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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title: Administrative Records
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Date: 1997-2013
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Creator: Smithsonian Institution. Office of the Under Secretary for Finance and Administration
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Administrative Information

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Use Restriction
Restricted for 15 years, until Jan-01-2029; Transferring office; 11/19/02 memorandum, Johnstone to Brown; Contact reference staff for details.

Descriptive Entry

This accession consists of records created and maintained by Alison McNally, Under Secretary for Finance and Administration, 2007-2010. McNally remained at the Smithsonian Institution after her tenure as Under Secretary to serve as an advisor to the Secretary on Smithsonian-wide financial projects. Materials predating her tenure as Under Secretary were compiled for background and reference purposes. These records relate to budgets, facilities, and program planning. Materials include correspondence, reports, meeting minutes, notes, brochures, news clippings, floor plans, and photographs. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
- Budget process
- Buildings -- Repair and reconstruction
Museum buildings
Museums -- Administration
Smithsonian buildings

Types of Materials:
- Brochures
- Clippings
- Color photographs
- Compact discs
- Electronic records
- Floor plans
- Manuscripts

Names:
- McNally, Alison
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