



Smithsonian Institution Archives

Collection Management Files, 1967-2012

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Collection Management Files
Identifier:	Accession 15-262
Date:	1967-2012
Extent:	1.5 cu. ft. (1 record storage box) (1 document box)
Creator::	Hirshhorn Museum and Sculpture Garden. Office of the Registrar
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 15-262, Hirshhorn Museum and Sculpture Garden.
Office of the Registrar, Collection Management Files

Use Restriction

Restricted for 15 years, until Jan-01-2028; Transferring office; 6/1/2015 memorandum, Wright to Towler; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the management of collections at the Hirshhorn Museum and Sculpture Garden. Particularly well documented is the movement of collections and their storage at off-site facilities, both at commercial facilities and at the Smithsonian Institution's Museum Support Center. Materials include correspondence and memoranda; planning documents; object lists; leases, contracts, and other agreements; shipping records; architectural drawings and specifications; and related materials.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Art museums
Art, Modern
Museum registrars
Museum storage facilities
Museums -- Collection management

Types of Materials:

Architectural drawings
Manuscripts

Names:

Smithsonian Institution. Museum Support Center

Container Listing

Box 1

Box 1 of 2	Sculpture Garden Move, September 2006
Box 1 of 2	Garden Tunnel Project, 2002-2003
Box 1 of 2	Sculpture in Garden Tunnel, 1986-1995
Box 1 of 2	Sculpture at Garber, 2003-2008
Box 1 of 2	Artwork Storage, 1967-1973
Box 1 of 2	Storage and Architecture, 1975-1992
Box 1 of 2	Decompression, 2003-2005
Box 1 of 2	Presentation for Storage Decompression Project, 2004
Box 1 of 2	Sculpture at the Museum Support Center, 1993-1996
Box 1 of 2	Luskin's Storage, 1991-2007
Box 1 of 2	Luskin's - Columbia/95 Group Limited Partnership Lease Agreement, Security System, and Fence, 1992-2004
Box 1 of 2	Luskin's - Shipping/Shipments, 1991-1993
Box 1 of 2	Luskin's - Shipping/Shipments, 1993-2005
Box 1 of 2	Luskin's - Shipping/Shipments, 2004-2007
Box 1 of 2	Luskin's - Shipping/Shipments, 2008
Box 1 of 2	Luskin's - Object Lists, 1995-2007
Box 1 of 2	Luskin's - Directions/Dimensions/Security, 2003-2004
Box 1 of 2	Museum Support Center, Pod 3 - Budget, 2010
Box 1 of 2	Museum Support Center, Pod 3 - Schedule and Calendars, 2010-2012
Box 1 of 2	Museum Support Center, Pod 3 - Screen Plan, 2010
Box 1 of 2	Museum Support Center, Pod 3 - Crate Projects, 2010-2011
Box 1 of 2	Museum Support Center, Pod 3 - Sculpture Crates, 2011
Box 1 of 2	Museum Support Center, Pod 3 - Cantilevers, 2011

- Box 1 of 2 Museum Support Center, Pod 3 - Small Sculpture Shelf Plan
- Box 1 of 2 Museum Support Center, Pod 3 - Sculpture Move Lists, 2011-2012
- Box 1 of 2 Museum Support Center, Pod 3 - Travel Frames, 2010-2011
- Box 1 of 2 Museum Support Center, Pod 3 - Travel Frames (Bids and Contracts),
2010-2011
- Box 2
- Box 2 of 2 Museum Support Center, Pod 3 - Architectural Drawings, 2009
- Box 2 of 2 Museum Support Center, Pod 3 - Equipment Cut Sheets (Office of Facilities
Engineering and Operations Project #0630103), 2007
- Box 2 of 2 Museum Support Center, Pod 3 - Specifications, Volume 1, Divisions 1-13
(Office of Facilities Engineering and Operations Project #0630103), 2007
- Box 2 of 2 Museum Support Center, Pod 3 - Specifications, Volume 2, Divisions 14-16
(Office of Facilities Engineering and Operations Project #0630103), 2007