



Smithsonian Institution Archives

Departmental Files, circa 1992-2004

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Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Departmental Files
Identifier:	Accession 09-177
Date:	circa 1992-2004
Extent:	2.5 cu. ft. (2 record storage boxes) (1 document box)
Creator::	Cooper-Hewitt, National Design Museum. Product Design and Decorative Arts Department
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 09-177, Cooper-Hewitt, National Design Museum. Product Design and Decorative Arts Department, Departmental Files

Use Restriction

Restricted for 15 years, until Jan-01-2020; Transferring office; 9/14/2009 memorandum, Wright to Trope; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the projects and activities of the Product Design and Decorative Arts Department during the tenure of David Revere McFadden, Curator, 1978-1993; Deborah Shinn, Curator-in-Charge, 1995-1996, and Assistant Curator, 1997-2002; and Sarah Coffin, Curator, 2004-. Projects and activities include professional activities, publications, "America's Smithsonian" traveling exhibition, events, collections moves, grants, Parsons School of Design master's program, and the 2000 meeting of the International Committee for Museums and Collections of Decorative Arts and Design of the International Council of Museums. Materials include correspondence, memoranda, grant files, notes, object images, meeting materials, email, architectural drawings, clippings, and related materials. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Art museums
- Decorative arts
- Museum publications
- Museums -- Collection management
- Research grants
- Special events
- Traveling exhibitions

Types of Materials:

- Architectural drawings
- Clippings
- Color transparencies
- Compact discs
- Electronic mail
- Electronic records
- Floppy disks
- Manuscripts

Names:

- America's Smithsonian (Traveling exhibition) (1995-1998)
- Coffin, Sarah
- International Council of Museums. International Committee for Museums and Collections of Decorative Arts and Design
- McFadden, David Revere
- Parsons School of Design
- Shinn, Deborah

Container Listing

Box 1

Box 1 of 3	Chairmania
Box 1 of 3	Art and Architecture Thesaurus Workshop, 1994-1995
Box 1 of 3	Smithsonian Institution (SI) Fellowship Review Committee
Box 1 of 3	Society of Jewelry Historians
Box 1 of 3	International Design Network Foundation (IDNF) (2 folders)
Box 1 of 3	IDNF - Kimura
Box 1 of 3	IDNF - Events
Box 1 of 3	Brazil Trip, May 18-23, 1994
Box 1 of 3	Brazil Conference, 1995
Box 1 of 3	SI Congress of Scholars Survey, August 19, 1994
Box 1 of 3	SI Research Policy Meeting, February 7, 1994
Box 1 of 3	Industrial Designers Society of American (IDSA) - New Mexico Meeting, 1995
Box 1 of 3	Osthaus - Hagen
Box 1 of 3	Video "Museums"
Box 1 of 3	SI Fellowships and Grants
Box 1 of 3	American Association of Museums (AAM)/National Organization on Disability (NOD) Awards
Box 1 of 3	AIDS Monument Committee
Box 1 of 3	Octagon House
Box 1 of 3	Auction, 1995
Box 1 of 3	Art and Architecture Thesaurus, January 11, 1995
Box 1 of 3	American Architectural Foundation
Box 1 of 3	Coca-Cola
Box 1 of 3	Increase

Box 1 of 3	SI Material Culture Forum, 1993-1996 (2 folders)
Box 1 of 3	AAM/NOD Award
Box 1 of 3	Beylerian - Smart Design
Box 1 of 3	American Federation of Arts Exhibitions Advisory Committee
Box 1 of 3	American Scandinavian Foundation
Box 1 of 3	American Craft Museum
Box 1 of 3	Better World Prize
Box 1 of 3	Cooper-Hewitt, National Design Museum (CHNDM) Design Awards
Box 1 of 3	IDSA - Decorative Arts, 1995
Box 1 of 3	Industrial Elegance
Box 1 of 3	Tables Royales
Box 1 of 3	Furniture - New York
Box 1 of 3	Glass Magazine - Next Meeting
Box 1 of 3	Glass Magazine - Ideas, Suggestions
Box 1 of 3	Glass Magazine - Meetings, Past
Box 1 of 3	Glass Magazine - Mission/Board/Charter
Box 1 of 3	Glass Magazine - Meeting/Analysis
Box 1 of 3	Glass Magazine - To Read
Box 1 of 3	Millennium Website - Photography
Box 1 of 3	Millennium Website
Box 1 of 3	Millennium Project
Box 1 of 3	Cocktails - Cultivation Events, Spring 2002
Box 1 of 3	Intermission! - Collections Visits, January 12-February 27, 2000
Box 1 of 3	Design Resource Center (DRC) Special Event - Inaugural Gala, June 4, 1998
Box 1 of 3	DRC - Applied Arts and Industrial Design (AA&ID)/DRC Behind-the-Scenes Events

Box 1 of 3 Barcelona Chair/1950, 1960s, 1970s American Tabletop, December 2000

Box 1 of 3 Attingham, June 5, 2001

Box 1 of 3 Product Design and Decorative Arts (PDDA) Behind-the-Scenes, May 7, 2003

Box 1 of 3 PDDA Behind-the-Scenes Survey, May 7, 2003

Box 1 of 3 Master's Program - Study Sessions (Fall 2002-Spring 2004)

Box 1 of 3 Master's Program - Student Object Study (Fall 2003-Spring 2004)

Box 1 of 3 Master's Program, Fall 2001-Spring 2002

Box 1 of 3 Parsons-CHNDM Master's Program - Proseminar (Instructor Laura Auriccio), Fall 2004

Box 1 of 3 Master's Program Correspondence

Box 1 of 3 America's Smithsonian Exhibition Book

Box 1 of 3 America's Smithsonian, March 13, 1995

Box 1 of 3 America's Smithsonian - Publicity/Press Clippings

Box 1 of 3 America's Smithsonian - CBS Spots

Box 1 of 3 America's Smithsonian - Publicity/Postage Stamp

Box 1 of 3 America's Smithsonian - Publicity/Correspondence

Box 1 of 3 Registrar/Conservation

Box 2

Box 2 of 3 America's Smithsonian - New York Venue

Box 2 of 3 America's Smithsonian - Special Events

Box 2 of 3 America's Smithsonian - CHNDM Loans

Box 2 of 3 International Council of Museums (ICOM)/International Committee for Museums and Collections of Decorative Arts and Design (ICDAD) Participants, 2000

Box 2 of 3 ICDAD New York - Partial-Program Registrations

Box 2 of 3 ICOM/ICDAD Participant Cancellations, 2000

Box 2 of 3 Registrant Badge List

Box 2 of 3 ICOM/ICDAD Parent Mailing List - International Center for the Arts of America (ICAA), 2000

Box 2 of 3 ICOM/ICDAD Drafts - Schedules, Planning Notes, etc., 2000

Box 2 of 3 ICDAD New York City - Master Forms

Box 2 of 3 ICOM/ICDAD Funding Opportunities, 2000

Box 2 of 3 ICDAD New York City - Correspondence

Box 2 of 3 ICOM

Box 2 of 3 ICDAD New York City - Accommodation Suggestions

Box 2 of 3 ICDAD Sessions 1 and 2

Box 2 of 3 ICOM/ICDAD Program Schedule, 2000

Box 2 of 3 ICDAD Schedule

Box 2 of 3 ICOM/ICDAD Welcome Reception, October 13, 2000

Box 2 of 3 ICDAD New York - Call for Papers/Submissions

Box 2 of 3 ICDAD Tours

Box 2 of 3 ICDAD Photographs, October 2000

Box 2 of 3 ICOM/ICDAD Guided Tours - New York City and Local Museum Tours, 2000

Box 2 of 3 ICOM/ICDAD CHNDM Venues - Security Memoranda, 2000

Box 2 of 3 ICOM/ICDAD Caterers - Rejected Proposals, 2000

Box 2 of 3 ICOM/ICDAD Orientation Folder - Contents, 2000

Box 2 of 3 ICOM/ICDAD Goodie Bag Enclosures, 2000

Box 2 of 3 ICOM Brochures

Box 2 of 3 Constantin Boym Museum Souvenir Plate

Box 2 of 3 Museum Souvenir - Inere Hans

Box 2 of 3 Abrams Book

Box 2 of 3 Good Offices - CD-ROM (includes electronic records)

Box 2 of 3 New York Public Library (NYPL) Exhibition

Box 2 of 3 SI Council

- Box 2 of 3 Smithsonian Congress of Scholars
- Box 2 of 3 African-American Design Archive - Grants, 1992-1994
- Box 2 of 3 African-American Design Archive - Contract/Resume/Mission Statement
- Box 2 of 3 African-American Design Archive - Artists' Works
- Box 2 of 3 African-American Design Archive - Bi-Weekly Invoices
- Box 2 of 3 African-American Design Archive - Correspondence/Miscellaneous
- Box 2 of 3 Asian-American Design Archive
- Box 2 of 3 Indian-American Design
- Box 2 of 3 Hispanic Design Archive

- Box 3

- Box 3 of 3 Miller-Fox - Space Analysis Report
- Box 3 of 3 Miller-Fox - Collections Move
- Box 3 of 3 Miller-Fox - Plans (2 folders)
- Box 3 of 3 Miller-Fox - Storage
- Box 3 of 3 Miller-Fox - New York State Council on the Arts (NYSCA) Grant (Storage)
- Box 3 of 3 Jewelry Study Center - Mrs. Douglas
- Box 3 of 3 Miscellaneous Administrative, Planning, and Reference Files (includes electronic records)
- Box 3 of 3 ICDAD Email (electronic records)
- Box 3 of 3 Collections Management Email, FY 2001 (electronic records)
- Box 3 of 3 Decorative Arts Association (DAA), 1995-2001 (electronic records)