



Smithsonian Institution Archives

Strategic Planning Records, 2008-2011

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Strategic Planning Records
Identifier:	Accession 15-118
Date:	2008-2011
Extent:	1 cu. ft. (1 record storage box)
Creator::	Smithsonian Institution. Office of the Secretary
Language:	Language of Materials: English

Administrative Information

Preferred Citation

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Use Restriction

Restricted for 15 years, until Jan-01-2027; Transferring office; 01/09/2015 memorandum, Toda to Kolb; Contact reference staff for details.

Descriptive Entry

G. Wayne Clough became the twelfth Secretary of the Smithsonian in July 2008. At the beginning of his tenure, one of his initiatives was to create a Smithsonian-wide strategic plan to guide the work and activities of its offices, museums, and research centers. This accession consists of records created and maintained by Pherabe Kolb, Strategic Planning Steering Committee Staff Director. The materials document the strategic planning process, the formation of a strategic planning steering committee, feedback from external organizations on the Smithsonian's strategic plan, as well as interviews and questionnaires of Smithsonian staff. Materials include correspondence, memoranda, reports, questionnaires, presentations, workshop records, budget records, charts, calendars, notes, meeting agendas and minutes, and other related materials.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Museums -- Administration

Strategic planning
Strategic planning -- Employee participation

Types of Materials:

Manuscripts

Names:

Clough, G. Wayne
Kolb, Pherabe

Container Listing

Box 1

- Box 1 of 1 Steering committee, 2008-2009
- Box 1 of 1 Steering committee meetings, 2008-2009
- Box 1 of 1 Questionnaires and interviews, 2008-2009
- Box 1 of 1 Communications strategy, 2008
- Box 1 of 1 Booz Allen Hamilton, 2008-2009 (2 folders)
- Box 1 of 1 Discussion document - Smithsonian Institution (SI) Task 4: Strategic Planning Services - Kick-off Meeting - Booz Allen Hamilton, October 7, 2008
- Box 1 of 1 Discussion document - SI Task 4: Strategic Planning - Discussion with Secretary Clough - Booz Allen Hamilton, October 17, 2008
- Box 1 of 1 Discussion document - SI National Board Fall Meeting - Booz Allen Hamilton, October 24-25, 2008
- Box 1 of 1 Discussion document - SI Strategic Planning Steering Committee Meeting - Kick-off presentation, November 3, 2008
- Box 1 of 1 Methodology and project update, January 13, 2009
- Box 1 of 1 Notes - Steering committee/Directors meeting impressions, June 4, 2009
- Box 1 of 1 Resourcing the Plan: Preliminary Discussion Graphs - Secretary's Presentation to the Board of Regents, September 21, 2009
- Box 1 of 1 Smithsonian Institution Scenario Workshop, 2009
- Box 1 of 1 A Vision for the Future of the Smithsonian Institution - Smithsonian Institution Strategic Planning - Global Business Network, 2009
- Box 1 of 1 Input from external organizations to SI Strategic Plan, 2009
- Box 1 of 1 Strategic planning process chart, 2009-2010
- Box 1 of 1 Strategic planning calendar, 2009-2010
- Box 1 of 1 Inspiring Generations Through Knowledge and Discovery - Smithsonian Institution Strategic Plan, FY 2010-FY 2015
- Box 1 of 1 Proposal for an integrated FY 2010 Trust/FY 2011 Federal Budget formulation process pending completion of SI strategic plan

Box 1 of 1	Memorandum of Agreement - Smithsonian Astrophysical Observatory and the Office of the Treasurer, March 15, 2011
Box 1 of 1	Budget priorities, FY 2011
Box 1 of 1	Strategic Planning - Top Management Assistance
Box 1 of 1	Miscellaneous notes, 2008-2010
Box 1 of 1	Mission themes