



Smithsonian Institution Archives

Collection Records, 1965-1996

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Collection Records
Identifier:	Accession 01-112
Date:	1965-1996
Extent:	2 cu. ft. (2 record storage boxes)
Creator::	National Museum of American Art. Office of Registration and Collections Management
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 01-112, National Museum of American Art. Office of Registration and Collections Management, Collection Records

Descriptive Entry

The bulk of these records document periodic "gallery checks" of the collections in each gallery space. The objects were examined in situ for evidence of deterioration, damage, or need for cleaning. Each worksheet records the condition of one object. There may be several checks over time recorded on one sheet.

The sheets contain the following information: the artist, title (of the object), accession number, location (gallery), date (examined), by whom, condition/damage, repair (action taken), and date (of repair). The last two headings regarding repair are usually blank. The conservation laboratory notes and object files record any repairs to the object.

In addition to the gallery checks are statistical reports regarding yearly accessions to the collection. There are also two files for the following: lecture files for Fanfare (Fans from the 18th Century-20th Century) Parts I, II, & III [Exhibition, Renwick Gallery, 2/17/1984-7/8/1985] and Celebrate America (book). The last two files were created and maintained by Lenore B. Fein, Museum Registration Specialist.

Materials include "gallery check" worksheets, statistical reports, correspondence, memoranda, checklists, research notes, and related records.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Art museums
Museum exhibits
Museums -- Collection management
Statistics

Types of Materials:

Black-and-white photographs
Manuscripts

Names:

Fanfare: Fans from the 18th Century - 20th Century, Parts I, II, III (Exhibition) (1984: Washington, D.C.)
Fein, Lenore B.

Preferred Titles:

Celebrate America: in poetry and art: paintings, sculpture, drawings, photographs, and other works of art from the National Museum of American Art, Smithsonian Institution (Monograph)

Container Listing

Box 1

Box 1 of 2	Gallery Check of 18th, 19th and 20th century artwork during the 1960s and 1970s
Box 1 of 2	Gallery Check A-E
Box 1 of 2	Gallery Check F-K
Box 1 of 2	Gallery Check L-Q
Box 1 of 2	Gallery Check R-Z
Box 1 of 2	Gallery Check, 1984-1987
Box 1 of 2	Gallery Check, 1988-1990
Box 1 of 2	Gallery Check, 1992

Box 2

Box 2 of 2	Gallery Check, 1993
Box 2 of 2	Gallery Check, 1994
Box 2 of 2	Gallery Check, 1995
Box 2 of 2	Gallery Check, 1996
Box 2 of 2	Statistical Reports (accessioning), 1980-1982
Box 2 of 2	Statistical Reports (accessioning), 1983-1985
Box 2 of 2	Statistical Reports (accessioning), 1986-1989
Box 2 of 2	Statistical Reports (accessioning), 1990-1995
Box 2 of 2	<i>Fanfare</i> Exhibition at the Renwick, 1984-1985 - Related Talks
Box 2 of 2	<i>Celebrate America</i> lists and information