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Subject Files, 1995-2007

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Subject Files
Identifier:	Accession 08-114
Date:	1995-2007
Extent:	3 cu. ft. (3 record storage boxes)
Creator::	National Zoological Park. Office of the Deputy Director
Language:	English

Administrative Information

Preferred Citation

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Use Restriction

Restricted for 15 years, until Jan-01-2023; Transferring office; 4/25/2008 memorandum, Wright to Williams; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the day-to-day administration of the National Zoological Park during the tenure of Mary R. Tanner, Deputy Director, 2002- . Major subjects include exhibits, animal programs, pest control, project planning, personnel management, and the Friends of the National Zoo. Materials include correspondence, memoranda, reports, planning documents, notes, pest control vendor information, press releases, site drawings, and related information.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Personnel management
- Pests -- Control
- Strategic planning
- Zoo animals
- Zoo exhibits
- Zoos

Zoos -- Administration

Types of Materials:

Architectural drawings
Manuscripts

Names:

Friends of the National Zoo (U.S.)
Tanner, Mary R.

Container Listing

Box 1

- Box 1 of 3 After the Flood, 2006
- Box 1 of 3 Animal Management Review, 2005-2006
- Box 1 of 3 Animal Programs, 2001-2003
- Box 1 of 3 Asia Trail, 2001-2006 (3 folders)
- Box 1 of 3 Conservation and Research Center (CRC Foundation), 2003-2006
- Box 1 of 3 Chinese Naming Panda Event, October 16, 2005
- Box 1 of 3 Panda Debut Information, 2005
- Box 1 of 3 Collection Planning (Vision Workshop), 2007
- Box 1 of 3 Core Team, 2004-2006 (3 folders)

Box 2

- Box 2 of 3 Elephant Advisory Group, 2006
- Box 2 of 3 Elephant Charettes, 2006
- Box 2 of 3 Elephant Information, 2005-2006
- Box 2 of 3 Elephant Workshop, 2005
- Box 2 of 3 Finance and Administration Management Team (FAMT), 2005-2006
- Box 2 of 3 Farm Exhibit, 2002-2004
- Box 2 of 3 Friends of the National Zoo (FONZ), 2003-2006
- Box 2 of 3 FONZ Agreement Revision, April 21, 2003
- Box 2 of 3 FONZ Contract Information, 2000-2003

- Box 2 of 3 FONZ - General (Responses to Deputy Director Notes), 1997-2002
- Box 2 of 3 Management Evaluation and Technical Review (METR), 2003-2005
- Box 2 of 3 Panda 2000 Conference
- Box 2 of 3 Parking and Traffic Circulation Study, 1995
- Box 2 of 3 Peer Recognition Awards Information, 2006
- Box 2 of 3 Pest Control, 2004-2005
- Box 2 of 3 Pest Control Form, 2003-2006
- Box 2 of 3 Pest Control/Licenses/Issues, 2004
- Box 2 of 3 Integrated Pest Management, 2003-2004
- Box 2 of 3 Piedmont Pest, 2003
- Box 2 of 3 Quality Assurance Reports - Approved Chemicals, 2005-2006

Box 3

- Box 3 of 3 Red Panda - Dept. of Consumer and Regulatory Affairs, 2005
- Box 3 of 3 Red Panda - General, 1998
- Box 3 of 3 Red Panda - GM/SI Safety, 1003
- Box 3 of 3 Red Panda - Integrated Pest Management (IPM)
- Box 3 of 3 Red Panda - Investigation Documents, 2000-2003 (2 folders)
- Box 3 of 3 Red Panda - Legal, 2003
- Box 3 of 3 Red Panda - Orkin, 2001
- Box 3 of 3 Red Panda - Piedmont Pest Control Inc., 2000-2003 (2 folders)
- Box 3 of 3 Red Panda - Public Relations/Press/Office of Public Affairs, 2003
- Box 3 of 3 Red Panda - Safety Data Sheet

Box 3 of 3	Red Panda - Terminix
Box 3 of 3	Red Panda - United States Fish and Wildlife Service (USFWS)
Box 3 of 3	Red Panda - Benjamin Beck, 2002-2003
Box 3 of 3	Red Panda - John Seidensticker, 2003
Box 3 of 3	Red Panda - Garrick Smith
Box 3 of 3	Senate Rules/Administration Hearing Questions, 2003
Box 3 of 3	Senior Management Team, 2003
Box 3 of 3	Snow Removal
Box 3 of 3	Zoo Projects