



Smithsonian Institution Archives

Committee Records, 1988-1999

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Committee Records
Identifier:	Accession 01-117
Date:	1988-1999
Extent:	3 cu. ft. (3 record storage boxes)
Creator::	Smithsonian Institution. Traveling Exhibition Service. Exhibition Department
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 01-117, Smithsonian Institution, Traveling Exhibition Service, Exhibition Department, Committee Records

Descriptive Entry

This accession consists of records that document the activities of three Smithsonian Institution Traveling Exhibition Service (SITES) committees: the Exhibition Review Committee, the Exhibition Ideas Committee, and the Management Committee.

The Exhibition Review Committee examines proposed exhibitions. The Committee issues a call for proposals, reviews the proposal submissions against a standard criteria, and either accepts or rejects the proposed exhibition.

The Management Committee is a SITES-wide effort to share information and develop effective administrative management strategies for the office as a whole.

The Exhibition Ideas Committee discusses and shares information about possible ideas for SITES exhibitions from within SITES by outside organizations or individuals. Notes indicate that the exchange is very preliminary in scope. This Committee makes no formal call for proposals or reviews. The Exhibition Review Committee fulfills that function.

Materials include proposals, agendas, notes, minutes, reference materials, brochures, clippings, booklets, slides, posters, photographs, correspondence, memoranda, and related records.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Committees
- Management committees
- Museum exhibits
- Traveling exhibitions

Types of Materials:

- Black-and-white photographs
- Books
- Brochures
- Clippings
- Color negatives
- Manuscripts
- Pamphlets
- Posters

Container Listing

Box 1

Exhibition Proposal Review Committee

Box 1 of 3	November/December 1988
Box 1 of 3	February 1989
Box 1 of 3	March 1989
Box 1 of 3	May 1989
Box 1 of 3	October 1989
Box 1 of 3	November 1989
Box 1 of 3	December 1989
Box 1 of 3	February 1990
Box 1 of 3	March 1990
Box 1 of 3	June 1990
Box 1 of 3	July 1990
Box 1 of 3	September 1990
Box 1 of 3	October 1990
Box 1 of 3	November 1990
Box 1 of 3	December 1990
Box 1 of 3	January 1991
Box 1 of 3	February 1991
Box 1 of 3	March 1991

Box 1 of 3	June 1991
Box 1 of 3	July 1991
Box 1 of 3	September 1991
Box 1 of 3	November 1991
Box 1 of 3	December 1991

Box 2

Box 2 of 3	January 1992
Box 2 of 3	February 1992
Box 2 of 3	March 1992
Box 2 of 3	April 1992
Box 2 of 3	May 1992
Box 2 of 3	June 1992
Box 2 of 3	July 1992
Box 2 of 3	August 1992
Box 2 of 3	September 1992
Box 2 of 3	October 1992
Box 2 of 3	November 1992
Box 2 of 3	December 1992
Box 2 of 3	January 1993
Box 2 of 3	September 1993
Box 2 of 3	November 1993
Box 2 of 3	March 1994

Box 2 of 3	June 1994
Box 2 of 3	September 1994
Box 2 of 3	December 1994
Box 2 of 3	February 1995
Box 2 of 3	June 1995
Box 2 of 3	October 1995
Box 2 of 3	February 1996
Box 2 of 3	April 1996
Box 2 of 3	July 1996
Box 2 of 3	October 1996
Box 2 of 3	February 1997
Box 2 of 3	September 1997
Box 2 of 3	October 1997
Box 2 of 3	Proposal rejection letters, 1991
Box 2 of 3	Proposal request letters, 1993

Box 3

Box 3 of 3	Proposal request letters, 1994-1997
Box 3 of 3	Proposal acceptance letters, 1998
Box 3 of 3	Proposal rejection letters, 1998
Box 3 of 3	Proposal rejection letters, 1999

Management Committee

Box 3 of 3	Notes, 1989
Box 3 of 3	Notes, 1990-1991
Box 3 of 3	Notes, 1992
Box 3 of 3	Notes, 1993
Box 3 of 3	Notes, 1994
Box 3 of 3	Notes, 1995
Box 3 of 3	Notes, 1996-1997
Box 3 of 3	Notes, 1998

Exhibition Ideas Committee

Box 3 of 3	Notes, 1995-1996
Box 3 of 3	Notes, 1997
Box 3 of 3	Notes, 1998
Box 3 of 3	Notes, 1999