



Smithsonian Institution Archives

Special Projects Records, 1960-1964, 1979-1999

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Special Projects Records
Identifier:	Accession 05-096
Date:	1960-1964, 1979-1999
Extent:	1 cu. ft. (1 record storage box)
Creator::	National Museum of Natural History. Associate Director for Special Projects
Language:	English

Administrative Information

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Smithsonian Institution Archives, Accession 05-096, National Museum of Natural History.
Associate Director for Special Projects, Special Projects Records

Descriptive Entry

This accession consists of records that document planning for the Museum Support Center (MSC), and the movement of National Museum of Natural History collections to the facility. Materials include the correspondence and memoranda of U. Vincent Wilcox, MSC Director, and Catherine Kerby, primarily during the years she served as Special Assistant to the Director; collection storage equipment proposals, contracts, and evaluations; installation schedules; press releases and other announcements; photographs of MSC and staff; MSC emergency evacuation plan; security management survey; tour information; articles; Museum of History and Technology move project guidelines; and reports.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Museum storage facilities
- Museums -- Collection management
- Natural history museums

Types of Materials:

- Black-and-white photographs
- Color photographs

Drawings
Floor plans
Manuscripts

Names:

Kerby, Catherine
Museum of History and Technology (U.S.)
Smithsonian Institution. Museum Support Center
Wilcox, U. Vincent

Container Listing

Box 1

Box 1 of 1	Correspondence/General Information re: Museums, 1981-1982
Box 1 of 1	MSC Collection Storage Equipment (general), 1982
Box 1 of 1	MSC Collection Storage Equipment: Proposals, 1982
Box 1 of 1	MSC Collection Storage Equipment: Evaluations, 1981-1983
Box 1 of 1	MSC Collection Storage Equipment: Administration, 1981-1982
Box 1 of 1	MSC Collection Storage Equipment: Bids/Contracts, 1981-1982
Box 1 of 1	Anthropology Inventory Date re: Storage, 1982
Box 1 of 1	Security Management Survey, 1981
Box 1 of 1	Cold Storage Committee, 1982
Box 1 of 1	Anthropology Floor Plan, 1982
Box 1 of 1	History and Art Space Report, 1982
Box 1 of 1	Installation Schedules, 1983
Box 1 of 1	Pre-final Submission on Collection Storage Equipment, 1983 (2 folders)
Box 1 of 1	MSC Emergency Evacuation Plan, 1986
Box 1 of 1	MSC: Staff Disaster Preparedness Procedures, 1999
Box 1 of 1	MHT Move Project, 1960-1964
Box 1 of 1	Strip Footings (Pods 1, 2, & 4), 1985
Box 1 of 1	Interior Construction (Pods 1, 2, & 4), 1984-1986
Box 1 of 1	Press Tour of MSC, 1988

- Box 1 of 1 Smithsonian's Museum Support Center: Facts and Figures, 1983
- Box 1 of 1 An Introduction to MSC, 1983
- Box 1 of 1 U. Vincent Wilcox: "Collections Management with the Computer"
- Box 1 of 1 U. Vincent Wilcox: "The Design and Management of Museum Facilities"
- Box 1 of 1 Announcements re: MSC Opening, 1983
- Box 1 of 1 Information for Incoming MSC Occupants
- Box 1 of 1 Metcalf/KCF, Architects: MSC Perspective View/Design Objectives, 1979
- Box 1 of 1 U. Vincent Wilcox: Correspondence, 1982
- Box 1 of 1 U. Vincent Wilcox: Memoranda, 1991-1994
- Box 1 of 1 Photographs of MSC and Staff
- Box 1 of 1 Conservation and Storage Information, c. 1986
- Box 1 of 1 Interior Metal Steel Equipment Company