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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu

Creator: Smithsonian Institution, Smithsonian Business Ventures, Smithsonian Magazine

Title: Editor's Records

Dates: 1968-2002

Quantity: 3 cu. ft. (3 record storage boxes)

Administrative Information

Preferred Citation
Smithsonian Institution Archives, Accession 12-359, Smithsonian Institution, Smithsonian Business Ventures, Smithsonian Magazine, Editor's Records

Use Restriction
Restricted for 15 years, until Jan-01-2018; Transferring office; 2/17/2012 memorandum, Johnstone to Caruso; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the administrative and professional activities of Editors Edward K. Thompson, 1970-1980, and Donald B. Moser, 1981-2001. The records also cover the period when the magazine was not part of Smithsonian Business Ventures. Materials include correspondence, memoranda, and notes; proposals; contracts; budget summaries; workshop and conference information; survey forms; photographs; clippings; and speech papers.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Contracts
Museum publications.
Periodical editors
Periodicals
Popular culture in literature
Publishers and publishing
Types of Materials:
  Clippings
  Color photographs
  Floor plans
  Manuscripts

Names:
  Moser, Donald B.
  Smithsonian Magazine.
  Thompson, Edward K., 1907-
Container Listing

Box 1

Edward K. Thompson's Files
Fundraising (D. Miller, L. Kautz), 1969-1970
California Fundraising, 1969-1972
Ad Controversies, 1977
Advertising, 1969
Advertising, 1970
Advertising, 1971
General Business Decisions (Tie-ins)
Encyclopedia Britannica Tie-in, 1969-1972
Reader's Digest Tie-in, 1970-1971
W. W. Norton and Company, 1970
Early Proposals
Name and Content, 1969
Style and Policy Decisions, 1972-1974
Memoranda: General Staff, 1969-1971
Writers Subject, 1969-1971
Lists of Writers, 1968-1970
Isaac Asimov, 1970-1973
Rene Dubos, 1969-1970
Daniel Boorstin, 1970-1972
Emmet John Hughes, 1971-1973
Russell Lynes, 1970-1973
Patrick Ryan, 1970-1973
Shouse Controversy, 1971
Edward K. Thompson: General Correspondence, 1971-1973
Subscription Inquiries, 1971-1973
Smithsonian Press, 1973
Complimentary Copies, 1970-1972
Circulation and the National Associates, 1970-1971
Editor Search, 1968-1971
Time-Life Correspondence, 1973
Time, Inc., 1969-1972
Astronaut Letters, 1969-1970
Anne Keating and Tom Black, 1971-1977
Clare Boothe Luce, 1971-1972
Life Publisher's Office, 1970
Fraud, 1972
Rats in Arts and Industries, 1975
Internal Magazine, 1969-1971
Washington Post Article, 1970
Planning, 1968-1969
Smithsonian Regents, 1969-1970
Television, 1970-1972
Regents Presentation Slide Show, c. 1970s
  Donald B. Moser's Files
Sample Letters, 1987-1993
A - Correspondence, 1996-2001
Audit of Smithsonian Magazine, 1995
Budget, 1999-2000
B - Correspondence, 1996-2001
C - Correspondence, 1996-2001

Box 2

Council for Biodiversity and the Environment, 1994
Computers, 1995
Congressional Dinner (Washington Press Club Foundation), 2000
D - Correspondence, 1996-2001
Diversity, 1992-1993
E - Correspondence, 1996-2001
Employee Opinion Survey (Wyatt Study), 1992-1993
Enola Gay Exhibition, 1994-1995
Environmental Conference, 1996
F - Correspondence, 1996-2001
Foote, Tim, 1995-2001
Foote, Tim: Retirement Party, 1999
Folklife Festival, 1998
G - Correspondence, 1996-2001

H - Correspondence, 1996-2002
Heyman, I. Michael: Moser Correspondence, 1996-2000
Heyman, I. Michael: Letters Drafted for Signature, 1996-1997
J - Correspondence, 1995-1999
K - Correspondence, 1996-2001
Kenney, Tom, 1997
L - Correspondence, 1996-2001
Lawsuit (Jay Feldman), 2000
Legal, 2000
Lifetime Learning, 2000
M - Correspondence, 1996-2001
Magazine Advisory Group, 1996
Mead, Margaret, 1999-2000
Millenium, 1998
Moser, Donald B.: Retirement Party, 2001
N - Correspondence, 1996-2001
National Museum of Natural History, 1993
National Geographic Magazine, 1993
National Writers Union, 1995
O - Correspondence, 1993-2000
P - Correspondence, 1996-2001
Personal Correspondence (Donald B. Moser), 1983-2001
Plans and Budget, c. 1998
Publishing and Media Group, 2000
R - Correspondence, 1996-2001
Box 3
Redesign, 1997-1998
Ripley, S. Dillon, 2001
Risk Management, 1997
Roper Starch Survey, 1999
S - Correspondence, 1994-2001
Sales Meeting (Annual), 1992-1999
Sales Meeting (Speech), 1995
Secretary Correspondence (Lawrence M. Small), 2000-2001
Smithsonian Council, 1995
Smithsonian Institution (general), 1995-2000
Smithsonian Magazine: May Issue, 1996
Smithsonian Sesquicentennial Commemoration, 1996

Speeches (Washington Press Club Foundation, Congressional Dinner), 1990-1996

Staff Memos, 1996-2000

Subscriber Survey, 1996-1997

T - Correspondence, 1997-2001

Thompson, Bradbury J., 1994-1995

Thompson, Edward K., 1995-1996

U - Correspondence, 1996-2000

V - Correspondence, 1996-2001

W - Correspondence, 1996-2001

Workshops and Seminars (Smithsonian Magazine Participation), 1994