



# Smithsonian

## *Institution Archives*

### Subject Files, 1986-1987

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
Contact us at [osiaref@si.edu](mailto:osiaref@si.edu)

## Table of Contents

Collection Overview .....	1
Administrative Information .....	1
Descriptive Entry.....	1
Names and Subjects .....	1
Container Listing .....	2

---

## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Subject Files
<b>Date:</b>	1986-1987
<b>Identifier:</b>	Accession 14-002
<b>Creator::</b>	Cooper-Hewitt Museum. Office of the Registrar
<b>Extent:</b>	0.33 cu. ft. (0.33 non-standard size boxes)
<b>Language:</b>	English

---

## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 14-002, Cooper-Hewitt Museum. Office of the Registrar, Subject Files

---

## Descriptive Entry

This accession consists of two scrolls mapping the information flow surrounding the loans and registration processes at the Cooper-Hewitt Museum. They were created by Registrar Cordelia Rose to assist in the automation of the processes. The loans process was completed in fall 1986 and the registration process in fall 1987. The scrolls also include photographs of Rose and programmer Jay Vanatta.

---

## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Art and design
- Art museums
- Decorative arts
- Museum loans
- Museum registrars
- Museum registration methods

### Types of Materials:

- Color photographs
- Drawings

### Names:

- Rose, Cordelia
- Vanatta, Jay

---

# Container Listing

Box 1	
Box 1 of 1	Loans Process Information Flow, 1986
Box 1 of 1	Registration Process Information Flow, 1987