



Smithsonian

Institution Archives

Administrative Records, 1993-2013

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Smithsonian Institution Archives
Washington, D.C.
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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
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Administrative Information

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Use Restriction

Restricted for 15 years; until Jan-01-2029. Box 9 contains materials restricted indefinitely; see finding aid. Transferring office; 11/19/2002 memorandum, Johnstone to Brown; Contact reference staff for details.

Descriptive Entry

This accession consists of records created and maintained by Albert G. Horvath, Under Secretary for Finance and Administration, 2011- . Materials predating his tenure as Under Secretary were created and maintained by Alison McNally, Under Secretary for Finance and Administration, 2007-2010, or were compiled for background and reference purposes. These records relate to budgets, facilities, personnel, and program planning. Materials include correspondence, reports, meeting minutes, agendas, notes, brochures, and floor plans. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Budget process
- Buildings -- Repair and reconstruction
- Museum buildings
- Museum finance
- Museums -- Administration.
- Museums -- Employees

Smithsonian buildings.

Types of Materials:

Brochures
Compact discs
Electronic records
Floor plans
Manuscripts

Names:

Horvath, Albert G.
McNally, Alison.

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