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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title: Administrative Files
Identifier: Accession 02-162
Date: 1982-1996
Extent: 0.5 cu. ft. (1 document box)
Creator:: Cooper-Hewitt, National Design Museum. Office of the Deputy Director
Language: Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 02-162, Cooper-Hewitt, National Design Museum. Office of the Deputy Director, Administrative Files

Descriptive Entry

This accession consists of materials created and maintained by Linda Dunne, Deputy Director, documenting correspondence, internal accounting controls, computer procurement, payroll increases, and legal issues. Materials include memoranda, incoming and outgoing correspondence, pamphlets, copies of legal documents and clippings, statistics, policy statements, budgets, and third-party reviews of internal accounting controls.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Art museums
Decorative arts
Fund accounting
Museum finance
Museums -- Administration

Types of Materials:
Clippings
Manuscripts
Pamphlets

Names:
Dunne, Linda
## Container Listing

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<thead>
<tr>
<th>Box 1 of 1</th>
<th>Description</th>
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<tbody>
<tr>
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<td>Memos, FY 1983-1986</td>
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<td>Miscellaneous Correspondence</td>
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<td>Museums Collaborative</td>
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<td>25% Payroll Increase</td>
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<td>Coopers and Lybrand</td>
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