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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
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## Administrative Information

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## Descriptive Entry

This accession consists of records documenting the activities of the Office of the Under Secretary for Art, previously the International Art Museums Division. Thomas W. Lentz served as the Director of the International Art Museums Division from 2000 through 2003 and Ned Rifkin served as the Under Secretary for Art from 2004 through 2008. Subjects documented in this accession include strategic planning, budget, committees, collaborative activities, marketing, websites, and external reviews. Materials include correspondence, reports, budget materials, meeting minutes, notes, informational files, audio recordings, books, and related materials. Some materials are in electronic format.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Art museum directors
- Art museums
- Budget
- Committees
- Marketing
- Museums -- Administration
- Strategic planning
- Web sites

Types of Materials:

Audiotapes  
Books  
Compact discs  
Electronic records  
Manuscripts

Names:

Lentz, Thomas W.  
Rifkin, Ned  
Smithsonian Institution. International Art Museums Division

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