



Smithsonian Institution Archives

Subject Files, 1995-1998

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Subject Files
Identifier:	Accession 01-090
Date:	1995-1998
Extent:	3 cu. ft. (3 record storage boxes)
Creator::	National Museum of American Art. Office of the Deputy Director
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 01-090, National Museum of American Art. Office of the Deputy Director, Subject Files

Descriptive Entry

This accession consists of records that document the administrative activities of Charles Robertson, Deputy Director, 1986- .

Activities include Robertson's interaction with and participation on boards, committees and commissions both within the museum, the Institution and the museum community at-large such as, the American Association of Museum Directors; the Cosmos Club Presidential Foundation, the Victorian Society, the National Museum of American Art (NMAA) Commission, and the Historic Preservation Review Board.

Administrative topics include departmental interactions regarding exhibitions, collection acquisitions, development, external affairs, personnel, facilities, renovation and repairs, and publications. The files also highlight Robertson's interactions with Institutional offices such as the Secretary, Under Secretary, and Provost.

Materials include correspondence, memoranda, information files, reports, notes, and related records.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Art museums
Facilities

Facility management
Fund raising
Museum exhibits
Museums -- Administration
Museums -- Collection management
Museums, associations, institutions, etc.
Professional associations

Types of Materials:

Manuscripts

Names:

Association of Art Museum Directors
Cosmos Club (Washington, D.C.)
National Museum of American Art (U.S.). Commission
Renwick Gallery
Robertson, Charles (Charles J.)
Smithsonian Institution. Office of the Provost
Smithsonian Institution. Office of the Secretary
Smithsonian Institution. Office of the Under Secretary
Victorian Society

Container Listing

Box 1

Box 1 of 3	Acquisitions
Box 1 of 3	Budget
Box 1 of 3	American Association of Art Museum Directors (AAMD)
Box 1 of 3	Appointments/Announcements
Box 1 of 3	Council of Directors
Box 1 of 3	Cosmos Club Presidential Foundation
Box 1 of 3	Deputy Director, June 1, 1998-
Box 1 of 3	Deputy Director, October 1997-May 3, 1998
Box 1 of 3	Deputy Director, Historic Preservation Review Board (HPRB), July 1, 1998-
Box 1 of 3	Deputy Director, HPRB, March 1, 1998-June 30, 1998
Box 1 of 3	Deputy Director, HPRB, October 1, 1997-February 28, 1998
Box 1 of 3	Deputy Director, Octagon Committee
Box 1 of 3	Deputy Director, Victorian Society, June 1998 -
Box 1 of 3	Deputy Director, Victorian Society, March 1998-May 1998
Box 1 of 3	Deputy Director, Victorian Society, October 1997-February 28, 1998
Box 1 of 3	Director
Box 1 of 3	Director
Box 1 of 3	S. Dietz, <i>The Virtual Museum</i>
Box 1 of 3	Eldredge Prize
Box 1 of 3	Exhibitions and Installations
Box 1 of 3	Facilities Manager
Box 1 of 3	Future Bequests
Box 1 of 3	Minority Concerns

Box 1 of 3 Neighborhood Concerns

Box 2

Box 2 of 3 NMAA Commission, April 21, 1998-

Box 2 of 3 NMAA Commission, October 21, 1997-March 31, 1998

Box 2 of 3 Outside Clearance Forms

Box 2 of 3 Personnel, October 1, 1997-February 28, 1998

Box 2 of 3 Personnel, March 1, 1998-

Box 2 of 3 Provost

 NMAA Office Files for 1998

Box 2 of 3 Administration Office, October 1997-April 1998

Box 2 of 3 Administration Office, May 1998-

Box 2 of 3 Curatorial Office

Box 2 of 3 Design and Production

Box 2 of 3 Development, June 1998-

Box 2 of 3 Development, October 1997-May 1998

Box 2 of 3 Development, Smithsonian Society

Box 2 of 3 Development, Women's Committee

Box 2 of 3 Education Programs, Information Technology

Box 2 of 3 External Affairs

Box 2 of 3 Publications

Box 2 of 3 Regents

Box 2 of 3 Registrar, Johnson CASE - Court Filings, March 1998-

Box 2 of 3 Registrar, Johnson CASE - Court Filings, December 1997-February 1998

Box 2 of 3 Registrar, Johnson CASE - Court Filings, November 1-30, 1997

Box 2 of 3 Registrar, Johnson CASE - Court Filings, October 1, 1997-November 30, 1997

Box 2 of 3 Registrar, W. H. Johnson Claim, May 1998-

Box 2 of 3 Registrar, W. H. Johnson Claim, January-April 1998

Box 2 of 3 Registration and Collections Management

Box 3

Acquisitions

Box 3 of 3 Acquisitions, Davis Estate, June-August 1991

Box 3 of 3 Acquisitions, Davis Estate, January-May 1990

Box 3 of 3 Acquisitions, May 1997-September 1997

Box 3 of 3 Acquisitions, October 1996-April 1997

Box 3 of 3 Acquisitions, 1996

Box 3 of 3 Acquisitions, 1995

Deputy Director's Files (FY 1998)

Box 3 of 3 Registrar

Box 3 of 3 W. H. Johnson Claim, October 16-December 31

Box 3 of 3 Renwick

Box 3 of 3 Renwick, JRA (James Renwick Alliance), April 1998-

Box 3 of 3 Renwick, JRA, October 1997-March 1998

Box 3 of 3 Research & Scholars

Box 3 of 3 R & R (Repair and Renovation), July 1, 1998-

Box 3 of 3 R & R, February 1-June 30, 1998

Box 3 of 3 R & R, October 1997-January 1998

Box 3 of 3 R & R, Physical Plant Renewal & Expansion/Swing Space, June 1998-

Box 3 of 3 R & R, Physical Plant Renewal & Expansion/Swing Space, October 1997-March 1998

Box 3 of 3 R & R, Roof Replacement

Box 3 of 3 Secretary

Box 3 of 3

Security

Box 3 of 3

Under Secretary