



Smithsonian Institution Archives

Budget Records, 1989, 1995-2005

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Budget Records
Identifier:	Accession 07-018
Date:	1989, 1995-2005
Extent:	5 cu. ft. (5 record storage boxes)
Creator::	Freer Gallery of Art and Arthur M. Sackler Gallery. Office of the Assistant Director, Finance and Administration
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 07-018, Freer Gallery of Art and Arthur M. Sackler Gallery. Office of the Assistant Director, Finance and Administration, Budget Records

Use Restriction

Restricted for 15 years, until Jan-01-2021; Transferring office; 9/17/2003 memorandum, Wright to Savini; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the Freer Gallery of Art and Arthur M. Sackler Gallery budgets and the budgetary process. Materials include federal and trust budgets and calls for budgets; departmental, exhibition, and personnel budgets; planning documents; and working files.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Art museums
Art, Asian
Budget
Budget process
Museums -- Administration

Types of Materials:

Floppy disks
Manuscripts

Names:

Arthur M. Sackler Gallery (Smithsonian Institution)
Freer Gallery of Art

Container Listing

Box 1

Box 1 of 5 FY 2004 Annual Report

Box 1 of 5 FY 1998 Program Expenses

Box 1 of 5 Sackler/Freer Website Business Plan 1.0, June 5, 2000

Box 1 of 5 MIS Template, 2000

Box 1 of 5 Overhead Recovery, 2001

Box 1 of 5 Statement of Activity and Changes in Fund Balance, FY 1998 - FY 2000

Box 1 of 5 Annual Report, 1999 (includes electronic records)

Box 1 of 5 General Ledger, September 1998 (4 folders)

Box 1 of 5 FY 2003 Budget Call (2 folders)

Box 1 of 5 Financial Reports and Reconciliations, FY 2001 (2 folders)

Box 1 of 5 Staff Handbook, 1989

Box 1 of 5 FY 2000 Carry Forwards - Notes and Reconciliations (2 folders)

Box 1 of 5 Collection Policies, 1995

Box 1 of 5 Research Opportunities Fund, 2001

Box 2

Box 2 of 5 Spending Plan, 2004

Box 2 of 5 FY 2005 Federal Midyear Review

Box 2 of 5 FY 2005 Board of Trustees, Finance and Budget Committee Meeting (May)

Box 2 of 5 Fund Status, February 2005

Box 2 of 5 FY 2005 Budget Analysis

Box 2 of 5 FY 2005 Monthly Expenses Budget

Box 2 of 5 FY 2005 Quarter 1 Review

Box 2 of 5 FY 2005 Quarter 2 Review

Box 2 of 5 FY 2005 Quarter 3 Review

Box 2 of 5 FY 2005 Quarter 4 Review

Box 2 of 5 FY 2005 Exhibitions

Box 2 of 5 FY 2005 Board of Directors

Box 2 of 5 FY 2005 Power Point Presentations

Box 2 of 5 FY 2005 Board of Directors Meeting - Complete Handouts (January)

Box 2 of 5 FY 2005 Board of Directors, January Meeting

Box 2 of 5 FY 2005 Acquisitions

Box 2 of 5 FY 2005 Friends

Box 2 of 5 FY 2005 Federal Budget

Box 2 of 5 FY 2005 Promotions

Box 2 of 5 FY 2005 Booz Allen Hamilton Financial Management Study

Box 2 of 5 FY 2005 Federal Base Erosion

Box 2 of 5 FY 2005 Trust Budgets

Box 2 of 5 FY 2005 Workforce Hiring Plan (3 folders)

Box 2 of 5 FY 2005 Procurement Plan

Box 2 of 5 FY 2005 MEB

Box 2 of 5 FY 2005 Endowment History

Box 2 of 5 FY 2005 Endowment Market Value

Box 2 of 5 FY 2005 Endowment Payouts

Box 2 of 5 FY 2005 Trust Fund Balances

Box 2 of 5 FY 2005 Endowment Miscellaneous

Box 3

Box 3 of 5 Annual Financial Report Draft, FY 2005

Box 3 of 5 Statistical Information Annual Report, FY 2005

Box 3 of 5 JR Tracking Sheet, 2005

Box 3 of 5 PeopleSoft Financials, FY 2005

Box 3 of 5 Personnel Data, 2001-2002 (2 folders)

Box 3 of 5 Budget Notebook, FY 2000 (2 folders)

Box 3 of 5 FY 2001 Personnel Budget

Box 3 of 5 FY 2001 Exhibition Budget

Box 3 of 5 Long-range Exhibition Planning, FY 2002

Box 3 of 5 FY 2003 Budget Allocations

Box 3 of 5 FY 2003 Budget Preparation Work

Box 3 of 5 FY 2003 Exhibition Budget

Box 3 of 5 FY 2000 Budget Narrative to OMB

Box 3 of 5 FY 2002 Budget (Sue Nichols)

Box 3 of 5 FY 2000 Budget Operations

Box 3 of 5 Finance Budget and FY 2000 Totals

Box 3 of 5 FY 2000 Budget - Personnel

Box 3 of 5 FY 2002 Budget Forms

Box 3 of 5 Departmental Responses

Box 3 of 5 FY 2002 Budget

Box 3 of 5 CAER, FY 2003

Box 4

Box 4 of 5 FY 2003 Federal Budget Midyear Review

Box 4 of 5 FY 2003 Federal Census Analysis

Box 4 of 5 FY 2004 Federal Spending

Box 4 of 5 FY 2003 Acquisitions

Box 4 of 5 FY 2004 Budget Analysis

Box 4 of 5 FY 2004 Budget Forms

Box 4 of 5 Federal Vacancies, 2005

Box 4 of 5 FY 2004 Federal Census

Box 4 of 5 FY 2004 Census Analysis

Box 4 of 5 FY 2004 Operational Review

Box 4 of 5 FY 2004 Development Income

Box 4 of 5 Revised FY 2004 budget

Box 4 of 5 FY 2004 Quarter 1 Review

Box 4 of 5 FY 2004 Quarter 2 Review

Box 4 of 5 FY 2004 Annual Report Projects

Box 4 of 5 FY 2004 Notes

Box 4 of 5 FY 2003 Personnel Costs

Box 4 of 5 FY 2001 Budget Summaries

Box 4 of 5 FY 2001 Budget Preparation Work

Box 4 of 5 FY 2001 Department Responses

Box 4 of 5 FY 2001 Year-End Money Ideas

Box 4 of 5 FY 1999 Pride Awards

Box 4 of 5 FY 1998/1999 Budget Call Data Administrative File (includes electronic records)

Box 4 of 5 FY 1999 Federal Execution

Box 5

Box 5 of 5 FY 1999 Trust Execution

Box 5 of 5 FY 1999 Overtime (Federal)

Box 5 of 5 FY 1999 Personnel Costs - Freer Trust

Box 5 of 5 FY 1999 Personnel Costs - Federal

Box 5 of 5 FY 1999 Trust Budget Formulation (2 folders)

Box 5 of 5 FY 1998 Acquisitions

Box 5 of 5 FY 1998 Budget Formulation

Box 5 of 5 FY 1998 Personnel Costs (2 folders)

Box 5 of 5	1998 Call for Plans - Instruction Packet
Box 5 of 5	FY 1998 Trust and Federal Budgets
Box 5 of 5	FY 1998/1999 Budget Call - Federal
Box 5 of 5	FY 1998 Salary Projections (Federal and Trust)
Box 5 of 5	FY 1998 Annual Report (2 folders)
Box 5 of 5	Annual Report, 1997
Box 5 of 5	Gallery Shops, FY 1997/1998
Box 5 of 5	FY 1997 Gallery Shops Allocation
Box 5 of 5	Annual Report, 1996