



# Smithsonian

*Institution Archives*

## Administrative Records, 1979-1990

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Administrative Records
<b>Date:</b>	1979-1990
<b>Identifier:</b>	Accession 00-135
<b>Creator::</b>	Smithsonian Institution. Board of Regents. Audit and Review Committee
<b>Extent:</b>	2 cu. ft. (2 record storage boxes)
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 00-135, Smithsonian Institution. Board of Regents. Audit and Review Committee, Administrative Records

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## Descriptive Entry

These records document the activities of the Audit and Review Committee, an arm of the Smithsonian Institution Board of Regents. The Audit and Review Committee was established in April 1977 to review, address, and report on comments and recommendations contained in a report from the Comptroller General of the United States issued March 31, 1977, regarding the Institution's practices and procedures for the expenditure of Trust and Federal funds. The Committee, in conjunction Phillip S. Hughes, issued its report dated September 1, 1977. Having fulfilled its mandate, the Committee was disbanded at this time.

The Committee was re-established in 1979 and serves as a standing committee providing oversight regarding the Institution's accounting and internal controls. According to the bylaws of the Board of Regents (Section 4.01), the Committee functions "to assure the Board that the Institution's accounting systems and internal controls are in good order and facilitating communication between the Board of Regents and the Institution's internal auditors, its independent auditors, and those of the GAO (General Accounting Office)."

Materials include planning materials, agendas, minutes, reports, notes, correspondence, and memoranda.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Auditing -- Analytical review  
Museum trustees  
Museums -- Administration

Types of Materials:

Manuscripts

Names:

Hughes, Phillip S., 1917-  
Smithsonian Institution -- Administration  
United States. General Accounting Office

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## Container Listing

Box 1	
Box 1 of 2	Audit and Review Board of Regents
Box 1 of 2	Audit and Review Committee meeting, 12/6/1979
Box 1 of 2	Audit and Review Committee meeting, 2/28/1980
Box 1 of 2	Audit and Review Committee meeting, 4/28/1981
Box 1 of 2	Audit and Review Committee meeting, 10/14/1981
Box 1 of 2	Audit and Review Committee meeting, 12/2/1981
Box 1 of 2	Audit and Review Committee meeting, 3/13/1982
Box 1 of 2	Audit and Review Committee meeting, 3/23/1982
Box 1 of 2	Audit and Review Committee meeting, 5/21/1982
Box 1 of 2	Audit and Review Committee meeting, 5/19/1983
Box 1 of 2	Audit and Review Committee meeting, 5/24/1984
Box 1 of 2	Audit and Review Committee meeting, 11/20/1984
Box 1 of 2	Audit and Review Committee meeting, 3/21/1985
Box 1 of 2	Audit and Review Committee meeting, 8/1/1985
Box 1 of 2	Audit and Review Committee meeting, 11/5/1985
Box 1 of 2	Audit and Review Committee trip to Panama, 4/1986
Box 1 of 2	Audit and Review Committee meeting, 3/6/1986
Box 1 of 2	Audit and Review Committee meeting, 6/3/1986
Box 1 of 2	Audit and Review Committee meeting, 1/8/1987
Box 1 of 2	Audit and Review Committee meeting, 3/12/1987
Box 1 of 2	Audit and Review Committee meeting, 6/23/1987
Box 1 of 2	Audit and Review Committee meeting, 10/8/1987

Box 2

Box 2 of 2	Audit and Review Committee meeting, 3/16/1988
Box 2 of 2	Audit and Review Committee meeting, 5/24/1988
Box 2 of 2	Audit and Review Committee meeting, 9/14/1988
Box 2 of 2	Audit and Review Committee meeting, 11/3 and 7/1988
Box 2 of 2	Audit and Review Committee meeting, 12/14/1988
Box 2 of 2	Audit and Review Committee meeting, 3/7/1989
Box 2 of 2	Audit and Review Committee meeting, 6/1/1989
Box 2 of 2	Audit and Review Committee meeting, 10/3/1989
Box 2 of 2	Audit and Review Committee, 1990
Box 2 of 2	Office of the Inspector General (OIG) Semi-Annual Report, 3/31/1990
Box 2 of 2	Acheson Audit and Review, 1990
Box 2 of 2	Audit and Review Committee meeting, 4/3/1990
Box 2 of 2	Audit and Review Committee meeting, 10/1/1990