



Smithsonian Institution Archives

Departmental Records, FY 1997

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
Contact us at [osiaref@si.edu](mailto:osiaref@si.edu)

## Table of Contents

Collection Overview .....	1
Administrative Information .....	1
Descriptive Entry.....	1
Names and Subjects .....	1
Container Listing .....	3

## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Departmental Records
<b>Identifier:</b>	Accession 01-025
<b>Date:</b>	FY 1997
<b>Extent:</b>	1.5 cu. ft. (1 record storage box) (1 document box)
<b>Creator::</b>	National Museum of American Art. Office of the Deputy Director
<b>Language:</b>	English

---

## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 01-025, National Museum of American Art. Office of the Deputy Director, Departmental Records

---

## Descriptive Entry

This accession consists of records that document the administrative activities of Charles Robertson, Deputy Director. Materials include memoranda, notes, reports, financial and budgetary information, and related materials.

---

## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Art museums
- Buildings -- Repair and reconstruction
- Facilities
- Facility management
- Fund raising
- Museums -- Administration

### Types of Materials:

- Manuscripts

### Names:

- National Museum of American Art (U.S.). Curatorial Department

National Museum of American Art (U.S.). Dept. of Design and Production  
National Museum of American Art (U.S.). Office of Administrative Services  
National Museum of American Art (U.S.). Office of Educational Programs  
National Museum of American Art (U.S.). Office of Publications and New Media Initiatives  
National Museum of American Art (U.S.). Office of Registration and Collections Management  
National Museum of American Art (U.S.). Research and Scholars Center  
Renwick Gallery  
Robertson, Charles (Charles J.)  
Smithsonian Institution. Board of Regents  
Smithsonian Institution. Office of the Provost

## Container Listing

### Box 1

Box 1 of 2	Administrative Office
Box 1 of 2	Curatorial Office
Box 1 of 2	Design & Production
Box 1 of 2	Development (June 1997-September 1997)
Box 1 of 2	Development (October 1996-May 1997)
Box 1 of 2	Development (Smithson Society)
Box 1 of 2	Development (Women's Committee)
Box 1 of 2	Educational Programs
Box 1 of 2	External Affairs
Box 1 of 2	Information Technology
Box 1 of 2	Publications (April 1997- )
Box 1 of 2	Registration and Collections Management
Box 1 of 2	Registration (W. H. Johnson Claim)
Box 1 of 2	Renwick

### Box 2

Box 2 of 2	Renwick (JRA) (April-September)
Box 2 of 2	Renwick (JRA) (October-March)
Box 2 of 2	Research & Scholars
Box 2 of 2	Provost
Box 2 of 2	Regents
Box 2 of 2	R & R (May-September)
Box 2 of 2	R & R (January-April)
Box 2 of 2	R & R (October-December)

Box 2 of 2

R & R Physical Plant Removal (May-September)