



Smithsonian

Institution Archives

Special Exhibition Records, 2000-2002

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Special Exhibition Records
Date:	2000-2002
Identifier:	Accession 07-042
Creator::	National Museum of Natural History. Office of Exhibits
Extent:	8 cu. ft. (8 record storage boxes)
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 07-042, National Museum of Natural History. Office of Exhibits, Special Exhibition Records

Descriptive Entry

This accession consists of records documenting the planning, production, and execution of the traveling exhibition "Vikings: The North Atlantic Saga." Materials include correspondence, memoranda, facilities reports, condition reports, schedules, graphics, brochures, clippings, press books, floor plans, scripts, wall texts, installation images, videotapes, audiotapes, and related materials.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Civilization, Viking
- Museum exhibits
- Natural history museums
- Traveling exhibitions
- Vikings

Types of Materials:

- Audiotapes
- Brochures
- Clippings
- Color transparencies
- Compact discs
- Databases
- Digital images

Digital versatile discs
Electronic records
Floor plans
Floppy disks
Manuscripts
Videotapes

Names:

Vikings: The North Atlantic Saga (Traveling exhibition) (2000-2003)

Places:

North Atlantic Region

Container Listing

Box 1	
Box 1 of 8	Courier List
Box 1 of 8	General Administration
Box 1 of 8	Vikings Logo - Ferro and Ferro
Box 1 of 8	Visitor Evaluation
Box 1 of 8	Installation Instructions
Box 1 of 8	Security/Alarms
Box 1 of 8	De-Installation
Box 1 of 8	Exhibit Reconfiguration
Box 1 of 8	Lewis Chessmen
Box 1 of 8	Full Circle Exhibition - Newfoundland
Box 1 of 8	Islendingur Replica Ship
Box 1 of 8	Leif video
Box 1 of 8	Vikings - Europe (Post-Tour)
Box 1 of 8	Canadian Museum of Civilization
Box 1 of 8	Skaholt Map
Box 1 of 8	Object Lists
Box 1 of 8	Silica Gel
Box 1 of 8	Loans - British Museum
Box 1 of 8	Registrarial/Shipping
Box 1 of 8	Educational Materials
Box 1 of 8	Science Museum of Minnesota Contract

Box 1 of 8	Houston Museum of Natural Science- Venue and Facility Report (2 folders)
Box 1 of 8	Natural History Museum of Los Angeles County (2 folders)
Box 1 of 8	American Museum of Natural History - New York City
Box 1 of 8	Loan - Drinking horn
Box 1 of 8	Shipping- Sweden
Box 2	
Box 2 of 8	Museum of National Antiquities
Box 2 of 8	Shipping - Norway
Box 2 of 8	Bergen Museum
Box 2 of 8	Vikings Arrive in Greenland
Box 2 of 8	Universitetets Oldsaksamling
Box 2 of 8	Shipping - Finland
Box 2 of 8	National Museum of Iceland
Box 2 of 8	Stofun Arna Magnussonar
Box 2 of 8	Gunnar Bjarnason
Box 2 of 8	Shipping-Iceland
Box 2 of 8	Tromso Museum
Box 2 of 8	Vitenkapsmuseet
Box 2 of 8	National Board of Antiquities - Finland
Box 2 of 8	Greenland National Museum and Archives
Box 2 of 8	National Museum of Denmark
Box 2 of 8	Mass Burial Reconstruction
Box 2 of 8	Shipping - Denmark
Box 2 of 8	Canadian Museum of Civilization

Box 2 of 8	Parks Canada
Box 2 of 8	Government of Newfoundland
Box 2 of 8	Shipping - Canada
Box 2 of 8	Den Antikvariske Samling I Ribe
Box 2 of 8	Kibsgaard (Oseberg replica)
Box 2 of 8	Det Kongelige Bibliotek
Box 2 of 8	Hygrothermograph charts
Box 2 of 8	Travel (3 folders)
Box 2 of 8	Courier confirmation
Box 2 of 8	Vendor forms
Box 2 of 8	Shipments
Box 2 of 8	Expense reports
Box 2 of 8	Press materials and slides (2 folders)
Box 3	
Box 3 of 8	Audio/Visual
Box 3 of 8	Design
Box 3 of 8	Floor Plans
Box 3 of 8	Vikings Contracts - Canadian Museum of Civilization (CMC)
Box 3 of 8	CMC Facility Report
Box 3 of 8	CMC Project Brief
Box 3 of 8	Vikings Contract - Denver
Box 3 of 8	Denver - Vikings General
Box 3 of 8	Denver Facility Report
Box 3 of 8	Vikings De-installation, National Museum of Natural History, August 2000

Box 3 of 8	American Museum of Natural History (New York) - Installation
Box 3 of 8	American Museum of Natural History
Box 3 of 8	Vikings Houston, June 13 - October 14, 2001
Box 3 of 8	Houston contract
Box 3 of 8	Houston videos
Box 3 of 8	American Museum of Natural History facility report
Box 3 of 8	Miscellaneous travel
Box 3 of 8	Science Museum of Minnesota facility report
Box 3 of 8	Special conditions
Box 3 of 8	National Museum of Natural History facility report - Original
Box 3 of 8	Field Museum facility report
Box 3 of 8	Shari Stout
Box 3 of 8	Eileen Corcoran
Box 3 of 8	Import/Export documentation; CITES (Convention on International Trade in Endangered Species of Wild Fauna and Flora)
Box 3 of 8	General information for De-installation
Box 4	
Box 4 of 8	Dispersal from SMM
Box 4 of 8	Shipping Between US and Canada - Masterpiece
Box 4 of 8	Shipping To/From Canada
Box 4 of 8	ExPlus
Box 4 of 8	Office of Exhibits Central
Box 4 of 8	ELY facility report
Box 4 of 8	ELY contract for Vikings Tour
Box 4 of 8	ELY estimates and invoices - Vikings Tour

Box 4 of 8	Vikings Expenses - Small Pos
Box 4 of 8	Infinite Photo - Vikings Tour
Box 4 of 8	Exhibits Unlimited - Vikings Contract
Box 4 of 8	British Library
Box 4 of 8	Art Gallery & Museum, Glasgow
Box 4 of 8	The Grosvenor Museum
Box 4 of 8	Lindisfarne Stone
Box 4 of 8	Manx National Heritage
Box 4 of 8	National Museums of Scotland
Box 4 of 8	York Archaeological Trust
Box 4 of 8	British Museum
Box 4 of 8	Shipping - United Kingdom
Box 4 of 8	Manuscript Library - Yale
Box 4 of 8	Kloster, Donald E.
Box 4 of 8	Department of Anthropology - Smithsonian Institution
Box 4 of 8	Mrs. Ivey - Thor's Hammer
Box 4 of 8	Metropolitan Opera
Box 4 of 8	Office of Special Exhibits - Tracking
Box 4 of 8	Maine State Museum
Box 4 of 8	Runestone Museum
Box 4 of 8	Bibliotheque Nationale de France
Box 4 of 8	Summary of Loans (Folder 1 of 2)
	Box 5
Box 5 of 8	Summary of Loans (Folder 2 of 2)

Box 5 of 8	General Contract Language - All Attachments
Box 5 of 8	Loan Agreements
Box 5 of 8	Conditions Governing Loans
Box 5 of 8	Condition Reports
Box 5 of 8	Crate/Packing Lists (includes electronic records)
Box 5 of 8	Registrarial Records
Box 5 of 8	Public Relations related materials (credits, releases)
Box 5 of 8	Crates
Box 5 of 8	Captions
Box 5 of 8	Content Development
Box 5 of 8	Script
Box 5 of 8	Final Script - Complete
Box 5 of 8	Notes
Box 5 of 8	Security Escort
Box 5 of 8	Insurance
Box 5 of 8	Couriers
Box 5 of 8	Customs Shipping Agents
Box 5 of 8	Crate List - Tour
Box 5 of 8	Installation Manual
Box 5 of 8	Tour Contract/Shipping Background Information
Box 5 of 8	Transport - Tour
Box 5 of 8	Venues
Box 5 of 8	Install/De-install
Box 5 of 8	Sanders Museum Services

Box 5 of 8	Brackets
Box 5 of 8	Exhibit Floor Plan
Box 5 of 8	Components
Box 5 of 8	Special Conditions
Box 5 of 8	Case Layouts and Content (2 folders)
Box 5 of 8	Exhibit Cases
Box 5 of 8	Security
Box 5 of 8	Loan Cost Estimates
Box 5 of 8	Edith Dietze
Box 5 of 8	Bradley
Box 5 of 8	Lenders
Box 5 of 8	Database Corrections
Box 5 of 8	Supplies
Box 6	
Box 6 of 8	Norwegian Folk Music with Tapes
Box 6 of 8	Component Dispersal - Iceland
Box 6 of 8	Component Dispersal - Others/Not Iceland
Box 6 of 8	Budget
Box 6 of 8	American Museum of Natural History Venue
Box 6 of 8	Deborah Earle
Box 6 of 8	Educational and Public Relations materials
Box 6 of 8	Vikings reference guide
Box 6 of 8	Condition reports - Sweden
Box 6 of 8	Viking component drawings

Box 6 of 8	Graphics
Box 6 of 8	Public Relations
Box 6 of 8	Brochure design - CMC
Box 6 of 8	Summative evaluation - American Museum of Natural History
Box 6 of 8	Evaluation - DMNS (Denver Museum of Nature & Science)
Box 6 of 8	Final Report - CMC
Box 6 of 8	Condition Reports (6 folders)
Box 6 of 8	Viking Exhibit News Cuts, 11/19/2002-11/24/2002 (VHS)
Box 6 of 8	Transparencies
Box 6 of 8	Floor plan
Box 6 of 8	Tour schedule binder
Box 6 of 8	Natural History Museum of Los Angeles County binder
Box 6 of 8	Exhibition script

Box 7

Box 7 of 8	Public Relations
Box 7 of 8	Houston Museum of Natural Science
Box 7 of 8	Graphics
Box 7 of 8	Floor plans
Box 7 of 8	Science Museum of Minnesota
Box 7 of 8	Statens Historiska
Box 7 of 8	Installation Guide (6 folders, includes electronic records)
Box 7 of 8	Miscellaneous Production Files (includes electronic records)
Box 7 of 8	AutoCAD Drawings (includes electronic records)
Box 7 of 8	Logo (includes electronic records)

Box 7 of 8	Accessible Brochure, Activity Guide, Script, and Wall Text (audio cassettes)
Box 7 of 8	Miscellaneous Images (2 folders, includes electronic records)
Box 7 of 8	Viking Exhibit Videos (VHS and HDCAM) (2 folders)
Box 7 of 8	Skaholt Map Images (includes electronic records)
Box 7 of 8	Object Images (transparencies)
Box 7 of 8	Deb Wood Files, May 2001 (includes electronic records)
Box 7 of 8	Viking Ship Animation (includes electronic records)
Box 7 of 8	Promotional Images (includes electronic records)
Box 7 of 8	Viking Exhibit, January 2001 (DVD, includes electronic records)
Box 8	
Box 8 of 8	Maps (includes electronic records)
Box 8 of 8	Production Files (includes electronic records)
Box 8 of 8	Audio Files and Voice-overs (includes electronic records)
Box 8 of 8	Graphics Files (5 folders, includes electronic records)
Box 8 of 8	Installation and Object Photographs (slides)