



Smithsonian Institution Archives

Records, 1989-2003

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Records
Identifier:	Accession 03-056
Date:	1989-2003
Extent:	3 cu. ft. (3 record storage boxes)
Creator::	Society for the Preservation of Natural History Collections
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 03-056, Society for the Preservation of Natural History Collections, Records

Descriptive Entry

This accession consist of records regarding Society for the Preservation of Natural History Collections (SPNHC) annual meetings, publications and committees. Materials include correspondence, minutes, newsletters and other serial publications, photographs, and related materials documenting SPNHC activities.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Natural history -- Catalogs and collections
- Preservation of materials
- Professional associations

Types of Materials:

- Black-and-white negatives
- Black-and-white photographs
- Color photographs
- Manuscripts
- Newsletters

Container Listing

Box 1

General Files

- Box 1 of 3 Folder 1 Collection Forum Vol. 17, Numbers 1-2, Fall 2001
- Box 1 of 3 Folder 2 Special Edition of Contaminated Collections: Preservation, Access and Use. Proceedings of a Symposium held at the National Conservation Training Center (NCTC) Shepherdstown, West Virginia, April 6-9, 2001. Also published in Collection Forum Vol. 17.
- Box 1 of 3 Folder 3 Information concerning and ballot for the 2002 elections
- Box 1 of 3 Folder 4 SPNHC Newsletter Vol. 16, Number 1, March 2002, including SPNHC Leaflet No. 4, Spring 2002
- Box 1 of 3 Folder 5 Revised minutes of the Second Business Meeting of Council, San Francisco, California, June 25, 2001
- Box 1 of 3 Folder 6 Registration packet for the 17th Annual Meeting, May 8-13, 2002 held at the Redpath Museum, McGill University, Montreal, Quebec, Canada, including Program and Abstracts, Delegate List, list of Collections Hazards and Literature Citations, and miscellaneous brochures and maps about the Museum and Montreal; Group photo of and Documentation for the 2002 meeting; Flyer for the 18th Annual Meeting to be held at Texas Tech University, June 2003; Workbook and handouts for the Emergency Response and Mitigation Workshop held at the 17th Annual Meeting; Various other handouts made available at the 17th Annual Meeting
- Box 1 of 3 Folder 7 Copy of the response given by President McLaren to the welcome to the Redpath Museum speech given by Director Bell; Copy of speeches given by President McLaren for the SPNHC Award (to Carolyn Rose) and for the President's Award (to Ann Pinzl)
- Box 1 of 3 Folder 8 Two rolls of black and white prints with negatives taken by Cathy Hawks and Linda Hollenberg at the 17th Annual Meeting
- Box 1 of 3 Folder 9 Ingrid Birker, Redpath Museum, Files including list of local organizing committee members and duties for the 17th Annual Meeting; list of vendors and advertisers for the 17th Annual Meeting; black and white copy of the back of the T-shirt sold at the 17th Annual Meeting; sample of letter sent to the Special Interest Group session leaders, including roster of attendance; list of attendees to the banquet at the 17th Annual Meeting; list of participants for the Field Trip to the Canadian Museum of Nature at the

17th Annual Meeting; list of participants for the Field Trip of Fossil Hunting around Montreal and guidebook for Field Trip

Box 1 of 3 Folder 10 Email call for nominations from Richard Rabeler, Chair, Election Committee

Sally Shelton Files from Presidency and Various Committees

Box 1 of 3 Folder 11 SPNHC Correspondence, Lisa Palmer

Box 1 of 3 Folder 12 SPNHC Membership

Box 1 of 3 Folder 13 Membership Brochures

Box 1 of 3 Folder 14 SPNHC Membership Survey

Box 1 of 3 Folder 15 SPNHC Finance

Box 1 of 3 Folder 16 SPNHC Elections

Box 1 of 3 Folder 17 SPNHC Education

Box 1 of 3 Folder 18 SPNHC Documentation

Box 1 of 3 Folder 19 VHCOLL-L

Box 1 of 3 Folder 20 SPNHC Conservation

Box 1 of 3 Folder 21 SPNHC-NCPTT (National Center for Preservation Training and Technology)

Box 1 of 3 Folder 22 SPNHC 1999 - Holiday Inn

Box 1 of 3 Folder 23 SPNHC 1999 - One Washington Circle

Box 1 of 3 Folder 24 SPNHC - GWU (George Washington University) Dorms

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Box 1 of 3 Folder 26 SPNHC 1999 Cincinnati Account

Box 1 of 3 Folder 27 SPNHC 1999 Local Committee

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Box 1 of 3	Folder 30 SPNHC Correspondence, McLaren
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Box 1 of 3	Folder 32 SPNHC Publications - J. Snider
Box 1 of 3	Folder 33 SPNHC Website
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Box 1 of 3	Folder 39 SPNHC By-Laws: MAL
Box 1 of 3	Folder 40 SPNHC Awards
Box 1 of 3	Folder 41 Faber Award
Box 1 of 3	Folder 42 SPNHC AIC (American Institute for Conservation) Nomination
Box 1 of 3	Folder 43 SPNHC-WCCR (World Council for Collection Resources)
Box 1 of 3	Folder 44 Campbell Center
Box 1 of 3	Folder 45 SPNHC 1999: B. Merritt
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Box 1 of 3	Folder 48 SPNHC - R. Fri

- Box 1 of 3 Folder 49 SPNHC 1999: Council Meetings
- Box 1 of 3 Folder 50 SPNHC 1999: Council Vote
- Box 1 of 3 Folder 51 SPNHC Council Memos
- Box 1 of 3 Folder 52 SPNHC 1999- SPNHC Canada
- Box 1 of 3 Folder 53 SPNHC Committee Reports
- Box 1 of 3 Folder 54 SPNHC 1999: Genetic Resources
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- Box 1 of 3 Folder 57 SPNHC 1999: Vendors
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- Box 1 of 3 Folder 61 Auxiliary Collections
- Box 1 of 3 Folder 62 Copyright Issues
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- Box 1 of 3 Folder 64 Sessional: Long-Range Plan
- Box 1 of 3 Folder 65 TAM LRP
- Box 1 of 3 Folder 66 SPNHC Publications
- Box 1 of 3 Folder 67 Publications - H. Genoways
- Box 1 of 3 Folder 68 SPNHC Leaflets and Publications Committee
- Box 1 of 3 Folder 69 SPNHC Awards Committee (President's Award - Paisley Cato)
- Box 1 of 3 Folder 70 SPNHC Conservation Committee

- Box 1 of 3 Folder 71 SPNHC Conservation Committee (Correspondence - B. Moore)
- Box 1 of 3 Folder 72 SPNHC
- Box 1 of 3 Folder 73 SPNHC Conservation Committee (Cooperative Purchasing Plan)
- Box 1 of 3 Folder 74 SPNHC Conservation Committee (Research Subcommittee)
- Box 1 of 3 Folder 75 SPNHC Documentation Committee (Cato - Glossary Project)
- Box 1 of 3 Folder 76 SPNHC Education and Training Committee
- Box 1 of 3 Folder 77 SPNHC Guidelines (for the care of natural history collections)
Folder 78 SPNHC Long-Range Planning Committee
- Box 1 of 3 Folder 79 SPNHC Standing Committees (Policies)
- Box 1 of 3 Folder 80 SPNHC Storage Volume (IMS - Institute for Museum Services
grant proposal abstract)
- Box 1 of 3 Folder 81 IIC (International Institute for Conservation)
- Box 1 of 3 Folder 82 SPNHC Storage materials exhibit

Box 2

- Box 2 of 3 Folder 1 SPNHC Publications Committee
- Box 2 of 3 Folder 2 SPNHC Publications Committee (Appointment Letter - Leaflets)
- Box 2 of 3 Folder 3 SPNHC Publications Committee (Guidelines for MS reviewers)
- Box 2 of 3 Folder 4 SPNHC Publications Committee (Guidelines)
- Box 2 of 3 Folder 5 SPNHC Publications (Plague at the museum: disease transmission
potential and biosafety precautions)
- Box 2 of 3 Folder 6 SPNHC "Remains to be Seen"
- Box 2 of 3 Folder 7 SPNHC Resources Committee (Archival quality storage products
list)
- Box 2 of 3 Folder 8 SPNHC Conservation, Education and Training Committees

- Box 2 of 3 Folder 9 SPNHC Conference Committee (Program session: fees for data)
- Box 2 of 3 Folder 10 SPNHC Conference Committee (1998 meeting bid - Denver Natural History Museum)
- Box 2 of 3 Folder 11 SPNHC Conference Committee (1998 meeting bid - University of Alberta, Edmonton)
- Box 2 of 3 Folder 12 SPNHC Conference Committee (Banquet, 1997)
- Box 2 of 3 Folder 13 SPNHC Conference Committee (First Flyer)
- Box 2 of 3 Folder 14 Strang - IAP (International Academic Projects)
- Box 2 of 3 Folder 15 American Association of Museums (AAM), 1997
- Box 2 of 3 Folder 16 SPNHC Council, 1997 (Minutes)
- Box 2 of 3 Folder 17 SPNHC 1997: Workshop
- Box 2 of 3 Folder 18 SPNHC 1997: Conservation Committee
- Box 2 of 3 Folder 19 SPNHC Council 1997
- Box 2 of 3 Folder 20 WCCR Reports
- Box 2 of 3 Folder 21 WCCR Cambridge Congress, 1996 (Programs and announcements)
- Box 2 of 3 Folder 22 SPNHC 1996: Value/Valuation Workshop
- Box 2 of 3 Folder 23 WCCR Cambridge Congress, 1996 (WCCR minutes)
- Box 2 of 3 Folder 24 WCCR
- Box 2 of 3 Folder 25 WCCR Cambridge Congress, 1996 (W. Vartorella presentation/workshop)
- Box 2 of 3 Folder 26 World Conservation Monitoring Centre (Biological Conservation newsletter)
- Box 2 of 3 Folder 27 SPNHC 1996 Meeting - Philadelphia

- Box 2 of 3 Folder 28 SPNHC 1995 Meeting - Toronto
- Box 2 of 3 Folder 29 SPNHC 1995 - Toronto (Council notes)
- Box 2 of 3 Folder 30 SPNHC 1995 - Toronto (Registrants)
- Box 2 of 3 Folder 31 SPNHC 1995 - Toronto (Nomination)
- Box 2 of 3 Folder 32 SPNHC-AIC, 1994 Meeting - St. Louis
- Box 2 of 3 Folder 33 SPNHC 1993: Archives Workshop
- Box 2 of 3 Folder 34 SPNHC 1993: Correspondence - S. McLaren
- Box 2 of 3 Folder 35 SPNHC 1993 Meeting - Victoria
- Box 2 of 3 Folder 36 SPNHC Awards/Recognition Committee
- Box 2 of 3 Folder 37 SPNHC 1991 - Ottawa
- Box 2 of 3 Folder 38 SPNHC 1990 - Chicago, Field Museum
- Box 2 of 3 Folder 39 SPNHC 1988 - Pittsburgh
- Box 2 of 3 Folder 40 SPNHC 1989 - Storage Symposium
- Box 2 of 3 Folder 41 SPNHC 1989 - Drumheller/Calgary
- General Files
- Box 2 of 3 Folder 42 Newsletter, September 2002, Vol. 17, Number 2
- Sue McLaren Files
- Box 2 of 3 Folder 43 Second IMS Proposal
- Box 2 of 3 Folder 44 IMS Book 2 - Time Sheets
- Box 2 of 3 Folder 45 Integra Bank - IMS Grant
- Box 2 of 3 Folder 46 IMS Book 2 - Contracts

- Box 2 of 3 Folder 47 IMS Book 2 - Correspondence
- Box 2 of 3 Folder 48 IMS Grant (Storage Workbook), Contracts and Invoices
- Box 2 of 3 Folder 49 First National Bank - Iowa City, IMS Account
- Box 2 of 3 Folder 50 IMS Book 2 - Invoices
- Box 2 of 3 Folder 51 IMS Grant (Storage Workbook), Hourly Match Sheets
- Box 2 of 3 Folder 52 IMS Grant (Storage Workbook), Invoices and Printer Proposals
- Box 2 of 3 Folder 53 SPNHC/IMS Grant Correspondence, including FAX
- Box 2 of 3 Folder 54 NCPTT Grant
- Box 2 of 3 Folder 55 Conference Committee, 1998-1999
- Box 2 of 3 Folder 56 SPNHC Finance Committee, 1998-1999
- Box 2 of 3 Folder 57 Documentation Committee, 1996-1997
- Box 2 of 3 Folder 58 SPNHC Council, 1998-1999
- Box 2 of 3 Folder 59 SPNHC Finance Committee, 1999-2000
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- Box 2 of 3 Folder 61 Conference Committee, beyond 2000

Box 3

- Box 3 of 3 Folder 1 SPNHC Conference Committee, 1999-2000

Lisa Palmer, Treasurer, Files
- Box 3 of 3 Folder 2 Accountants' Review Reports and Financial Statements, 1998-2001
- Box 3 of 3 Folder 3 Correspondence regarding the SPNHC Archives
- Box 3 of 3 Folder 4 Sample of SPNHC Letterhead

- Box 3 of 3 Folder 5 Correspondence regarding SPNHC/ASC (Association of Systematics Collections)
- Box 3 of 3 Folder 6 Generation of Mailing Lists
- Box 3 of 3 Folder 7 1991 Directory
- Box 3 of 3 Folder 8 Documentation Committee
- Box 3 of 3 Folder 9 World Council on Collection Resources (WCCR)
- Box 3 of 3 Folder 10 Treasurer's Correspondence, 1991-1997
- Box 3 of 3 Folder 11 Transfer of Treasurer's Office
- Box 3 of 3 Folder 12 Life Membership Poll
- General Files
- Box 3 of 3 Folder 13 Carolyn Rose Obituaries
- Box 3 of 3 Folder 14 SPNHC Election, 1999
- Box 3 of 3 Folder 15 SPNHC Election, 2000
- Ann Pinzl Files
- Box 3 of 3 Folder 16 Summary of Vendor Solicitation and Related Activity, 1994
- Box 3 of 3 Folder 17 Elizabeth Hallaway and Payment
- Box 3 of 3 Folder 18 SPNHC Vendors, 1994
- Box 3 of 3 Folder 19 Vendor Contacts
- Box 3 of 3 Folders 20-52 Individual Vendor Files
- Box 3 of 3 Folder 53 Vendors, 1999
- Box 3 of 3 Folder 54 SPNHC Planning, etc., Local Committee, 1998
- Box 3 of 3 Folder 55 SCMRE

- Box 3 of 3 Folder 56 Vendor Billing, 1999
- Box 3 of 3 Folder 57 Space, 1999
- Box 3 of 3 Folder 58 Vendor Listing, 2002
- Box 3 of 3 Folder 59 Vendors, General, 2001
- Box 3 of 3 Folder 60 General Files: Material for 2003 Election