



Smithsonian Institution Archives

Event Files, 1988-1997

by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., <i>osiaref@si.edu</i>
Creator:	Smithsonian Institution, Office of Special Events and Conference Services
Title:	Event Files
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Administrative Information

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Descriptive Entry

These records consist of event files documenting special events and conferences at the Smithsonian Institution. The records, with earlier material dating back to the Office of Special Events, primarily include memoranda, guest/participant lists, event summaries, program brochures, photographs, and budget information.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Special events -- Marketing
Special events.

Types of Materials:

Black-and-white photographs
Brochures
Color photographs
Manuscripts

Names:

Smithsonian Institution. Office of Special Events.

Container Listing

Box 1

Special Events, 1994

6/2 SI Commission on the Future Dinner

Special Events, 1995

1/29 Board of Regents Dinner

1/30 Regents Meeting

1/30 Regents Luncheon

3/21 Regents Audit & Review Committee Meeting

5/7 New Regents Orientation Buffet Luncheon

5/7 Board of Regents Dinner

5/8 Board of Regents Meeting

6/23 Regents Audit & Review Committee Meeting

9/17 Luncheon Meeting for the Regents Committee on Policy & Programs

9/17 Board of Regents Dinner

9/18 Regents Meeting

11/30 Regents Audit & Review Committee Meeting

4/19 SI Luncheon Group

5/17 SI Luncheon Group

12/13 SI Luncheon Group

1/16 Martin Luther King, Jr. Day Celebration

1/24 Secretary's Luncheon

1/31 Environmental Management & Safety Award Ceremony and Reception

2/12 Mr. & Mrs. Heyman's Dinner

2/24 SI Council Planning Meeting

3/8 NSTA Presidential Teachers' Awards

3/14 SI Luncheon Group

3/17 Reception for Les Clefs D'Or

3/31 Under Secretary's Luncheon for the "Committee of 200"

4/13 The Secretary & Mrs. Heyman's Dinner

4/3-4 Biodiversity and Human Health Conference

4/10 Secretary's Luncheon

4/20 Farewell Reception for Claudine Brown

4/21 Lockheed Martin Buffet Luncheon for Earth Day Observance

4/21 Luncheon for Smith College Museum Board

4/24 Association of American Universities Dinner

4/25 Secretary's Dinner for Robert Rosenzweig and Guests

4/26 Behind-the-Scenes Volunteer Reception

4/27 Tea for Donors to Mary L. Ripley Garden Endowment

4/28 Friends of Music Dinner

4/30 Friends of Music Brunch

5/2 Tea for Donors to Mary L. Ripley Garden Endowment

5/11-13 Yale Smithsonian Seminar on Material Culture

5/12 Luncheon for Participants in Yale/SI Seminar on Material Culture

5/12 Dinner for Yale/SI Seminar on Material Culture

5/13 Luncheon for Participants in Yale/SI Seminar on Material Culture

5/22 Reception for Brookings Institution Congressional Fellows Program Alumni

5/23 Reception for the Participants of the MAB Biodiversity Conference

5/23 Program & Reception Iho Queen of Thailand

5/24 ECONET Reception/Counselor for Latino Aff.

5/26 Reception & Film Screening for VIARC/DC Convention & Visitors' Association

6/1 Electronic Media Breakfast

6/23 Opening Luncheon for the Folklife Festival

6/26-27 Association of Governing Boards Meeting

6/28 Brooks Award Ceremony & Reception

7/4 Picnic Supper for Fourth of July

7/14 Secretary's Luncheon

8/7 Reception for Hispanic Association of Colleges and Universities

8/9 Reception for the Webb Interns

9/20 Buffet Luncheon for Representative Regula & Business Leaders

9/23 Secretary's Luncheon for Enola Gay Crew

9/30 Santa Clara University Board of Fellows Dinner

10/8 Leadership Washington Reception Cosponsored with OUS/NASM

10/10 Exhibition Opening Reception for "Voyages and Visions"

10/20 James Smithson Society Annual Dinner

10/24 Reception for Planners/Designers of the Enola Gay Exhibition

10/24-25 Government-University Research Partnerships Event

10/28 East Coast Archaeological Marching and Chowder Society Meeting

11/2 Reception Celebrating Donation of Posy Holders

11/3 SI Council Breakfast/Lunch/Beverage Service

11/3 SI Council Dinner

11/4 SI Council Breakfast/Luncheon

11/8 Environmental Law Institute/Growth Management Institute Conference

11/9 Association of Ecosystem Research Center Conference

11/10-11 "The Inventor and the Innovative Society"

11/16 Dinner Hosted by the Secretary & Mrs. Heyman

11/21 SI Luncheon Group

11/30 Doiyuki Mission to the SI

11/30 M&I Regents R M Luncheon

12/10 Holiday Reception

12/11 Breakfast for SI Security Staff on Duty During the Million Man March

12/11 CBS Newspath Lecture and Buffet Reception

12/12 VIARC Reception

12/21 Secretary's Luncheon

1/10 Cancelled: Press Conference/Breakfast Announcing 150th Funding

1/17 Cancelled: Luncheon for Pres Eritrea

6/19 Cancelled: US Fulbright Dinner

7/11 Cancelled: Press Conference to Announce Merck Donate to United Negro College Fund

7/26 Cancelled: Mrs. Heyman's Tour & Reception of 1st Ladies Exhibition

11/2 Cancelled: United Synagogue of Conservative Judaism Program & Reception

11/30 Cancelled: Secretary's Luncheon for Reporters & MCI

12/16 Cancelled: OPS Holiday Party

12/21 Cancelled: SI Staff Holiday Party

Miscellaneous - Miscellaneous Events Cancelled

Miscellaneous Events Denied

Special Events, 1996

1/15 Regents Ad-Hoc Committee on Policy & Programs Meeting

3/20 Regents Audit & Review Committee Meeting

5/5 Regents Spouse Luncheon & Tour

5/5 Orientation Luncheon for New Regents and Regents Ad-Hoc Committee Meeting

5/5 Board of Regents Dinner

5/6 Board of Regents Meeting

9/15 Regents Spouses Luncheon & Tour

9/15 Regents Policy, Programs & Planning Committee Luncheon & Meeting

9/15 Regents Dinner

9/16 Board of Regents Meeting

9/16 Regent Tour of Hologlobe and Continental Breakfast

11/13 Regents Audit & Review Committee Meeting

3/13 SI Luncheon Group

4/13 SI Luncheon Group

5/21 SI Luncheon Group

11/12 SI Luncheon Group

12/11 SI Luncheon Group
150th: General
150th: Kansas City Gala
150th: Los Angeles Gala
150th: New York Gala
150th: Providence Dinner
1/5 Regents Room Luncheon - Contributing Membership
1/15 Martin Luther King, Jr. Reception
1/16 Internal Revenue Service Cocktail Reception
1/19 Meeting of Buffalo Bill Historical Center Board
1/20 Dinner for Buffalo Bill Historical Center Board
1/25 Luncheon for International Women's Forum
1/29 SI Staff Bell Unveiling Reception
1/31 Mind on Freedom Conference
2/7 First Day of Issue Ceremony for SI Stamp
2/21 Secretary's Awards for Safety
2/26 Roundtable on Innovation and Partnership
2/27 Luncheon for Law Enforcement Officials
2/27 National Security Conference Reception
3/5 OAHHP-OS Castle Tour Reception
3/11-12 NASA Conference on Export Administration
3/14 Meeting/Luncheon for the Mega-Cities
3/25 Memorial Service for Sylvia Williams
3/27 Unsung Heroes Award Ceremony
3/28 Reception for Conference for the International Society for the History of Arabic/Islamic Science and Philosophy
3/28 Secretary's Luncheon
3/28-29 Conference for the International Society for the History of Arabic/ Islamic Science and Philosophy
4/1 Working Lunch for OMD

4/12 Hirshhorn Tour
4/12 Committee Meetings/Breakfast/Lunch
4/12 Cocktail Reception for 1846 Exhibit
4/12 CMP Reception for Citibank
4/13 SNB Spouse Program
4/13 SNB Breakfast & Business Meetings
4/15 Dinner for Association of American Universities
4/16 Reception for the Leadership of the University of California
4/22 M/M Heyman's Dinner at the Renwick
4/24 VIARC Reception for Behind-the-Scenes Volunteers
4/24 SWC Craft Show
4/24 Breakfast Reception for 150th Staff Photo Contest
4/26 Friends of Music Dinner
4/27 Dinner for Friends of Music
4/28 Friends of Music Brunch
5/1 Secretary's Luncheon
5/2 1996 Kansas City Member Night
5/6 SI Corporate Membership Annual Meeting and Luncheon
5/7 CMP Reception for CH2M Hill Companies
5/8 Lemelson Center Conference on Architecture and Innovation
5/8 Treasures Program: Cocktails/Dinner with Secretary Heyman
5/9 Contributing Membership "Smithsonian Treasures" Tour in Finley
Conference Center & Galleries
5/9 Treasures Program Spring 1996 Tour of National Museum of American
History
5/9 Treasures Program Cocktails/Dinner
5/10 Treasures Program Spring 1996 Tour of Conservation Research Center
with Lunch
5/10 Dinner for SI Environmental Conference
5/11 SI Environmental Conference

5/11 Treasures Program Spring 1996 Tour of NASM
5/11 Treasures - Hotel & Closing Lunch
Treasures 1996 Budget & Notes
5/13 OGR Congressional Wives Luncheon
6/4-5 & 6/7 International Meeting - Society of Avian Paleontology and Evolution
6/4-5 Smithsonian National Board New Member Orientation
6/9 Reception for North American Paleontological Convention
6/11 Reception for North American Paleontological Convention
6/17 Staff Creativity Celebration (OSECS advising only)
6/24 Unsung Hero Award Ceremony
6/25 Member Night - New York Coliseum
6/26 Opening Luncheon for Festival of American Folklife
6/26 Reception for Sesquicentennial of Iowa
7/4 July 4 Picnic Supper Hosted by Secretary/Mrs. Heyman
7/11 Secretary's Luncheon
7/12 Skadden, Arps, Slate, Heagher & Flom (CMP) Dinner/Dance
7/14-7/19 Guild of Natural Science Illustrators Annual Meeting

Box 2

8/1 Secretary's Luncheon for Robert Linowes
8/2 Conservation Analytical Laboratory Graduation
8/8 Secretary's Luncheon for NMAH Board
8/9 SNB Campaign Planning Committee Luncheon
8/9 Polk Family Reception
9/5 Provost's Breakfast
9/5-9/7 Museums in the New Millennium
9/11-9/13 School for Scanning Workshop
9/16 Film Screening & Reception of "Jobs: The Class of 2000"
9/18 Tours & Luncheon for Representative Regula and Canton, OH Chamber of Commerce

9/19 Secretary of Defense's Dinner for Foreign Minister & Defense Minister of Japan

9/19 Meeting of Interactive Downtown Task Force

9/19 CMP Reception for BellSouth/Society of Professional Journalists

9/24 Unsung Hero Award Ceremony

9/27 Film Screening & Reception for National Academy of Sciences
International Council of Scientific Unions

9/30 OMD Luncheon for Polaroid

10/1 Greater Washington Initiative Luncheon

10/4 Memorial Service & Tea for Mrs. Ripley Service

10/18 JSS Dinner

10/19 Smithsonian Benefactors Circle Recognition Dinner

10/17-10/20 SNB Weekend

10/29 Secretary's Meeting and Reception with Curators

10/30 SI Greenhouse Box Luncheon

10/30 Brooks Awards

10/31 SI Council Meeting

11/1 SI Council Dinner

11/1-11/2 SI Council Meetings

11/20 Unsung Hero Award Ceremony

12/10 VIARC Volunteer Appreciation Reception

12/11 Corporate Membership Reception for Tokyo Electric Power Co.

12/12 Partners for Livable Communities

12/15 OMD Holiday Reception for Donors and Families

12/18 SI Staff Holiday Party

1/11-1/12 Cancelled: 150th Corp Partners

4/17 Cancelled: American Society of Newspaper Editors Reception

5/22 Cancelled: Interactive Downtown Task Force Meeting, Breakfast & Luncheon

6/8 Cancelled: CMP Dinner for American Management Systems

8/9 Cancelled: Smithsonian National Board Planning Session and Lunch

8/9 Cancelled: Smithsonian National Board Executive Committee Planning Session

8/9 Cancelled: Smithsonian National Board Reception

8/10 Cancelled: Contributing Membership Reception to Celebrate 20th Anniversary of CM & 150th

9/5 or 9/12 Postponed: British Air Reception

9/12 Cancelled: Anniversary Celebration of the Independence of Central America

October Cancelled: Conference on the Present Status & Condition of Blacks in Latin America

10/17 Cancelled: SNB 25th Anniversary Dinner at Joan Noto's Residence

10/29 Cancelled: Luncheon for the Aspen Institute

12/11 Cancelled: Program and Dinner Honoring Robert Stanton

Special Events, 1997

2/9 Regents Committee of the Whole

2/9 Regents Dinner

2/10 Investment Policy Committee Luncheon Meeting

2/10 Board of Regents Meeting

4/16 Regents Audit & Review Committee Breakfast Meeting

5/4 Regents Committee of the Whole Meeting

5/4 SI Board of Regents Dinner

5/4 Tea for Regents' Spouses, Hosted by Mrs. Heyman

5/5 SI Board of Regents Meeting

5/5 Regents Investment Policy Committee

7/23 Regents Audit & Review Committee Meeting

9/14 SI Board of Regents Committee of the Whole Meeting

9/14 SI Board of Regents Dinner

9/15 SI Board of Regents Meeting

9/15 Regents Investment Policy Committee Luncheon Meeting

11/18 Regents Audit & Review Committee Meeting

3/6 SI Luncheon Group
4/15 SI Luncheon Group
11/4 SI Luncheon Group
12/16 SI Luncheon Group Reception
1/28 Dinner for American Express
2/1 Dinner for APPA Board of Directors
2/3 Sallie Mae/American Council on Education Reception
2/19 5th Annual Secretary's Safety Awards Program
2/20 Dinner Hosted by the Secretary & Mrs. Heyman
2/21 AT&T Dinner and Reception
2/23 Dinner for American Association of Health Plans/Hoescht Marion
Roussel
2/28 Press Conference to Announce Loan of Objects to Bethlehem Steel
3/11 Discover Card National Portrait Gallery Reception
3/11 Dinner for the Semi-Conductor Industry Association
3/20 Conference - Legal Problems of Museum Administration
3/27 Secretary-Provost Meeting "Conversations" and Reception
4/3 Smithsonian National Board Dinner
4/4 Smithsonian National Board Meetings & Luncheon
4/4 Smithsonian National Board Dinner
4/5 Smithsonian National Board Meetings and Tours
4/16 Appreciation Reception for Behind-the-Scenes Volunteers
4/23 Smithsonian Washington Council Luncheon
5/1 Roosevelt Memorial Dedication Dinner
5/5 Smithsonian Corporate Membership Program Luncheon
5/8-5/9 Conference: "Latino Cultural Organizations and the Smithsonian: A
Conversation"
5/7-5/10 JSS Weekend
5/7-5/10 Treasures 1997: General, Catering, Budget, Staffing, Meeting
Notes, etc.

5/7 Treasures Opening Reception & Dinner

5/8 Treasures - SERC Program & Lunch

5/8 Treasures Reception and Dinner

5/10 James Smithson Society Luncheon & Tours

5/10 Treasures - Closing Lunch

5/11 Reception for NSRC-NSTA Presidential Awards

5/14 Exhibition Opening Reception for "American Voices"

5/18 Package Design Council "Gold Awards" Dinner

5/19 Dinner for the World Presidents Organization

5/21 SI Luncheon Group

5/22 Reception Honoring the President of Honduras

6/10 Dinner for Orientation of New National Board Members

6/10 Chairmen's Reception

6/11 Smithsonian National Board New Members Orientation Breakfast & Tours

6/11 Luncheon for Orientation of New National Board Members

6/12 Luncheon for the Smithsonian Washington Council Executive Committee

6/12 Dinner Hosted by the Secretary & Mrs. Heyman

6/12 Farewell Tea for Barbara Smith

6/12 National Science Foundation/NSRC Presidential Awards for Excellence in Science & Math Teaching

6/13 Luncheon for Founders of the Smithsonian Legacy Society

6/17 Retirement Reception for Arthur Gardner

6/18 Exhibition Opening Breakfast Reception for "Our Reefs: Caribbean Connections"

6/24 Presidential Awards for Excellence in Science & Math Teaching - Reception & Awards Ceremony

6/25 Reception Co-Sponsored with Mississippi Society for Folklife Participants

6/25 Luncheon for Opening of the Festival of American Folklife

6/25 "Tribute Awards" Breakfast for Discover Card

6/27-6/29 "The Great Smithsonian Press Sale"

6/30 Provost's Meeting with NMAA Donors

7/4 Fourth of July Picnic Supper Hosted by the Secretary & Mrs. Heyman

7/18 Corporate Membership Dinner for Mobil Corporation

7/18 Corporate Membership Dinner for Skadden, Arps, Slate, Meagher & Flom

7/28 Reception for Marie Mattson

8/2 Coffee Service for Conference "The Caribbean & the Americas: The Legacy in Slavery & Abolition"

9/8 Business - Higher Education Forum Dinner

9/10 Corporate Membership Dinner for Litton Industries

9/11 Luncheon for the Smithsonian Washington Council Executive Committee

Box 3

9/18 Robert Brooks Award Ceremony & Reception

9/23 World Wildlife Fund Symposium on "The Global 200" and Dinner

9/25 Dinner for the American Association of Sunday and Features Editors

10/16-10/19 Smithsonian National Board Meetings, Tours, Luncheons

10/8 Farewell Reception for Patrick Miller

10/17 Smithsonian National Board Dinner

10/18 Smithsonian Benefactors Circle Dinner

10/22 Reception Honoring the Chancellor of the University of California, Berkeley

10/23-10/25 Meeting of the Club of Rome

10/27 Corporate Membership Program Reception for Dataworks, Inc.

10/27 Corporate Membership Program Dinner for Hitachi, Ltd.

10/31 Corporate Member Program Dinner for BP America

11/6 Smithsonian Council Meeting

11/7 Smithsonian Council Dinner

11/7-8 Smithsonian Council Meeting & Luncheon

11/10 & 11/13 Rating Agency Presentations

11/12 Teachers' Night at the Smithsonian

11/20 Dinner for British Airways

12/4 Exhibition Reception for "Seeing Jazz"

12/9 VIARC Holiday Appreciation Reception for Information Specialist
Volunteers

12/10 Partners for Livable Communities Dinner Honoring Senator Richard
Lugar

12/15 Luncheon for the Smithsonian Washington Council Executive
Committee

12/18 Corporate Members Luncheon for the Capital Group

12/21 Holiday Reception for Donors and their Families

12/22 Dinner Hosted by the Secretary and Mrs. Heyman

1/9 Cancelled: Dinner Hosted by the Secretary & Mrs. Heyman

3/8 Cancelled: Science Talent Search Reception

4/14 Cancelled: Association of American Universities Dinner

4/25 Cancelled: SI Environmental Conference on Regionalism

4/30 Cancelled: Amer Arbitration Assn Lunch

5/1 Cancelled: Reception Hosted by Mrs. Heyman

6/27 Cancelled: Secretary's Breakfast for the Speaker of the House

7/14 Cancelled: Secretary's Meeting with SI Scholars

7/29 Cancelled: Reception for Presentation of Historic Documents to NMAI
by the Vichi Indians

9/9 Cancelled: Meeting and Luncheon for Business - Higher Education
Forum

11/8 Cancelled: Dinner for the University of California Berkeley Department
of City & Regional Planning

12/3 Cancelled: Dinner for the Environmental Law Institute Board of Directors

12/17 Cancelled: SI Staff Holiday Party

1/13 Denied: Martin Luther King, Jr. Reception

Conferences, 1988-1995

09/1988 Peace Corps in Arab Countries

09/1988 Crossroads of Continents

10/1988 World Food Colloquium
01/1989 Iranian Studies Conference
03/1989 Yale Smithsonian Seminar
04/1989 "History From Things" Conference
05/1989 Violence & Resistance Symposium
05/1989 Global Change Forum
06/1989 African Art Symposium
09/1989 Science & Federal Patron Symposium
10/1989 World Food Colloquium
11/1989 Demographics Conference
11/1989 Nomads Symposium
11/1989 Aerospace Industry: Records Workshop
02/1990 Technology & Change Conference
03/1990 Museums & Communities Conference
03/1990 Gender Perspectives
03/1990 Global Conservation Conference
04/1990 Philippine Science & Technology Conference
04/1990 Five Societies Conference
04/1990 AAZPA Conference
05/1990 ICAZ Conference
06/1990 International Sculpture Conference
07/1990 NSRC Science Leadership Institute
08/1990 ICOM/Personnel Training Conference
09/1990 Textiles in Trade
09/1990 Scientific Instruments Conference
10/1990 World Food Symposium
10/1990 Potato Symposium
10/1990 Eisenhower Centennial Roundtable
01/1990 EPA Conference

11/1990 Exxon Conference
12/1990 U.S.-Soviet Exhibition Meeting
03/1991 Native American Symposium
04/1991 ACSAA South Asian Art Symposium
04/1991 Yale Smithsonian Seminar
04/1991 Other Orients Conference
05/1991 QEM January 15th Group
09/1991 Symposium of the Americas
11/1991 Race Conference
11/1991 Images: Women in America
12/1991 Forum on Oceans
03/1992 World's Fairs
03/1992 CIEE/AED Conference and Luncheon
03/1992 Ethnobiology
05/1992 NORC-SI Social Science Conference
05/1992 Science and American Life - Diversity Workshop
06/1992 Maroon Community Meeting
06/1992 Guyana Symposium
09/1992 Migratory Birds - Site Forest Remnants
10/1992 SI Council
10/1992 Ancient Japan
10/1992 SSRC Gospel Conference
01/1993 Lovejoy Biodiversity Symposium
01/1993 Japanese Conferences
04/1993 Learning From Things
05/1993 CO2 Workshop
06/1993-07/1993 Music & Dance Conference
07/1993 Ocean Workshop Conference
10/1993 Ancient DNA

10/1993 SI Council Meeting
10/1993 SI Council Luncheon
10/1993 SI Council Meeting
10/1993 SI Council Meeting
11/1993 AERC Catering
11/1993 Morehouse College Shot
01/1994 SI Commission Meeting
01/1994 Secretary's Luncheon
01/1994 Secretary's Luncheon
02/1994 Currents of the Spirit
02/1994 Secretary's Luncheon
04/1994 Santa Fe
04/1994 Cholly Atkins Celebration
05/1994 SCMP SI Forms Regents
05/1994 NMAfA Mask of Zaire
05/1994 Secretary's Luncheon
06/1994 Commission on the Future of the Smithsonian
06/1994 New SNB Members
06/1994 New SNB Board Lunch
06/1994 ESU
06/1994 Secretary's Luncheon
06/1994 75th Annual Meeting of Mammalogists
06/1994 Portrait Unveiling
07/1994 Japan American Festival
07/1994 Science in American Life
07/1994 U.S. Man and the Biosphere Meeting
09/1994 Natural Resources of Peru Conference
09/1994 SI Commission Meeting
09/1994 Installation/Luncheon Calls for Parking

09/1994 Regents
10/1994 SNB Reception
10/1994 SNB Committee Meetings
10/1994 SNB Orientation
10/1994 SNB Business Meeting
10/1994 SBC Dinner
10/1994 Party at NASM
11/1994 Equal Employment Opportunity Conference
11/1994 AERC Meeting
11/1994 J.P. Harrington Conference
12/1994 SCMP McDermott International Inc.
12/1994 Partners for Livable Communities
12/1994 Holiday Reception
02/1995 100 Years of Black Film
03/1995 Quilts Conference
04/1995 Tethers