder 6	Newspaper clippings relating to Shakespeare Club, 1935
Box 7, Folder 7	Writings, undated
Box 7, Folder 8	Writings, poems, and songs, undated
Box 19, Folder 12	Writings, poems, stories, and notes, undated
Box 19, Folder 13	Writings, poems, stories, and notes, undated
Box 38, Folder 3	Writings, undated
Box 7, Folder 9	Correspondence, 1876-1879
Box 7, Folder 10	Correspondence, 1880-1885
Box 7, Folder 11	Correspondence, 1891
Box 7, Folder 12	Correspondence, 1893-1898
Box 7, Folder 13	Correspondence, 1898 April-May
Box 7, Folder 14	Correspondence, 1900-1906
Box 7, Folder 15	Correspondence, 1907
Box 8, Folder 1	Correspondence, 1910
Box 8, Folder 2	Empty envelopes, 1910
Box 25, Folder 16	Postcards, Ireland Cork and Queenstown, 1910

Box 25, Folder 17	Postcards, Ireland Trossacks, 1910
Box 25, Folder 18	Postcards, Scotland, Ayr Robert Burns' home, 1910
Box 25, Folder 19	Postcards, Glasgow, Scotland, 1910
Box 25, Folder 20	Postcards, Scotland, Sir Walter Scott and homes, 1910
Box 8, Folder 3	Correspondence, 1913, 1919
Box 6, Folder 18	Temperance materials, 1918, undated
Box 8, Folder 4	Correspondence, 1920-1924
Box 8, Folder 5	Correspondence, 1932-1935
Box 8, Folder 6	Correspondence, undated
Box 8, Folder 7	Postcards, 1879-1934
Box 8, Folder 7	<p>Sir Goblin goes forth on his flying machine ... [postcard], 1911 1 Item (Ink on paper; 5.5" x 3.6") Publisher: Sandford Greeting Card Company Language: English. Notes: AC1252-000001.tif (AC Scan No.) Located in Box 9. Halloween greetings with illustration of goblins riding bats in front of a full moon.</p> <p>Names: Sandford Greeting Card Company Topic: Halloween Genre/Form: Postcards -- 20th century -- United States</p>
Box 8, Folder 8	American Red Cross award, undated
Box 8, Folder 8	American Red Cross anniversary newspaper clippings, 1930s
Box 8, Folder 9	Partial biography "Mary Lib", undated
Box 37, Folder 2	Wallet, undated
Box 8, Folder 10	Obituaries for Mary Elizabeth Sandford, 1936 November
Box 38, Folder 5	Obituaries for Mary Elizabeth Sandford, 1936 November
Box 8, Folder 11	Letter Ruth Sandford explaining Mary Elizabeth's memoir, 1940

Box 19, Folder 11	Survey of Seward Street lot village, Dansville, Livingston County, New York, 1966 December 22
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Subseries 2.3: Ruth Louise Sandford, 1900-1972, undated

Scope and Contents: Includes the personal papers of the oldest daughter of Frank Sherman and Mary Elizabeth Sandford. Ruth Louise Sandford was born in Dansville, New York on August 26, 1879. She attended Albany Teachers College and spent her early life as a teacher. She worked with the family business and assumed full responsibility in 1924 until 1967. Ruth never married. She cultivated a life-long interest in the American Red Cross, served on the board of directors and was chairman of the memorials committee for the Dansville Hospital, was a member of the Dansville Baptist Church, a member of the Shakespeare Club and a board member of the Council of Livingston County Historical Society. Ruth Louise Sandford died at the Chimneys Nursing Home in Rochester, New York on September 14, 1972.

Materials consist primarily of Ruth's diaries dating from 1904-1961. Like her father she begins to document her life at the age of 25. There is a scrapbook, correspondence, newspaper clippings, mementos from trips, postcards, a yearbook, and typewritten notes about her life written for the Hornell Tribune by William Connelly in 1972. The materials are arranged first by type and then in chronological order.

Box 19, Folder 12	Diary, 1904
Box 19, Folder 13	Diary, 1907
Box 19, Folder 14	Diary, 1914
Box 19, Folder 15	Diary, 1916
Box 19, Folder 16	Diary, 1929-1934
Box 19, Folder 17	Diary loose pages, 1929-1934
Box 9, Folder 1	Diary, 1935-1939
Box 9, Folder 2	Diary, 1940
Box 9, Folder 3	Diary loose pages, 1940
Box 9, Folder 4	Diary, 1941
Box 9, Folder 5	Diary, 1942
Box 9, Folder 6	Diary, 1943
Box 9, Folder 7	Diary, 1944
Box 9, Folder 8	Diary loose pages, 1944

Box 9, Folder 9	Diary, 1945
Box 9, Folder 10	Diary loose pages, 1945
Box 10, Folder 1	Diary, 1946
Box 10, Folder 2	Diary loose pages, 1946
Box 10, Folder 3	Diary, 1948
Box 10, Folder 4	Diary loose pages, 1948
Box 10, Folder 5	Diary, 1949
Box 10, Folder 6	Diary loose pages, 1949
Box 10, Folder 7	Diary, 1950
Box 10, Folder 8	Diary loose pages 1950
Box 10, Folder 9	Diary 1951
Box 10, Folder 10	Diary 1952
Box 10, Folder 11	Diary loose pages, 1952
Box 10, Folder 12	Diary, 1953
Box 10, Folder 13	Diary loose pages, 1953
Box 11, Folder 1	Diary, 1954
Box 11, Folder 2	Diary loose pages, 1954
Box 11, Folder 3	Diary, 1955
Box 11, Folder 4	Diary loose pages, 1955
Box 11, Folder 4	Diary, 1956
Box 11, Folder 6	Diary loose pages, 1956
Box 11, Folder 7	Diary, 1957
Box 11, Folder 8	Diary loose pages, 1957
Box 11, Folder 9	Diary, 1958

Box 11, Folder 10	Diary loose pages, 1958
Box 11, Folder 11	Diary, 1960
Box 11, Folder 12	Diary loose pages, 1960
Box 11, Folder 12	<p>[Five obituaries xerographic print.], 1960 1 Item (11.0" x 8.5".) Collector: Sandford, Ruth, 1879-1972 Language: English. Notes: AC1252-0000004.tif (AC Scan No.) Ink on paper. Obituaries for D. D. Robinson, Bernard Carmody, Clara Kramer, Agnes Lewis, and Mary Mosher.</p> <p>Genre/Form: Xerographic copies Obituaries</p>
Box 11, Folder 13	Diary, 1961
Box 12, Folder 1	Correspondence, 1900-1903
Box 12, Folder 2	Correspondence, 1904-1905
Box 20, Folder 1	Correspondence, 1904
Box 20, Folder 3	Correspondence, 1906-1907
Box 20, Folder 4	Correspondence, 1908-1909
Box 20, Folder 5	Correspondence, 1910-1920
Box 20, Folder 6	Correspondence, 1921-1922, 1927, 1948,1949, 1952, undated
Box 20, Folder 1	Correspondence, 1925
Box 12, Folder 7	List of trips and events, 1902-1914
Box 12, Folder 8	Letter to teachers regarding rules for pupils guilty of discourtesy, 1904
Box 12, Folder 9	Cards and poem, 1905-1909, undated
Box 12, Folder 10	Scrapbook, 1906
Box 36, Folder 4	H. H. Richardson textile, 1906
Box 20, Folder 2	Memorandum of agreement, 1909 March 26

Box 12, Folder 11	Newspaper article, 1914 August 10
Box 12, Folder 12	Liberty bond envelope, 1928
Box 12, Folder 13	American National Red Cross, 1931, 1963
Box 13, Folder 1	Proof of birth and enumeration for 1880 census, 1939
Box 13, Folder 2	Dansville Hospital, 1946
Box 13, Folder 3	Notes for Hornell Tribune, 1972
Box 13, Folder 4	Notes, undated
Box 13, Folder 5	Envelopes, 1901-1931
Box 13, Folder 6	Children's Protective and Welfare Association, undated
Box 13, Folder 7	Photograph, undated
Box 13, Folder 8	Measurements and information, undated
Box 37, Folder 3	Albany State Teacher's College silver souvenir spoon, undated
Box 26, Folder 1	Postcards, 1902-1922
Box 26, Folder 2	Postcards, George Washington steamship, 1914 June
Box 26, Folder 3	Postcards, Mullan, Idaho, undated
Box 26, Folder 4	Postcards, Detroit, Michigan, 1908, undated
Box 26, Folder 5	Postcards, Yellowstone National Park, 1909 July 9
Box 26, Folder 6	Postcards, New York, 1918 August 17, undated
Box 26, Folder 7	Postcards, Asheville, North Carolina, circa 1920
Box 26, Folder 8	Postcards, Toronto, Canada, 1929 July 22
Box 26, Folder 9	Postcards, Paris, France, 1914 June 22
Box 26, Folder 10	Postcards, Hamburg, Germany, undated
Box 26, Folder 11	Postcards, Rome and Venice, Italy, 1914 July 19
Box 26, Folder 12	Postcards, Avila, Spain, undated

Box 26, Folder 13	Postcards, Burgos, Spain, 1914 June 11
Box 26, Folder 14	Postcards, Escorial, Spain, 1914 June
Box 26, Folder 15	Postcards, Madrid, Spain, 1914-1919
Box 26, Folder 16	Postcards, Segovia, Spain, 1914
Box 26, Folder 17	Postcards, Toledo, Spain, undated
Box 26, Folder 18	Postcards, Interlaken, Switzerland, undated
Box 26, Folder 19	Postcards, Damascus, Syria, undated

Subseries 2.4: John Joseph Sanford, 1900-1987, undated

Scope and Contents: Documents the life of the only son of Frank Sherman and Mary Elizabeth Sandford. John Joseph Sanford was born March 9, 1883. He graduated from Danville High School in 1901. Having no money for college he took a job at the Inside Inn Hotel on the grounds of the World's Fair in Saint Louis, Missouri. John married Delia Spinner in 1914 and had two daughters Joan and Mary Elizabeth. John was employed by the Bunker Hill Company of Kellogg, Idaho for fifty years. He served on the city council for eighteen years as city engineer, served as committee man for the Boy Scouts of America and as a member of the Masonic Order A. F. and A. M. Lodge. John Joseph Sanford died in March of 1963.

The materials consist of correspondence dating from 1900-1926, high school memorabilia, postcards, an obituary and biographical information. The materials are arranged in chronological order.

Box 13, Folder 9	Correspondence, 1900-1926
Box 13, Folder 10	High school materials, 1900-1901
Box 13, Folder 11	Inside Inn envelope, 1904
Box 13, Folder 12	Postcards, 1907, undated
Box 13, Folder 13	Obituary, 1963 March
Box 13, Folder 14	Biographical information, 1987

Subseries 2.5: Georgiana Kennedy Sandford, 1870-1973, undated

Scope and Contents: Contains the personal papers of the fourth child of Frank Sherman and Mary Elizabeth Sandford. Georgiana Kennedy Sandford was born April 24, 1887 in a house on Health Street in Dansville, New York. She graduated from Dansville High School in 1904. After high school she attended Barnard College and graduated in 1911. She later did graduate work at Columbia University. Georgiana worked for a short period in the family card company. Later she was employed as an agent for State Charities Association in Amsterdam; first woman to receive appointment as a

special police officer; operator with the Bell Telephone exchange and in 1915 assistant secretary in charge of case work for Social Service Bureau of Spokane, Washington. Georgiana married Andrew Logan Gilman (April 28, 1886-December 1973) on October 27, 1917. She died in 1982.

The materials include a birth certificate, birth announcement, autograph book, diaries dating (from 1901-1921), school papers, newspaper clippings, postcards, correspondence, wedding materials, photographs and a photograph album. Materials are arranged in chronological order.

Box 13, Folder 15	Autograph book, 1870s-1970s
Box 13, Folder 16	Birth certificate, 1887
Box 13, Folder 17	Birth announcement, 1887
Box 13, Folder 18	Diary, 1901
Box 13, Folder 19	Diary, 1902
Box 13, Folder 20	Dansville High School, 1904 June 20
Box 13, Folder 21	Correspondence, 1904-1908
Map-folder 1	Newspaper clippings, Dansville Advertiser, 1904
Box 13, Folder 22	Postcards, 1905-1924
Box 13, Folder 23	Newspaper clippings, 1905, 1920-1930
Box 13, Folder 24	Diary, 1907-1911
Box 13, Folder 25	Barnard College, 1911
Box 13, Folder 26	Outline of coursework, 1911-1912
Box 14, Folder 1	Barnard College and Columbia University materials, 1911-1912
Box 14, Folder 2	New York Times article, 1912
Box 14, Folder 3	Correspondence, 1912-1922
Box 14, Folder 4	Diary, 1913-1917
Box 14, Folder 5	Wedding materials, 1917 October 27
Box 14, Folder 6	Diary, 1918-1921
Box 14, Folder 7	Correspondence, 1932-1939

Box 20, Folder 13	Correspondence, 1944
Box 14, Folder 8	Correspondence, 1949-1973, undated
Box 14, Folder 9	Photographs, undated
Box 14, Folder 10	Photograph album, undated
Box 14, Folder 11	Notes about family, undated
Box 14, Folder 12	"Darcy of the Guards" title sheet, undated

Subseries 2.6: Helen Louise Sandford, 1899-2000, undated

Scope and Contents: Consists of the personal papers of the youngest child born to Frank Sherman and Mary Elizabeth Sandford. Helen Louise Sandford was born May 7, 1889. She attended Barnard College and was involved in the family business. Helen married Francis M. MacDowell on September 6, 1916.

The materials consist primarily of correspondence, postcards, a physics exam, and newspaper clippings about her wedding and subjects of interest. Materials are arranged in chronological order.

Box 14, Folder 13	Correspondence, 1899-1925
Box 14, Folder 14	Postcards, 1901-1906, undated
Box 14, Folder 14; Box 15	<p>Statue of Liberty [2 postcards], 1906 2 Items (Ink on leather) Language: English. Notes: AC1252-0000003.tif (AC Scan No.)</p> <p>Two genuine leather postcards addressed to Miss Helen Sandford; in this scan the address side of one is showing and the picture side of the other is showing. Postmarked 1906, with two one-cent stamps. 9-1/4" x 5-1/2" (size for the group?). They depict the Statue of Liberty, addressed to Miss Helen Sandford, Danville, N.Y. Manufacturer unidentified.</p> <p>Topic: Statue of Liberty (New York, N.Y.) Genre/Form: Postage stamps Leather Picture postcards -- 1900-1920 Postcards</p>
Box 14, Folder 15	Physics exam, 1906-1907
Box 15, Folder 1	Envelopes, 1907-1933
Box 15, Folder 2	Newspaper clippings about wedding, 1916 September 6
Box 15, Folder 3	McDowell Colony materials, 1927-2000, undated

Box 15, Folder 4	Correspondence, 1934, 1936
Box 15, Folder 5	Correspondence, 1941-1949
Box 15, Folder 6	Newspaper clippings, undated

Subseries 2.7: Family Papers, 1831-1992, undated

Scope and Contents: Contains material relating to the extended family. Family members include Catherine Sandford, William Sandford, David C. Sandford, Charles Sandford, Caroline Sandford, Ann Sandford, Eliza Sandford, and Ray Sandford. Materials include real estate documents, photographs, bills of sale, newspaper clippings, magazine articles, artwork, estate papers, receipts, legal documents, books, correspondence (including civil war letters), and postcards. Materials are arranged in chronological order. Some materials are unidentified and undated

Box 20, Folder 3	Ledger page and receipt, 1831, undated
Box 15, Folder 8	Correspondence, Catherine Sandford, 1839 February 7-1862 June 11
Box 38, Folder 6	Sale documents relating to New Jersey property, William Sandford, 1840
Box 20, Folder 4	William Sandford deed for New Jersey property copy, 1840
Box 15, Folder 9	Photograph, David C. Sandford, 1840s
Box 20, Folder 5	Estate documents and receipts, David C. Sandford, 1842
Box 20, Folder 6	Bill of sale, David C. Sandford, 1842
Box 20, Folder 6	Deed, David C. Sandford, 1843
Box 20, Folder 6	Receipts, David C. Sandford, 1848
Box 20, Folder 6	Deed for burial ground, David C. Sandford, 1852 September 10
Box 20, Folder 7	Legal papers relating to guardianship of sons, David C. Sandford, 1855-1866
Box 20, Folder 8	Estate documents and receipts, David C. Sandford, 1856
Box 15, Folder 13	David Sandford, 1859 November 16 [?]
Box 15, Folder 10	Speller Definer and Analyzer, Charles Sandford, 1850s
Box 15, Folder 11	Correspondence, Caroline Sandford, 1854 February 23-1857 January 16
Box 15, Folder 12	Daguerreotype, unidentified couple, 1850s

Box 20, Folder 9	Documents relating to death, Ann Sandford, 1864
Box 20, Folder 10	Civil War letters, William Sandford, 1864 July-September Image(s): William Sandford Civil War letters
Box 20, Folder 10	[Civil War letter], 18 December 1864 1 Item (12.3" x 8.0".) Creator: Sandford, William (author) Language: English. Notes: AC1252-0000002.tif (AC Scan No.) Ink on paper. First page of letter from William Sandford to his Aunt Kate. Genre/Form: Correspondence Place: United States -- History -- Civil War, 1861-1865
Box 20, Folder 11	Contract for property, William M. Sandford, 1866 June 14
Box 20, Folder 12	Probated will, Catherine Sandford, 1875 November 25
Box 15, Folder 14	Correspondence and newspaper clippings, Eliza Sandford, 1896-1899 August 1
Box 16, Folder 1	Paper object, 1896
Box 16, Folder 2	Magazine articles, 1896; undated
Box 38, Folder 7	Youth Companion, 1896 December 24
Box 16, Folder 3	Dansville High School, 1902
Box 16, Folder 4	Jackson Sanatorium, 1902; undated
Box 16, Folder 5	"True Stories of a Great and Good Man", 1902
Box 16, Folder 6	Checkbook, 1902-1905
Box 34, Folder 2	Heckman Opera House flyer, 1904
Box 16, Folder 7	Newspaper clippings, 1904; undated
Box 16, Folder 8	Dansville New York materials, 1905-1974
Box 16, Folder 9	Paper object, 1913
Box 16, Folder 10	Sandford family story, 1914-1915
Box 16, Folder 11	Correspondence, unidentified, undated

Box 16, Folder 12	Miscellaneous materials, 1901-1936; undated
Box 38, Folder 9	Newspaper clippings, Charles H. Sandford, 1934 July 5
Box 36, Folder 2	Genesee County Express, 1946 August 15
Box 16, Folder 13	Newspaper clippings relating Dansville New York, 1971-1978
Box 16, Folder 14	Hester Kent Sandford, 1982
Box 16, Folder 15	Ray B. Sandford, 1992 February 12
Box 16, Folder 16	Photographs, undated
Box 16, Folder 17	Lackawanna Railroad dining car menu, undated
Box 16, Folder 18	Panama Canal information, undated
Box 16, Folder 19	Essay about Dansville, New York and family, Margaret Jay Herman, undated
Box 16, Folder 20	Miscellaneous cards, undated
Box 16, Folder 21	Note about artwork, Ray Sandford, undated
Box 16, Folder 22	Collection of stamps, undated
Box 34, Folder 2	Photograph, family home, Seward Street, Dansville, New York, undated
Box 33	Photographs of generations of Sandfords Image(s): Photographs of generations of Sandfords in binder box
Box 33	[Woman typing in Sandford Greeting Card Company office, photoprint], undated 1 Item (3.6" x 4.5".) Collector: Sandford, Mary Elizabeth, 1852-1936 Language: English. Notes: AC1252-0000008.tif (AC Scan No.) Silver gelatin on paper. Names: Sandford Greeting Card Company Topic: Typewriters
Box 33	[Man and woman filling orders at Sandford Greeting Card Company, photoprint], undated 1 Item (3.6" x 4.5".) Collector: Sandford, Mary Elizabeth, 1852-1936 Language: English. Notes: AC1252-0000009.tif (AC Scan No.) Silver gelatin on paper.

Names: Sandford Greeting Card Company
Topic: Greeting card industry

Box 33

[Home just before Christmas, \[photoprint\], 1915](#)

1 Item (3.6" x 4.5".)

Collector: Sandford, Mary Elizabeth, 1852-1936

Language: English.

Notes: AC1252-0000010.tif (AC Scan No.)

Silver gelatin on paper.

A man and two women seated in a parlor. One woman is playing the piano.

Names: Sandford Greeting Card Company

Topic: House furnishings

Box 33

[\[Sandford women sitting on a hill, \[photoprint\], 1912](#)

1 Item (2.9" x 4.1".)

Collector: Sandford, Mary Elizabeth, 1852-1936

Language: English.

Notes: AC1252-0000011.tif (AC Scan No.)

Silver gelatin on paper.

From left to right: Helen, Georgiana, Mary Elizabeth and Ruth Sandford.

Names: Sandford, Mary Elizabeth, 1852-1936

Sandford Greeting Card Company

Box 35, Folder 2

Fan, undated

Box 36, Folder 3

Banners, Vote for Women, undated

Box 15, Folder 7

Early history and genealogy, undated

Box 20, Folder 14

Newspaper clippings, undated

Box 38, Folder 8

Magazine articles, undated

Box 24, Folder 8

Postcards, Arizona, undated

Box 24, Folder 9

Postcards, California, undated

Box 24, Folder 8

Postcards, Colorado, undated

Box 24, Folder 10

Postcards, Florida, 1931

Box 24, Folder 11

Postcards, Illinois, Chicago, undated

Box 24, Folder 12

Postcards, Massachusetts, undated

Box 24, Folder 13	Postcards, Michigan, undated
Box 24, Folder 14	Postcards, Kansas City, Missouri, undated
Box 24, Folder 15	Postcards, Montana, undated
Box 24, Folder 16	Postcards, New Hampshire, undated
Box 24, Folder 17	Postcards, New York, undated
Box 24, Folder 18	Postcards, New York, Adirondacks, undated
Box 24, Folder 19	Postcards, New York Seamen's Church Institute, undated
Box 24, Folder 20	Postcards, Ohio, Cincinnati, undated
Box 24, Folder 21	Postcards, Pennsylvania, undated
Box 24, Folder 22	Postcards, Virginia, undated
Box 24, Folder 23	Postcards, Wyoming, Yellowstone, undated
Box 24, Folder 24	Postcards, Belgium, Antwerp, undated
Box 24, Folder 25	Postcards, Barbados, undated
Box 24, Folder 25	Postcards, Bermuda, undated
Box 24, Folder 25	Postcards, Bolivia, undated
Box 25, Folder 1	Postcards, Canada, undated
Box 25, Folder 2	Postcards, Cuba, undated
Box 25, Folder 3	Postcards, Curacao, undated
Box 25, Folder 4	Postcards, Germany, 1909
Box 25, Folder 5	Postcards, Germany, Oberammergau, undated
Box 25, Folder 6	Postcards, Germany, Wiesbaden, undated
Box 25, Folder 7	Postcards, Italy, Rome, undated
Box 25, Folder 8	Postcards, Italy, Rome, undated
Box 25, Folder 9	Postcards, Italy, Venice, undated

Box 25, Folder 10	Postcards, Martinique, undated
Box 25, Folder 11	Postcards, Scotland, Edinburgh, undated
Box 25, Folder 12	Postcards, Scotland, Melrose Abbey, undated
Box 25, Folder 13	Postcards, Switzerland, undated
Box 25, Folder 14	Postcards, Trinidad, undated
Box 25, Folder 15	Postcards, Venezuela, undated

Subseries 2.8: Frances Rohe, 1907-1920, undated

Scope and Contents: Consists of the postcards and greeting cards of Frances Rohe, whose relationship to the family is unknown. Materials are arranged in chronological order.

Box 26, Folder 28	Places and scenes, 1907, 1918; undated
Box 26, Folder 26	Easter, 1913, 1919, 1920
Box 26, Folder 26	Valentine, 1913, 1919, 1920
Box 26, Folder 25	Birthday, 1919; undated
Box 26, Folder 26	Christmas and New Year, 1919; undated
Box 20, Folder 17	Postcard album, undated
Box 26, Folder 26	Thanksgiving, undated
Box 26, Folder 27	General greetings, undated

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Series 3: Kennedy Family Papers, 1861-2003, undated

Scope and Contents: Contains the personal papers of Mary Elizabeth Kennedy Sandford's parents and siblings. The series is arranged into six subseries. Subseries 3.1 and subseries 3.2 are the papers of parents James Frank Kennedy dating from 1861-1920s and Mary Jane Durkee Kennedy dating from 1867-1882. Subseries 3.3-3.5 includes/contains the papers of sisters Lillian Frances Kennedy Pease dating from 1875-2003, Emma Jane Kennedy dating from 1877-1883, and Georgiana Kennedy Prince dating from 1878-1915. Subseries 3.6 are family papers and date from 1934-1992.

Subseries 3.1: James Frank Kennedy, 1861-1920s; undated

Scope and Contents: James Frank Kennedy was born May 4, 1821 in Wexford, Ireland. He arrived in Lima, New York in 1840 where he attended the Lima Academy. He later moved to Dansville and worked on the Genesee Valley Canal, a branch of the Erie, as a stone mason. He married Mary Jane Durkee in 1849. A fall from a three-story burning building prevented him from further doing heavy work. Kennedy taught school for a while before enlisting in the Union Army at the age of 41 in November 23, 1861. Kennedy died on April 4, 1863. Materials in the collection primarily document his military career particularly his imprisonment by the Confederate army. Materials include biographical information, a photograph, military service records, and a fragment of a memorial card. These materials are arranged in chronological order.

Box 16, Folder 23	Biographical information, undated
Box 16, Folder 24	Copy of photograph, circa 1861
Box 16, Folder 25	Military service records, 1861-1863
Box 16, Folder 26	Article relating to Civil War prison, 1920s
Box 16, Folder 27	Memorial card, undated

Subseries 3.2: Mary Jane Durkee Kennedy, 1867-1882

Scope and Contents: Contains material relating to the mother of Mary Elizabeth Kennedy Sandford. Mary Jane Durkee Kennedy was born in 1829 in Conesus, New York. She taught school before her marriage to James Frank Kennedy on October 23, 1849. After the death of her husband Mary Jane returned to teaching but soon took in fine laundry as a more stable means of income. About two years after the death of her husband Mary Jane received a small pension and was able to purchase a house. She died in 1906. Materials consist primarily of correspondence and information relating to her widow's pension. These materials are arranged in chronological order.

Box 20, Folder 15	Civil War widow's pension, 1867
Box 17, Folder 1	Correspondence, 1879-1882

Subseries 3.3: Lillian Frances Kennedy Pease, 1875-2003

Scope and Contents: Materials consist primarily of the correspondence of Lillian Frances Kennedy Pease and date from 1875-2003. Known as Lil, LFP and Aunt Lil, Lillian Frances was born on February 3, 1855.

She like her sister, Mary Elizabeth, was a teacher who painted china before going into the card business. Lillian married Alvin W. Pease, a jeweler, (1855-1925) in 1883 in Buffalo, New York where the couple both ran businesses. Lillian established the Pease Greeting Card Company on Laurel Street and used the Sandford Card Company as a distributor. She was involved in the Temperance Movement and went to Ireland to take part in the Women's Christian Temperance Union. Her card company existed until her death in 1933. Materials are arranged in chronological order.

Box 17, Folder 2 Correspondence, 1875-1877

Box 17, Folder 3 Correspondence, 1880-2003

Subseries 3.4: Emma Jane Kennedy, 1877-1883; undated

Scope and Contents: Contains the personal papers of Emma Jane Kennedy who was born on June 27, 1861. She was a student nurse when she died in March 1883 in Buffalo, New York. Her papers include correspondence, newspaper clippings, spending records, receipts, mail package, postcards, Young Men's Christian Association (YMCA) manual, envelopes, church document, religious cards, handkerchief, electoral ballots, calling cards, and instructions on how to flirt. These materials were found in her trunk in the attic at 13 Seward Street when the residence was sold after Ruth Louise Sandford's death. Materials are arranged in chronological order.

Box 17, Folder 4 Correspondence, 1877-1881

Box 17, Folder 5 Newspaper clippings, 1878; undated

Box 17, Folder 6 Spending records and receipt, 1879, 1882

Box 37, Folder 4 Mail package, 1879 September 9

Box 17, Folder 7 Postcards, 1880-1883, 1887

Box 20, Folder 16 Correspondence, 1881

Box 17, Folder 8 Correspondence, 1882-1883

Box 17, Folder 9 Young Men's Christian Association (YMCA) manual, 1882-1883

Box 17, Folder 10 Envelopes, 1882, undated

Box 17, Folder 11 Church document and religious cards, 1882, undated

Box 17, Folder 12 Correspondence, undated

Box 37, Folder 1 Handkerchief, undated

Box 17, Folder 13 Electoral ballots, undated

Box 17, Folder 14 Calling cards, undated

Box 20, Folder 16	Instructions on flirting, undated
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Box 17, Folder 15	Miscellaneous items, undated
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Subseries 3.5: Georgiana Kennedy Prince, 1878-1915, undated

Scope and Contents: Includes the correspondence of Georgiana F. Kennedy who was born October 30, 1859. She married George (Guy) G. Prince of Buffalo, New York. She died in 1915. Materials are arranged in chronological order.

Box 17, Folder 16	Correspondence, 1878-1915, undated
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Subseries 3.6: Family Papers, 1934-1992, undated

Scope and Contents: Consists primarily of information relating to the genealogy of the Kennedy family. Materials are arranged in chronological order.

Box 18, Folder 1	Genealogy, undated
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Box 18, Folder 2	Newspaper clippings, F. P. Kennedy, 1934-1935
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Box 18, Folder 3	Notice of death, Cornell University Campus News, Paul L. Kennedy, 1952 June July
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Box 18, Folder 4	Newspaper clippings, Georgiana Kennedy, 1971 April 1
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Box 18, Folder 5	Notes relating to genealogy, 1992
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Series 4: Other Family Papers, 1840-2004, undated

Scope and Contents: Consists of genealogy information relating to extended family. The series is divided into five subseries. Subseries 4.1 is the Durkee family dating from 1864-2004. Subseries 4.2 contains information about the Gilman family dating from 1840s-1902. Subseries 4.3 is the Gilman family dating from 1916-2004. Subseries 4.4 includes the McDowell family dating from 1920. Lastly, subseries 4.5 is the Pease family dating from 1953-1984.

Subseries 4.1: Durkee Family Papers, circa 1864-2004, undated

Scope and Contents: Includes information tracing family origins back to France and England beginning with the name Darcey. Materials trace the evolution of the family name and changes in spelling. These materials include family newsletters, handwritten and typedwritten genealogies, and notes. They are arranged in chronological order.

Box 20, Folder 18	Correspondence, W. L. Durkee, 1864
Box 18, Folder 6	Photograph, John Durkee, circa 1865
Box 18, Folder 9	Family notes relating to genealogy, 1947-1951, 1992, undated
Box 18, Folder 10	Family newsletter, 1985-2004
Box 18, Folder 8	Genealogy, undated
Box 18, Folder 7	Biographical information relating to William Durkee, undated
Box 18, Folder 11	Durkee-Payne genealogy, undated
Box 18, Folder 12	Durkee-Webster genealogy, undated

Subseries 4.2: Gilman Family Papers, 1840s-1902

Scope and Contents: Consists primarily of the personal papers of Moses and Anna Louise Gilman. These materials include a photograph, legal documents, and obituaries. They are arranged in chronological order.

Box 18, Folder 13	Photograph, Moses and Anna Louise Gilman, 1840s
Box 20, Folder 19	Legal documents, Moses and Anna Louise Gilman, 1866 May
Box 18, Folder 14	Obituaries and related documents, 1902

Subseries 4.3: Gilman Family Papers, 1916-2004, undated

Box 18, Folder 16	Correspondence, Andrew Gilman, 1916-1917, undated
Box 18, Folder 17	Home movies, dvd, 1928-1940

Box 18, Folder 18 Poem, Andrew Gilman, 1934

Box 18, Folder 19 Correspondence, John Sandford Gilman, 1937-1940

Box 18, Folder 20 Correspondence, Elizabeth Gilman, 1970-2004

Box 18, Folder 15 Genealogy, undated

Subseries 4.4: McDowell Family Papers, 1920, undated

Scope and Contents: Contains the correspondence of Sandy McDowell dating from 1920. In addition, there are Frances C. McDowell's postcards from several European cities. Materials are arranged in chronological order.

Box 18, Folder 21 Correspondence, Sandy McDowell, 1920 July 27

Box 26, Folder 20 Postcards, France, Paris, Frances C. McDowell, undated

Box 26, Folder 21 Postcards, France, Versailles, Frances C. McDowell, undated

Box 26, Folder 22 Postcards, France, various cities, Frances C. McDowell, undated

Box 26, Folder 23 Postcards, Germany, Cologne, Frances C. McDowell, undated

Box 26, Folder 24 Postcards, Italy, Frances C. McDowell, undated

Subseries 4.5: Pease Family Papers, 1953-1984, undated

Scope and Contents: Contains the correspondence of Audra B. Pease and information relating to family genealogy. Materials are arranged in chronological order.

Box 26, Folder 23 Correspondence, Audra B. Pease, 1953-1984

Box 26, Folder 22 Genealogy, undated

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