



Smithsonian Institution Archives

Collection Information System Records, 1967-1997

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Washington, D.C.
Contact us at osiaref@si.edu

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Collection Information System Records
Identifier:	Accession 02-228
Date:	1967-1997
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Language:	English

Administrative Information

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Computer Services Center, Collection Information System Records

Descriptive Entry

This accession consists of Collection Information System (CIS) records documenting the development, processes and implementation of various computer systems used at the National Museum of American History (NMAH), such as SELGEM, SELGEM on WANG, Local CIS, the CIS/Registration Transaction Tracking System, the Museum Information Retrieval and Documentation System (MIRDS), and Multi MIMSY. Materials include correspondence and memoranda; shelf inventory project guidelines, policies, reports, and budget summaries for each NMAH curatorial division; meeting agendas and minutes; proposals; MIRDS data modeling manuals/procedures outlining SELGEM line codes; development files; functional requirements; and seminar information.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Computers
- Museum information networks
- Museums -- Collection management

Types of Materials:

- Floor plans
- Manuscripts

Names:

Collection Information System

Container Listing

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Box 1 of 16 Shelf Inventory Project (general), c. 1981-1987 [fifteen folders]

Shelf Inventory Project:

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Box 1 of 16 Training, 1985

Box 1 of 16 Spending Plan, 1985

Box 1 of 16 Inventory Steering Committee, 1981-1982

Box 1 of 16 Inventory Survey Office Reports, 1981-1982

Box 1 of 16 Computer Services Center Reports, 1981-1982

Box 1 of 16 MIRDS Categories for Documents, 1981

Box 1 of 16 Projection Statistics, c. 1982-1983

Box 1 of 16 Procedures for Maintaining Inventory, 1983

Box 1 of 16 Accession Books

Box 1 of 16 NMAH Offices/Staff Research

Box 2

Box 2 of 16 Shelf Inventory Handbook, 1984

Box 2 of 16 ICOM Classification, c. 1982

Box 2 of 16 Object Data Descriptors

Box 2 of 16 Correspondence, 1979-1981

Box 2 of 16 Correspondence, 1981-1984 [two folders]

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Box 2 of 16 SI-wide Automation System, 1983

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Box 2 of 16 Report on Records of Collections at NMHT, 1967

Box 2 of 16 History of Inventory and CSC/Early Central Catalog, 1983

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Box 2 of 16 Progress, Status and Recommendations, 1983-1984

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Box 3 of 16 Central Catalogue Goals, 1985

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Box 3 of 16 Annual Report, 1986

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Box 3 of 16 Quarterly Reports, 1986-1988 [seven folders]

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Box 3 of 16 Staff Meeting Minutes, 1980-1983

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Box 11 of 16 Documentation for NMAH/WANG Applications, 1984

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Box 11 of 16 Program SELCDR, 1975

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- Box 11 of 16 SELGEM Requests and Revisions, 1971-1976
- Box 11 of 16 NMHT/SELCDR (general), 1975-1979 [two folders]
- Box 11 of 16 MHTSRT User Documentation, 1975
- Box 11 of 16 How to Use SELGEM Programs, 1982
- Box 11 of 16 Optical Disk Working Group, 1984
- Box 11 of 16 Wand Scanner for Museum Collections, 1981
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- Box 12 of 16 CSG Notes and Background Material, 1974-1975 [three folders]
- Box 12 of 16 CSG Final Report, 1975 [two folders]
- Box 12 of 16 CIS/Crefs RFP and Product Selection, 1985 [two folders]
- Box 12 of 16 SELGEM Replacement Committee: CIS/Crefs and RFP, 1984-1985 [three folders]

Museum Information Retrieval and Documentation System (MIRDS):

- Box 12 of 16 MIRDS Handbook: Covers and Title Pages
- Box 12 of 16 MIRDS Handbook: Introduction, 1987
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NMAH Inventory Program Divisional Records, c. 1980-1997:

Box 13 of 16 Inventory Survey Office Handbook [three folders]
Box 13 of 16 Archives Center
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