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Departmental Records, 1967, 1978-2007

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Departmental Records
Identifier:	Accession 12-556
Date:	1967, 1978-2007
Extent:	2.5 cu. ft. (2 record storage boxes) (1 document box)
Creator::	National Museum of Natural History. Department of Vertebrate Zoology
Language:	English

Administrative Information

Preferred Citation

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Department of Vertebrate Zoology, Departmental Records

Descriptive Entry

This accession consists of administrative subject files primarily documenting the operation of the Department of Vertebrate Zoology. Subjects include collections management, strategic planning, projects, committees, and general department and division information. Materials include correspondence, memoranda, budgets, reports, clippings, permits, and collection statistics.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Natural history museums -- Collection management
- Strategic planning
- Vertebrate zoology
- Vertebrates
- Zoology

Types of Materials:

- Clippings
- Manuscripts

Container Listing

Box 1

- Box 1 of 3 Review Committee, 1980-1991 (2 folders)
- Box 1 of 3 Status of Vertebrate Zoology Research and Collections, 1984
- Box 1 of 3 Animal Welfare, 1992-1995
- Box 1 of 3 Bat Project, 1998
- Box 1 of 3 Survey of Staff Support, 1981, 1985
- Box 1 of 3 National Fish and Wildlife Service, 1978
- Box 1 of 3 McKinsey Task Force Reports, 1987-1988
- Box 1 of 3 National Museum of Natural History (NMNH) Future Directions, 1997-2004 (2 folders)
- Box 1 of 3 NMNH Future Directions, 1992-1996
- Box 1 of 3 Collection Profiling, 1999-2000
- Box 1 of 3 Research Associates, 2004
- Box 1 of 3 Behring Collection, 1997-2000
- Box 1 of 3 Collections Management: Statistics, FY 2002
- Box 1 of 3 Collections Management: Statistics, FY 2001
- Box 1 of 3 Collections Management: Statistics, FY 2000
- Box 1 of 3 Collections Management: Statistics, FY 1999
- Box 1 of 3 Collections Management: Statistics, FY 1998
- Box 1 of 3 Collections Management: Statistics, FY 1997

Box 2

Box 2 of 3	Collections Management: Statistics, FY 1996
Box 2 of 3	Collections Management: Statistics, FY 1995
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Box 2 of 3	Collections Management: Statistics, FY 1993
Box 2 of 3	Loans, 1993-2000
Box 2 of 3	Osteopreparation Laboratory (OPL), 1992-1998
Box 2 of 3	Division of Fishes, 1998-2003
Box 2 of 3	Division of Mammals, 1992-2004
Box 2 of 3	Division of Mammals, 1982-1995
Box 2 of 3	Division of Birds, 1996-2003
Box 2 of 3	Division of Birds, 1990-1995
Box 2 of 3	Division of Amphibians and Reptiles, 1992-2002
Box 2 of 3	Permits, 1984-2001 (2 folders)
Box 2 of 3	Permits, 1985-1996
Box 2 of 3	Department of Entomology Organization Charts, 1988-1999
Box 2 of 3	Department of Entomology Collection Donations, 2007
Box 2 of 3	Gendron Jensen, 1991-2001
Box 2 of 3	Collections Management, 1992-1995
Box 2 of 3	Strategic Planning, FY 1998 Submission
Box 3	
Box 3 of 3	Chairmen's Retreat, 1990

Box 3 of 3	Chairmen's Retreat, 1985
Box 3 of 3	Department Review, July 1981; Actions Taken, July 1984
Box 3 of 3	Department Review, 1967
Box 3 of 3	Space Planning and Information, 1992-2002
Box 3 of 3	Staffing Information, 1995-2000
Box 3 of 3	Strategic Planning Review, 1997-1999