



Smithsonian Institution Archives

Departmental Records, 1973-1994

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Departmental Records
Identifier:	Accession 00-080
Date:	1973-1994
Extent:	1 cu. ft. (1 record storage box)
Creator::	National Museum of Natural History. Department of Botany
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 00-080, National Museum of Natural History.
Department of Botany, Departmental Records

Descriptive Entry

This accession consists of records that document the administration of the Department of Botany Greenhouse, which was located in the Natural History Building East Court from 1976-1992. Materials include correspondence and memoranda with staff and vendors; planning, specification, and maintenance files; meeting minutes; architectural drawings; budget records; and a small number of photographs documenting repairs. These files were maintained by Susan L. Richardson, Museum Specialist.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Architectural design
- Botany
- Buildings -- Repair and reconstruction
- Greenhouses

Types of Materials:

- Architectural drawings
- Brochures
- Color photographs
- Manuscripts

Names:

Natural History Building (Washington, D.C.)
Richardson, Susan L.

Container Listing

Box 1

Box 1 of 1	Water Purification, 1992-1993
Box 1 of 1	Cooling System, undated
Box 1 of 1	Greenhouse Watering, 1988-1993
Box 1 of 1	Budget, 1994
Box 1 of 1	Material Safety Data Sheet, 1987-1990
Box 1 of 1	Beneficial Insects, 1990
Box 1 of 1	Pesticides, 1973-1986
Box 1 of 1	Greenhouse Meetings, 1982-1992
Box 1 of 1	Greenhouse Emergencies, 1987-1988
Box 1 of 1	Respiratory Training Safety Office, 1990-1991
Box 1 of 1	Greenhouse Pests, undated,
Box 1 of 1	Shipment of Plants, 1987-1992
Box 1 of 1	Annual Report, 1981-1990
Box 1 of 1	Accession of Greenhouse Plants and Incoming Shipments, 1988-1989
Box 1 of 1	Distributed Greenhouse Plants, 1978-1979
Box 1 of 1	Bamboos in Greenhouse, 1987-1988
Box 1 of 1	Development of Greenhouse Space, 1987
Box 1 of 1	Greenhouse Removed for an East Court, 1990
Box 1 of 1	Museum Support Center Greenhouse and Movement of Greenhouse, 1989
Box 1 of 1	Repairs to Greenhouse, 1986
Box 1 of 1	Replacement of Wood Floor, 1988
Box 1 of 1	Greenhouse Lights, 1981
Box 1 of 1	Lights, 1984-1985

Box 1 of 1	Greenhouse Plans, 1975-1976
Box 1 of 1	Heating Units, 1976-1985 (2 folders)
Box 1 of 1	Lath House, 1986
Box 1 of 1	Equipment Specifications, 1975-1976
Box 1 of 1	Plans and Supplies, 1976