



Smithsonian Institution Archives

## Departmental Records, 1961-2003

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Departmental Records
<b>Identifier:</b>	Accession 13-221
<b>Date:</b>	1961-2003
<b>Extent:</b>	2 cu. ft. (2 record storage boxes)
<b>Creator::</b>	National Museum of American History. Department of Conservation
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 13-221, National Museum of American History.  
Department of Conservation, Departmental Records

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## Descriptive Entry

This accession consists of the records of Scott Odell, head conservator at the National Museum of American History (NMAH) from 1978-1993 and previous to that conservator in the Division of Musical History, previously the Division of Musical Instruments, from 1963-1978. In 1963 Odell planned and established the first conservation lab for historical musical instruments in any major American museum at NMAH as well as was instrumental in centralizing conservation efforts at NMAH, helping plan the Division of Conservation (later known as the Department of Conservation) and its lab. The records document Odell's work in preserving historical musical instruments at NMAH, the overall administration of the Department of Conservation, his work in helping prepare a Smithsonian Institution disaster plan, collections management, and his professional activities in presenting papers at conferences, lecturing, talks, and conducting conservation workshops. Some materials date from before Odell was employed at the Smithsonian and also from after he retired. Materials include correspondence, memoranda, budget records, reports, organizational charts, lecture records, conference records, newsletters, images, floor plans, drawings, and clippings.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Congresses and conventions
- Conservation and restoration
- Emergency management

Lectures and lecturing  
Museums -- Collection management  
Musical instruments  
Professional associations

Types of Materials:

Black-and-white negatives  
Black-and-white photographs  
Clippings  
Color photographs  
Color transparencies  
Drawings  
Floor plans  
Manuscripts  
Newsletters

Names:

National Museum of American History (U.S.). Division of Conservation  
National Museum of American History (U.S.). Division of Musical History  
National Museum of History and Technology (U.S.). Division of Musical Instruments  
Odell, Scott, 1935-

## Container Listing

### Box 1

#### Correspondence

Box 1 of 2	Correspondence - David Blanchfield, 1995-1996
Box 1 of 2	Correspondence - Howard Brown, 1965-1966
Box 1 of 2	Correspondence - Antoinette Dwan, 1989-1990
Box 1 of 2	Correspondence - Michel Germond, 1979, 1983
Box 1 of 2	Correspondence - James Hay, 1990
Box 1 of 2	Correspondence - Friedemann Hellwig, 1988, 1990, 1998
Box 1 of 2	Correspondence - Cynthia Hoover, 1961-1962, 1991
Box 1 of 2	Correspondence - Cary Karp, 1975-1976, 1989, 2000
Box 1 of 2	Correspondence - Barbara Lambert, 1984
Box 1 of 2	Correspondence - Senator Patrick Leahy, 2001
Box 1 of 2	Correspondence - Klaus Martius, 1988-1989, 1992
Box 1 of 2	Correspondence - Daniel Patterson, 1995
Box 1 of 2	Correspondence - S. Dillon Ripley, 1993
Box 1 of 2	Correspondence - Kerstin Schwarz, 1995
Box 1 of 2	Correspondence - Claire Soubeyran, 1984-1986
Box 1 of 2	Correspondence - J. H. van der Mer, 1976
Box 1 of 2	Correspondence - Denzil Wraight, 1990
Box 1 of 2	Correspondence - Appreciation, 1970-1995
Box 1 of 2	Correspondence - Ceremonial court, 1989
Box 1 of 2	Correspondence - General, 1967-2002
Box 1 of 2	Correspondence - Japan, 1988
Box 1 of 2	Scott O'Dell - Printed email from WANG Office software, 1992-1996

Departmental Records

- Box 1 of 2 Department of Conservation (DOC) - Annual reports, 1987-1990
- Box 1 of 2 DOC - Policies and procedures, 1979, 1985-1987
- Box 1 of 2 DOC - Program objectives and goals, 1978-1981
- Box 1 of 2 DOC - Departmental records, 1978-1992 (3 folders)
- Box 1 of 2 DOC - Organizational charts, 1982-1996
- Box 1 of 2 DOC - Budget, 1984-1990
- Box 1 of 2 DOC presentation - Management Committee, November 1991
- Box 1 of 2 Division of Musical Instruments - Annual reports, 1978
- Box 1 of 2 Conservation lab planning, 1980
- Box 1 of 2 Collections management, 1991-1992
- Box 1 of 2 Scott Odell - Resumes, 1990-1993
- Box 1 of 2 Scott Odell - Activities and accomplishments, 1972-1978
- Lectures, Papers, Conferences, and Workshops
- Box 1 of 2 Talk - Washington Conservation Guild, November 7, 1968
- Box 1 of 2 Talk - Association of Museum Specialists, Technicians and Aides (AMSTA) - Setting Conservation priorities, September 1983
- Box 1 of 2 Talk - AMSTA, June 21, 1989
- Box 1 of 2 Talk - AMSTA - Care of Collections Series, 1982
- Box 1 of 2 Lecture - National Parks Canada, February 1985
- Box 1 of 2 Lecture - John Hopkins University - Musical Metallurgy, March 29, 1988
- Box 1 of 2 Lectures - General, 1977-1980, 2000
- Box 1 of 2 Seminar - American Association for State and Local History (AASLH) - The Winterthur Museum, March 30-April 3, 1980
- Box 1 of 2 Colloquium on Historic Instruments - Library of Congress and Hesperus, November 18, 1989
- Box 1 of 2 Paper - The identification of Wood Used in the Construction of 17th and 18th Century Keyboard Instruments - Presented at the annual meeting of

the International Institute for Conservation of Historic and Artistic Works -  
American group, Winterthur, June 1972

Box 1 of 2 Paper - Cleaners, Polishes and Protective Coatings for Brass Musical  
Instruments - Presented at the Symposium for Restorers of Non-Keyboard  
Instruments, Germanisches Nationalmuseum, Nurnberg, Germany, May  
1974

Box 2

Box 2 of 2 Paper - Folk Instruments in Virginia Past and Present, Arts in Virginia, Fall  
1971

Box 2 of 2 Conference - Corrosion and Metal Artifacts: A Dialogue Between  
Conservators and Archaeologists and Corrosion Scientists, March 1976

Box 2 of 2 Ninth Conference of Art Conservation Training Programs - Cooperstown,  
New York, 1983

Box 2 of 2 Conference on Preservation Management in Performing Arts Collections -  
Theatre Library Association, 1982

Box 2 of 2 Southeastern Museums Conference (SEMC) - Annual meeting - Pest control  
session, 1982

Box 2 of 2 Conference for Conservation Administrators - The Harry Ransom Humanities  
Research Center, University of Texas, Austin, 1984

Box 2 of 2 Ottawa conference - Star-Spangled Banner lecture, 1985

Box 2 of 2 Ottawa conference - Slide lists and notes, 1985

Box 2 of 2 Conferences - General, 1982, 1990

Box 2 of 2 Course - Conservation management - Getty Conservation Institute, 1989

Box 2 of 2 Conservation workshop - Gunston Hall Plantation, 1982

Box 2 of 2 The Metropolitan Museum of Art - Clock seminar, 1985

Box 2 of 2 Tour - Japanese Association of Museums Study Team, 1988

Box 2 of 2 Tours - General, 1980

General

Box 2 of 2 Smithsonian Conservation Council, 1978-1984

Box 2 of 2 Smithsonian Conservation Council - Meeting minutes, 1978-1980

Box 2 of 2 Smithsonian Institution Disaster Plan, 1980-1990 (3 folders)

Box 2 of 2 Conservation training, 1981-1985

Box 2 of 2 First Ladies Hall, 1984-1990

Box 2 of 2 National Postal Museum - Conservation, 1987-1992

Box 2 of 2 Vehicle restoration, 1989

Box 2 of 2 Survey data - Statistics on condition of collections, 1982

Box 2 of 2 Woodwind borer measurer - Roderick Cameron, 1980

Box 2 of 2 Musical instruments and functional objects, 1981

Box 2 of 2 Clock conservation, 1983, 1986

Box 2 of 2 Archaeometry, 1979-1983

Box 2 of 2 Fumigation, 1980

Box 2 of 2 Microclimates in exhibition spaces, 1984

Box 2 of 2 National Gallery of Art - Cleaning controversy, 1978

Box 2 of 2 Colonial Williamsburg - Musical instrument collection report, 1982

Box 2 of 2 Ideas and objects: Toward a Definition of Museum Scholarship - Report of a joint meeting of The Smithsonian Forum on Material Culture and The Smithsonian History Roundtable, February 26, 1992

Box 2 of 2 Grant proposals, 1998

Box 2 of 2 Conservation Analytical Laboratory (CAL), 1979-1996

Box 2 of 2 National Institute for the Conservation of Cultural Property (NIC), 1987-1988

Box 2 of 2 International Council of Museums (ICOM), 1993

Box 2 of 2 Conservation Assessment Program (CAP) - Navy Museum, 1989

Box 2 of 2 Conservation consultation reports, 1995

Box 2 of 2 The Smithsonian Forum on Material Culture - Grapevine/Material Matters newsletter, 1991-2003

Box 2 of 2 The Friends of Music at the Smithsonian - The Soundpost newsletter, 1995-1996

Box 2 of 2 Musical instrument drawings, 1973-1976

Box 2 of 2 Slides - Tornado damage at Garber facility, 1992



Box 2 of 2	Images - General, 1973, 1987
Box 2 of 2	Images - Scott Odell
Box 2 of 2	Clippings - Scott Odell, 1969-1970, 1981, 1984, 1990
Box 2 of 2	Clippings - Musical instruments, 1987, 1995
Box 2 of 2	Clippings - Conservation, 1994