



Smithsonian Institution Archives

Exhibition Records, 2009-2012

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Exhibition Records
<b>Identifier:</b>	Accession 14-162
<b>Date:</b>	2009-2012
<b>Extent:</b>	1.69 cu. ft. (1 record storage box) (1 16x20 box)
<b>Creator::</b>	National Postal Museum
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 14-162, National Postal Museum, Exhibition Records

### Use Restriction

Restricted for 15 years, until Jan-01-2029; Transferring office; 09/25/2013 memorandum, Toda to O'Donnell; Contact reference staff for details.

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## Descriptive Entry

This accession consists of records that document the planning, design, and fundraising for the William H. Gross Stamp Gallery at the National Postal Museum (NPM). Named for its primary benefactor, the Gallery is the world's largest gallery dedicated to philately. The 12,000 square feet of gallery space is divided into six thematic areas, highlighting items from the museum's collections and includes interactive displays. Also included is a brochure for the first exhibition within the gallery, *Favorite Finds*. Materials include a request for proposal; planning, concept, and schematic documents and drawings; floor plans; opening day materials; auction catalogs; and brochures.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Fund raising
- Museum exhibits
- Postal museums
- Stamp collecting

Types of Materials:

Architectural drawings  
Books  
Brochures  
Floor plans  
Manuscripts

Names:

Favorite Finds (Exhibition) (2013-2014: Washington, D.C.)  
Gross, William H.

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## Container Listing

### Box 1

Historic Lobby and William H. Gross Stamp Gallery

- Box 1 of 2 Auction catalogs - British North America: Important Postage Stamps and Postal History; Confederate States of America: Postmasters' Provisionals The War Between the North and South, November 19, 2009 - Proceeds to go towards the creation of the William H. Gross Stamp Gallery
- Box 1 of 2 Exhibit Design Request for Proposal, December 7, 2009
- Box 1 of 2 Gallagher & Associates - 100% concept design, June 1, 2010
- Box 1 of 2 Gallagher & Associates - 100% schematic design, September 16, 2010
- Box 1 of 2 Richard Lewis Media Group - Historic Lobby Media Concept Design, November 13, 2012
- Box 1 of 2 National Postal Museum Feasibility Study - Proposed Use of Social Networking in the Welcome Center, November 16, 2010
- Box 1 of 2 Gallagher & Associates - 100% design development, December 15, 2010
- Box 1 of 2 Gallagher & Associates - 100% design development cost estimate, December 15, 2010
- Box 1 of 2 Fundraising brochures
- Box 1 of 2 Opening day - Invitation, event program, and commemorative envelopes, September 22, 2013
- Box 1 of 2 *Favorite Finds* exhibition (September 22, 2013 to January 5, 2014) - Brochure, 2013

### Box 2

- Box 2 of 2 SmithGroup - NPM Philatelic Center of Excellence - Draft Concept, February 1, 2008
- Box 2 of 2 Gallagher & Associates - 100% schematic design, September 14, 2010

- Box 2 of 2 Gallagher & Associates - Historic Lobby and Welcome Center Signage - 100% programming, September 14, 2010
- Box 2 of 2 Exhibit Design - 100% schematic drawings, September 14, 2010
- Box 2 of 2 Pull-Out Frames - 100% design drawings, December 16, 2010
- Box 2 of 2 Exhibit Design - 100% design drawings, December 16, 2010
- Box 2 of 2 Gallagher & Associates - Historic Lobby and Welcome Center Signage - Schematic Design Progress, December 16, 2010
- Box 2 of 2 Gallagher & Associates - 100% construction documentation, June 17, 2011
- Box 2 of 2 Richard Lewis Media Group - Final Media Design, November 12, 2012