



Smithsonian Institution Archives

Administrative Files, 1982-1984, 1990-1998

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Administrative Files
Identifier:	Accession 02-173
Date:	1982-1984, 1990-1998
Extent:	0.5 cu. ft. (1 document box)
Creator::	Cooper-Hewitt, National Design Museum. Office of the Deputy Director
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 02-173, Cooper-Hewitt, National Design Museum.
Office of the Deputy Director, Administrative Files

Descriptive Entry

This accession consists of records created and maintained by Linda Dunne, Deputy Director, documenting restructuring of departments, personnel and vacancies, museum attendance, donations from non-profit organizations, and the development of the ArtCIS collection management system. Materials include memoranda, printed e-mail, notes, organizational charts, and planning documents.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Art museums
- Decorative arts
- Museum attendance
- Museums -- Administration
- Museums -- Collection management
- Personnel management

Types of Materials:

- Manuscripts

Names:

Dunne, Linda

Container Listing

Box 1

Box 1 of 1	Correspondence to and from Charles Blitzer's Office, 1982
Box 1 of 1	Computers/ArtCIS
Box 1 of 1	Development Office History, 1983
Box 1 of 1	Restructuring, FY 1993/1994
Box 1 of 1	Education Restructure, FY 1991
Box 1 of 1	Exhibitions Restructuring
Box 1 of 1	Attendance Records
Box 1 of 1	Personnel, 1991/1992
Box 1 of 1	Personnel/Vacancies, etc., 1990-1991
Box 1 of 1	Donations - Materials for the Arts, etc.