



# Smithsonian

## *Institution Archives*

### Departmental Files, circa 1992-2004

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Departmental Files
<b>Date:</b>	circa 1992-2004
<b>Identifier:</b>	Accession 09-177
<b>Creator::</b>	Cooper-Hewitt, National Design Museum. Product Design and Decorative Arts Department
<b>Extent:</b>	2.5 cu. ft. (2 record storage boxes) (1 document box)
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 09-177, Cooper-Hewitt, National Design Museum. Product Design and Decorative Arts Department, Departmental Files

### Use Restriction

Restricted for 15 years, until Jan-01-2020; Transferring office; 9/14/2009 memorandum, Wright to Trope; Contact reference staff for details.

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## Descriptive Entry

This accession consists of records documenting the projects and activities of the Product Design and Decorative Arts Department during the tenure of David Revere McFadden, Curator, 1978-1993; Deborah Shinn, Curator-in-Charge, 1995-1996, and Assistant Curator, 1997-2002; and Sarah Coffin, Curator, 2004-. Projects and activities include professional activities, publications, "America's Smithsonian" traveling exhibition, events, collections moves, grants, Parsons School of Design master's program, and the 2000 meeting of the International Committee for Museums and Collections of Decorative Arts and Design of the International Council of Museums. Materials include correspondence, memoranda, grant files, notes, object images, meeting materials, email, architectural drawings, clippings, and related materials. Some materials are in electronic format.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Art museums
- Decorative arts
- Museum publications
- Museums -- Collection management

Research grants  
Special events  
Traveling exhibitions

Types of Materials:

Architectural drawings  
Clippings  
Color transparencies  
Compact discs  
Electronic mail  
Electronic records  
Floppy disks  
Manuscripts

Names:

America's Smithsonian (Traveling exhibition) (1995-1998)  
Coffin, Sarah  
International Council of Museums. International Committee for Museums and Collections of  
Decorative Arts and Design  
McFadden, David Revere  
Parsons School of Design  
Shinn, Deborah

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## Container Listing

Box 1	
Box 1 of 3	Chairmania
Box 1 of 3	Art and Architecture Thesaurus Workshop, 1994-1995
Box 1 of 3	Smithsonian Institution (SI) Fellowship Review Committee
Box 1 of 3	Society of Jewelry Historians
Box 1 of 3	International Design Network Foundation (IDNF) (2 folders)
Box 1 of 3	IDNF - Kimura
Box 1 of 3	IDNF - Events
Box 1 of 3	Brazil Trip, May 18-23, 1994
Box 1 of 3	Brazil Conference, 1995
Box 1 of 3	SI Congress of Scholars Survey, August 19, 1994
Box 1 of 3	SI Research Policy Meeting, February 7, 1994
Box 1 of 3	Industrial Designers Society of American (IDSA) - New Mexico Meeting, 1995
Box 1 of 3	Osthaus - Hagen
Box 1 of 3	Video "Museums"
Box 1 of 3	SI Fellowships and Grants
Box 1 of 3	American Association of Museums (AAM)/National Organization on Disability (NOD) Awards
Box 1 of 3	AIDS Monument Committee
Box 1 of 3	Octagon House
Box 1 of 3	Auction, 1995
Box 1 of 3	Art and Architecture Thesaurus, January 11, 1995
Box 1 of 3	American Architectural Foundation

Box 1 of 3	Coca-Cola
Box 1 of 3	Increase
Box 1 of 3	SI Material Culture Forum, 1993-1996 (2 folders)
Box 1 of 3	AAM/NOD Award
Box 1 of 3	Beylerian - Smart Design
Box 1 of 3	American Federation of Arts Exhibitions Advisory Committee
Box 1 of 3	American Scandinavian Foundation
Box 1 of 3	American Craft Museum
Box 1 of 3	Better World Prize
Box 1 of 3	Cooper-Hewitt, National Design Museum (CHNDM) Design Awards
Box 1 of 3	IDSA - Decorative Arts, 1995
Box 1 of 3	Industrial Elegance
Box 1 of 3	Tables Royales
Box 1 of 3	Furniture - New York
Box 1 of 3	Glass Magazine - Next Meeting
Box 1 of 3	Glass Magazine - Ideas, Suggestions
Box 1 of 3	Glass Magazine - Meetings, Past
Box 1 of 3	Glass Magazine - Mission/Board/Charter
Box 1 of 3	Glass Magazine - Meeting/Analysis
Box 1 of 3	Glass Magazine - To Read
Box 1 of 3	Millennium Website - Photography
Box 1 of 3	Millennium Website
Box 1 of 3	Millennium Project
Box 1 of 3	Cocktails - Cultivation Events, Spring 2002

Box 1 of 3	Intermission! - Collections Visits, January 12-February 27, 2000
Box 1 of 3	Design Resource Center (DRC) Special Event - Inaugural Gala, June 4, 1998
Box 1 of 3	DRC - Applied Arts and Industrial Design (AA&ID)/DRC Behind-the-Scenes Events
Box 1 of 3	Barcelona Chair/1950, 1960s, 1970s American Tabletop, December 2000
Box 1 of 3	Attingham, June 5, 2001
Box 1 of 3	Product Design and Decorative Arts (PDDA) Behind-the-Scenes, May 7, 2003
Box 1 of 3	PDDA Behind-the-Scenes Survey, May 7, 2003
Box 1 of 3	Master's Program - Study Sessions (Fall 2002-Spring 2004)
Box 1 of 3	Master's Program - Student Object Study (Fall 2003-Spring 2004)
Box 1 of 3	Master's Program, Fall 2001-Spring 2002
Box 1 of 3	Parsons-CHNDM Master's Program - Proseminar (Instructor Laura Auriccio), Fall 2004
Box 1 of 3	Master's Program Correspondence
Box 1 of 3	America's Smithsonian Exhibition Book
Box 1 of 3	America's Smithsonian, March 13, 1995
Box 1 of 3	America's Smithsonian - Publicity/Press Clippings
Box 1 of 3	America's Smithsonian - CBS Spots
Box 1 of 3	America's Smithsonian - Publicity/Postage Stamp
Box 1 of 3	America's Smithsonian - Publicity/Correspondence
Box 1 of 3	Registrar/Conservation

## Box 2

Box 2 of 3	America's Smithsonian - New York Venue
Box 2 of 3	America's Smithsonian - Special Events

Box 2 of 3	America's Smithsonian - CHNDM Loans
Box 2 of 3	International Council of Museums (ICOM)/International Committee for Museums and Collections of Decorative Arts and Design (ICDAD) Participants, 2000
Box 2 of 3	ICDAD New York - Partial-Program Registrations
Box 2 of 3	ICOM/ICDAD Participant Cancellations, 2000
Box 2 of 3	Registrant Badge List
Box 2 of 3	ICOM/ICDAD Parent Mailing List - International Center for the Arts of America (ICAA), 2000
Box 2 of 3	ICOM/ICDAD Drafts - Schedules, Planning Notes, etc., 2000
Box 2 of 3	ICDAD New York City - Master Forms
Box 2 of 3	ICOM/ICDAD Funding Opportunities, 2000
Box 2 of 3	ICDAD New York City - Correspondence
Box 2 of 3	ICOM
Box 2 of 3	ICDAD New York City - Accommodation Suggestions
Box 2 of 3	ICDAD Sessions 1 and 2
Box 2 of 3	ICOM/ICDAD Program Schedule, 2000
Box 2 of 3	ICDAD Schedule
Box 2 of 3	ICOM/ICDAD Welcome Reception, October 13, 2000
Box 2 of 3	ICDAD New York - Call for Papers/Submissions
Box 2 of 3	ICDAD Tours
Box 2 of 3	ICDAD Photographs, October 2000
Box 2 of 3	ICOM/ICDAD Guided Tours - New York City and Local Museum Tours, 2000
Box 2 of 3	ICOM/ICDAD CHNDM Venues - Security Memoranda, 2000
Box 2 of 3	ICOM/ICDAD Caterers - Rejected Proposals, 2000



Box 2 of 3	ICOM/ICDAD Orientation Folder - Contents, 2000
Box 2 of 3	ICOM/ICDAD Goodie Bag Enclosures, 2000
Box 2 of 3	ICOM Brochures
Box 2 of 3	Constantin Boym Museum Souvenir Plate
Box 2 of 3	Museum Souvenir - Inere Hans
Box 2 of 3	Abrams Book
Box 2 of 3	Good Offices - CD-ROM (includes electronic records)
Box 2 of 3	New York Public Library (NYPL) Exhibition
Box 2 of 3	SI Council
Box 2 of 3	Smithsonian Congress of Scholars
Box 2 of 3	African-American Design Archive - Grants, 1992-1994
Box 2 of 3	African-American Design Archive - Contract/Resume/Mission Statement
Box 2 of 3	African-American Design Archive - Artists' Works
Box 2 of 3	African-American Design Archive - Bi-Weekly Invoices
Box 2 of 3	African-American Design Archive - Correspondence/Miscellaneous
Box 2 of 3	Asian-American Design Archive
Box 2 of 3	Indian-American Design
Box 2 of 3	Hispanic Design Archive
Box 3	
Box 3 of 3	Miller-Fox - Space Analysis Report
Box 3 of 3	Miller-Fox - Collections Move
Box 3 of 3	Miller-Fox - Plans (2 folders)
Box 3 of 3	Miller-Fox - Storage
Box 3 of 3	Miller-Fox - New York State Council on the Arts (NYSCA) Grant (Storage)

Box 3 of 3	Jewelry Study Center - Mrs. Douglas
Box 3 of 3	Miscellaneous Administrative, Planning, and Reference Files (includes electronic records)
Box 3 of 3	ICDAD Email (electronic records)
Box 3 of 3	Collections Management Email, FY 2001 (electronic records)
Box 3 of 3	Decorative Arts Association (DAA), 1995-2001 (electronic records)