



# Smithsonian Institution Archives

## Exhibition Records, *circa* 1984-2004

by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., <i>osiaref@si.edu</i>
Creator:	Smithsonian Institution, Traveling Exhibition Service
Title:	Exhibition Records
Dates:	<i>circa</i> 1984-2004
Quantity:	11.69 cu. ft. (11 record storage boxes) (1 16x20 box)

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 07-135, Smithsonian Institution, Traveling Exhibition Service, Exhibition Records

### Use Restriction

Restricted for 15 years, until Jan-01-2020; Transferring office; 9/27/1984 memorandum, Glenn to Loar; Contact reference staff for details.

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## Descriptive Entry

These records document the planning, execution, administration, and promotion of traveling exhibitions. The records are arranged by exhibition title, followed by the exhibition ID number and the dates of the exhibition. Materials include correspondence, memoranda, press releases, press kits, photographs, negatives, slides, transparencies, catalog text, itineraries, fact sheets, checklists, meeting agendas, clippings, budgets, proposals, brochures, notes, audio cassettes, and other related records. Some materials are in electronic format.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Traveling exhibitions.

### Types of Materials:

Audiotapes  
Black-and-white negatives

Black-and-white photographs  
Brochures  
Clippings  
Collecting cards  
Color negatives  
Color photographs  
Color transparencies  
Compact discs  
Electronic records  
Floor plans  
Floppy disks  
Illustrations  
Manuscripts  
Serials (publications)

Names:

Art As Activist: Revolutionary Posters from Central and Eastern Europe (Traveling exhibition) (1992-1994)  
Barn Again! Celebrating an American Icon (Traveling exhibition) (1997-2002)  
Earth 2U, Exploring Geography (I and II) (Traveling exhibition) (1995-2003)  
Fragile Ecologies: Artists' Interpretations and Solutions (Traveling exhibition) (1992-1995)  
Hubble Space Telescope: New Views of the Universe (Traveling exhibition) (2000-2004)  
Saynday was Coming Along: Drawings by Silverhorn (Traveling exhibition) (1992-1996)  
Seeds of Change (Traveling exhibition) (1992-1995)  
Star Wars: The Art of the Starfighter (Naboo) (Traveling exhibition) (2001-2002)  
Star Wars: The Magic of Myth (Traveling exhibition) (1999-2003)  
The Long Road Up the Hill: Blacks in Congress, 1870-1983 (Traveling exhibition) (1985-1996)

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## Container Listing

### Box 1

Art as Activist: Revolutionary Posters from Central and Eastern Europe (663), 1/1992-10/1994

#### Loans

Barn Again! (Smithsonian Institution Traveling Exhibition Service - SITES version), 1996

#### Barn Again

Earth 2U: Exploring Geography (125, 126, 607, 799), 11/1995-8/2003

#### Graphics Text

#### Curriculum Guide

#### General Information

#### Exhibits

#### Landscapes & Landshapes

#### Displays

Proposal - Lee H. Skolnick Architecture + Design Partnership, 1994 (2 folders)

Proposal - EXPLUS Incorporated, 1995

#### Dispersal

#### Collector Cards

Space Telescope Science Institute (STScI) Letter of Agreement

Sending Earth 2U Trunks

#### Bird Sales

Activity Guide, Front Cover

#### Photo Document

#### Script II

#### Master Document II

Repairs, Earth 2U I

#### Activity Guide

Earth 2U, Exploring Geography - Version I

A Guide to Earth 2U, Versions I and II

A Guide to Earth 2U, Installation

Box 2

Installation Photographs

Installation Instructions

700 Population

800 Landscapes & Landshapes

200 Exploration and Adventure

500 Everyday Things

600 Forces of Nature

300 Tools and Techniques

Donation - Palm Beach, 2003

Earth 2U

Activity Trunk Guide

Crates

Photographs - Master List

ADMAT, Version II

Master Document, Large

Hubble and Earth 2U - Expense Reports, FY 2002

Photographer List - Non-NGS

Refurbishment Changes

PVI - Refurbishment Issues

PVI - Local Information

Proto Vision, 2/27-28/2001

Replacements

Hubble Photographs

Repairs, Earth 2U II

Last Photographers

Master Document - Saginaw, February 2002

Stamping Stations - Saginaw, February 2002

Landscapes & Landshapes - Saginaw, February 2002

Passport Kiosk, Entry Postcards - Saginaw, February 2002

Population - Saginaw

Everyday Things - Saginaw

Expense Report 2002, New Request 2003

Disposition of Crates

Permissions

Cooke, Richard A., III

Payment Problems

Photographer Lists

Earth 2U I, Palm Beach, Florida, 2001

Master Document I

Script I

Photographs and Slides

Replacements - Garbage Photographs

Garbage

British Library, London

National Geographic Society (NGS) Photo Lab

Budget - Extension

Proto Vision Amendment

Invoices - Proto Vision, 2001

Budget - Spending, FY2002

Ralph Roenbeck, 2002

Dan Lloyd

Uncharted Territories

Box 3

Photographs - Complete

Loren McIntyre

Ridolfo Ghirlandaio - Naval Museum, Pigli

Alexandra David-Neel Foundation

Joel Satore

Maps

Photographs - Miscellaneous

Photograph Replacement (2 folders)

Concept Layouts

Photographs - Water Video

Photographs

Close-Out Package, EXPLUS Incorporated (2 folders)

Slides - Introduction/Tools and Techniques/Crossroads

Slides - Everyday Things

Slides - Landscapes & Landshapes/Forces of Nature/Population/Trunk,  
Workshops

Slides - Miscellaneous, Drawings

Slides - Miscellaneous, Drawings/SITES Originals

Thank You Cards

Public Relations - Contacts, 1999

Public Relations - Contacts

Public Relations - Printed Materials

Public Relations - Newspaper Clippings, Virginia Museum of Natural History

Public Relations - Background

Public Relations - Miscellaneous

Public Relations - Where in the World?

Public Relations - Photographs (2 folders)

Box 4

Earth 2U Information

Installation Manual, Version 1.0: Exhibits

Installation Manual, Version 2.0: Exhibits



Hubble Space Telescope: New Views of the Universe (22, 47, 02),  
8/2000-8/2004

Drawings and Brochure

Star Wars: The Art of the Starfighter (Naboo) (108) (Public Relations files  
only), 04/2001-09/2002

Public Relations Materials

Box 5

Earth 2U: Exploring Geography (125, 126, 607, 799), 11/1995-8/2003

Public Relations - Silver Dollar City

Public Relations - General

Public Relations - Pictures, Slide, Negatives

Public Relations - Miscellaneous

Public Relations - Background

Public Relations - CD-Rom

Public Relations - Earth 2U

Public Relations - Photographs, Publicity Guidelines

Public Relations - Photographs, Receipts

Public Relations - Earth 2U

Public Relations - Things to Return to SITES

Public Relations - Slides and Photographs

Public Relations - Miscellaneous

Public Relations - Press Included in 1996 End of Year Report

Public Relations - Press Clippings, 2000-2002

Public Relations - DC Premier, 1995

Public Relations - Video Duplicating

Public Relations - Press Clippings, West Virginia

Public Relations - Contacts

Public Relations - Press Clippings

Spending Plan, 2003

Fragile Ecologies: Artists' Interpretations and Solutions (595),  
9/1992-1/1995

Loans

Hubble Space Telescope: New Views of the Universe (22, 47, 02),  
8/2000-8/2004

Proto Vision Layouts, Proposals, Reconfiguration, 8/2002

Proto Vision Reconfiguration - Huntsville and Minnestrista

Reconfiguration - Budget, 8/2002

Reconfiguration - Itinerary, 8/2002

Bulbs

Box 6

Budget/Spending, FY 2002

Proto Vision Reconfiguration, July 22, 2002

Virginia Air and Space, Hampton, 10/2002

Reconfiguration Meeting, 9/30/2002

Reconfiguration - STScI, 8/2002

Lighting

Kennedy Space Center

Universe 700 A-H

Current and Future 800 A-B

Proto Vision Schedules

Planets 400 A-F

Stars 500 A-H

Galaxies 600 A-H

Operations 303 A-D

Servicing/Upgrade 304 A-E

What is HST 301 A-E

History of HST 302 A-B

Scale Model 300

Don Dixon

Small Version Sign-Off, 8/22/2000  
Skolnick Travel Invoices, 1998-2000  
Steve Stankiewicz  
Illustrations  
Video and Interactives RFP, 4/1999  
STScI Exhibition Tagging  
Meeting Minutes, 1998  
Version II, Master Document  
Funding, 1998  
Photograph Invoices  
Photograph R&R  
Photographs Borrowed  
Education Flyer  
New Registrar, 3/2003  
Ralph Roenbeck, 2002  
Shipping, 3/2003  
Dispersal, Hubble I  
Boxes - Dan Lloyd  
Earth 2U and Hubble Spending Plan, 2003  
Trunks Designer  
Trunks Budget  
Trunks Organizer  
10th Anniversary  
Women's Committee Poster  
Educational Programs/Trunk  
Large Version Punch List  
Batwin + Robin  
Entry Tunnel  
Fly Through

Tools Credit Lines  
Interactives Timeline  
Chedd Angier Review, November 22  
Chedd Angier Email  
Interactives  
Chedd Angier Project  
Imaging Software  
Post 6/3/2000 Opening Questions  
Proto Vision Overtime  
Rhinocore  
Graphic Panel Review  
Jackson and Tull, Model  
Trunks Organizer, 1999  
Working Budget/LAG  
Opening, NASM  
Letter of Understanding  
Production, 2000

Box 7

Letter of Agreement, 4/15/1998  
Book Proposal  
Advisory Committee Meeting, 7/24/1998  
Women's Committee  
Marketing  
Logo  
Carla Hall  
Organization, April-November 2000  
Organization, January-March 2000  
BrushMarks, 8/1997  
Goddard

Report

Organizer, January-December 1998

Organizer, 1999

Organizer I, 7/1997

Proto Vision Invoices

Proto Vision, 1999

10th Anniversary

Models

Artifacts, 3/1998

Office of Exhibits Central (OEC) Production Meeting

Version I, Master Document

Proto Vision, Small Version

Proto Vision Travel, 9/21/1999

Proto Vision Kick-Off, November 4

Proto Vision Email

Earth 2U: Exploring Geography (125, 126, 607, 799), 11/1995-8/2003

Bettendorf, 4/3-4/1998

Kalamazoo

Alaska

New Vision

Branson, 4/21-22

Branson, August 1998

Branson/Bettendorf, 3/1997

Utah, 5/22/1999-9/19/1999

Bettendorf, 3/4/1998

Seattle, 1998

Branson/Los Angeles

Box 8

Branson Installation, 4/1998

Los Angeles Science Center, 7/1998

Little Rock, 10/15/1999

Cleveland

Chicago/Letter

Hubble Space Telescope: New Views of the Universe (22, 47, 02),  
8/2000-8/2004

Introduction 100

Entry Tunnel 200

Version I, Budget Final, 1998

North Carolina, 2001

Hubble II, Bridgeport, Connecticut

Fabrication RFP, Evaluation, 9/1999

Budget, 7/1997

Huntsville, Alabama, 8/2002

Kansas City/302 Fire Damage

302 Damage

Secondary Mirror, NASM

Bettendorf, 2001

Kansas City, Union Station, Hubble I

Sioux Falls

Saginaw Opening, 9/8/2000

Springfield

AAM Design Competition, 2001

Proto Vision Cost Overrun

Evaluation

Illustrations - Skolnick Art/Direction, 9/1999

Illustration - Don Dixon, 9/1999

Element One, 3/2000

Video

Illustrations

Fabrication RFP

Threads - Caps

Maintenance

Design RFP, 7/1997

Design Concept, 4/15/1998

Review RFP, 10/14/1997

Richard Maurer

Box 9

Budget

Letter of Agreement

Contract Amendments - LOA, STScI

Skolnick Accounting/Contracts

Value Engineering

Models

Fabrication RFP

Fabrication

Contracts

Project Plan

National Science Standards

Videos

Interactives

Activity Descriptions

Entry Tunnel

Interactives RFP

Software Development

Maryland Science Center

Jackson and Tull

Lockheed

Sponsor Meeting

Women's Committee

Hubble Rendering

Memos

Graphics Review

Brochure

Public Relations

Production

Crates

Trunk Items

Book

Trackman - Editor

Dean's Invoices

700 and 800

600

500

301

400

300-800

Hubble D. Material

Graphics, 1-00

Skolnick and STScI Email

Goddard Comments

Glove Box, 12/1998

Installation Guide

Credit Panel

Draft 4 - Label Copy

Hubble Label Copy

Strategic Air Command (SAC), 2001

Proto Vision - Repairs, Version I, 3/2003



Design - Contract

Slides and Photographs

Cone Activity/Star Cluster Activity - Evaluation, 11/1998

Black Holes Activity/Galaxy Distances Activity, 11/1998

Geography Alliance

Above the Atmosphere - Evaluation, 11/1998

Slides

Script I

Box 10

Script II

Master Document (Large)

Master Document (Small)

General Exhibit Information

Hubble Binder Information

Large Version - Installation, Disassembly, and Maintenance Manual (2 folders)

(The) Long Road Up the Hill: African-Americans in Congress, 1870-1983/90 (275/659), 12/1985-4/1989, 10/1991-11/1996

Exhibition Script, 1994

Saynday Was Coming Along: Drawings by Silverhorn (698), 4/1992-6/1996

Loan Agreements

Seeds of Change (693, 709), 1/1992-12/1993, 3/1994-11/1995

Seeds of Change

709 SITES Version - Shipping

Star Wars: The Magic of Myth (058) (Public Relations files only), 09/1999-02/2003

The Field - Correspondence and Notes

Field Museum Opening - Notes

Field Museum Briefing Book

The Field - Press Kit

The Field Museum - Educational Materials

Video Education Surveys

The Field - Symposium, December 9

Clippings, Chicago

Museum of Fine Arts Houston (MFAH) - Notes and Correspondence

Clippings, Houston

Houston - Enron

Toledo Museum of Art - Correspondence and Notes

Clipping, Toledo

Toledo Press Materials

Box 11

Brooklyn Kick-Off Meeting

Brooklyn Museum of Art (BMA) - Opening Agenda and Information

Clippings, Brooklyn Museum of Art

BMA - Correspondence and Notes

BMA - Press Materials

Powerhouse - Correspondence and Notes (2 folders)

Powerhouse - Education

Teacher's Night Packet

Powerhouse - Materials

Powerhouse - Marketing

Clippings, Powerhouse

Clippings, General

Press - Film

Star Wars: The Art of the Starfighter (Naboo) (108) (Public Relations files only), 04/2001-09/2002

Background

Exhibit Specifications

PSA Script

Family Day Postcards

Invite List - Family Day, 4/28/2001

Video Monitoring Services (VMS)

Exhibit Script

Bills

Naboo

Public Relations Kits

Thank Yous

Extra Naboo CDs

Contacts

Chabot Space and Science Center

Mid-America Science Museum

Indianapolis

Clippings

Naboo Starfighter

Box 12

Torch Article

Star Wars: The Magic of Myth (058) (Public Relations files only),  
09/1999-02/2003

National Release

The Art of Star Wars Press Kit

Admat Sample

Audio Tour Script

Background - Marketing Piece

Groff Creative Press Kits

Script - Exhibitions

PSA - Mark Brush Contract

Letterhead, National Air and Space Museum (NASM)

Clippings, NASM

Museums Washington

Press Correspondence

Sponsorship

Event Network

Lucasfilm Documentary

Slides, Transparencies, and Photographs

Attendance Figures

Lucasfilm Contract

Fairfax Distance Learning #1

Fairfax Distance Learning #2

Releases - Fairfax

Fairfax Distance Learning Curriculum Guide

San Diego - National Tour Launch

San Diego - Correspondence and Notes

San Diego Museum of Art (SDMA) Opening Events

San Diego Opening - Images

San Diego Press Kit

San Diego - Press Clippings and Advertisements

Clippings, San Diego

Minneapolis - Correspondence and Notes

Clippings, Minneapolis