



Smithsonian Institution Archives

Records, 1990-2004

by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., <i>osiaref@si.edu</i>
Creator:	Society for the Preservation of Natural History Collections
Title:	Records
Dates:	1990-2004
Quantity:	1.5 cu. ft. (1 record storage box) (1 document box)

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 04-061, Society for the Preservation of Natural History Collections, Records

Use Restriction

Restricted for 15 years, until Jan-01-2020; Transferring office; 7/11/1990 Agreement of Transfer; Contact reference staff for details.

Descriptive Entry

These records consist of materials concerning Society for the Preservation of Natural History Collections (SPNHC) annual meetings, publications and committees. Records include correspondence, minutes, newsletters and other serial publications, photographs, and related materials documenting SPNHC activities.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Natural history -- Catalogs and collections
Preservation of materials
Professional associations

Types of Materials:

Black-and-white negatives
Black-and-white photographs

Manuscripts
Newsletters

Container Listing

Box 1

25 February 2003 Proposal to the Bay Foundation for funding of the production of "Fundamentals of Safety & Health for Museum Professionals" from Cathy Hawks.

14 March 2003 Registration form and informational material for the 18th Annual Meeting, 15-19 June, Lubbock, Texas.

25 March 2003 SPNHC Newsletter, March 2003, Vol. 17, No. 1, including member survey for SPNHC 2004 in New York City.

4 June 2003 Corrected version of minutes of first meeting of Council and draft versions of Annual General Meeting and second meeting of Council, Montreal 2002.

27 June 2003 Registration packet for the 2003 Annual Meeting, 15-19 June, Lubbock, Texas including Program & Abstracts, Documentation, List of Attendees, local maps & things of interest, Workshop materials "Use of Digital Technology in Museums" 20-21 June, & a National Institute for Occupational Safety and Health (NIOSH) Pocket Guide to Chemical Hazards CD.

27 June 2003 Folder of Council transactions conducted via e-mail since Annual Meeting 2002 from Elana Benamy.

1 July 2003 Mailing from Materialise with information about Mimics software.

2 July 2003 E-mail call for nominations for the 2004 elections of President-elect, Secretary, & two Members-at-large from Rich Rebeler.

22 July 2003 Collection Forum, Spring 2003, Vol. 18, Nos. 1 - 2.

8 August 2003 Two rolls Black & White prints & negatives from the Annual Meeting & Workshop, 2003, Lubbock, Texas.

25 September 2003 SPNHC Newsletter Vol. 17, No. 2.

12 November 2003 Agenda for 14 November meeting of the Special Publications Editorial Subcommittee re: text on Health & Safety for Museum Professionals from Cathy Hawks.

8 December 2003 Files of Elizabeth Merritt primarily relating to her service as a Member-at-Large and on the Training and Education Committee.

Quality Training Management Workshop - 1997 (4 folders)

Workshop reimbursements -1996

Workshop on Herbaria - 1995

Workshop on Risk Assessment - 1994

Annual Meeting and Risk Management Workshop - 1994

Archives Workshop - 1993 (2 folders)

Pest Control Workshop - 1992

Exhibiting Natural History Materials Workshop - 1990 (3 folders)

Education and Training Committee general business - 1990-1992, 1995-1996
(3 folders)

Health and Safety Guidelines Workshop - 1991

Miscellaneous Correspondence - 1990 - 1999

Box 2

Loan Form Study for Collection Forum

Several manuscript and book reviews for Collection Forum (9 folders)

Member-at-Large correspondence

Professionalism Committee

Publications Committee

Registrar's Committee - American Association of Museums (RC-AAM)
Liaison

Second World Congress on the Preservation and Conservation of Natural
History Collections

Type Segregation: Risk Management

Calendar Poll Replies

5 February 2004 Materials for the 2004 election of officers.