



Smithsonian Institution Archives

Administrative Records, 1994-2015

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Administrative Records
Identifier:	Accession 15-272
Date:	1994-2015
Extent:	1 cu. ft. (1 record storage box)
Creator::	Lemelson Center
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 15-272, Lemelson Center, Administrative Records

Use Restriction

Restricted for 15 years, until Jan-01-2031; Transferring office; 07/14/2015 memorandum, Toda to Molella; Contact reference staff for details.

Descriptive Entry

This accession consists of administrative records created and maintained by Arthur P. Molella, Director, 1995-2015, and pertain to funding, strategic planning, communications, management of staff, retreats, and advisory committees. Also documented is the relationship between the Lemelson Foundation and the Lemelson Center, as well as the Hands On Science Center at the National Museum of American History. Materials include correspondence, memoranda, reports, grant records, gift agreements, endowment records, meeting agendas, meeting minutes, and clippings.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Advisory boards
- Educational planning
- Management retreats
- Museums -- Educational aspects
- Science -- Study and teaching

Strategic planning
Technology -- Study and teaching

Types of Materials:

Clippings
Manuscripts

Names:

Lemelson Foundation
Molella, Arthur P., 1944-
National Museum of American History (U.S.). Hands On Science Center

Container Listing

Box 1

Funding

- | | |
|------------|---|
| Box 1 of 1 | Robotic Museum Tour Guide, 1997 |
| Box 1 of 1 | Jerome H. Lemelson Memorial Fund, 1997 |
| Box 1 of 1 | Stanley Goldberg proposal, 1996 |
| Box 1 of 1 | Documentary study project, 1997-1998 |
| Box 1 of 1 | Conference - Innovation for the Environment, 2000 |
| Box 1 of 1 | Public Forum - Indian Nuclear Tests: A primer for Americans |
| Box 1 of 1 | Symposium proposal - Urban Innovation: Center, Suburb, Periphery - Mina Marefat, 1996 |
| Box 1 of 1 | Lucent Foundation, 2004 |
| Box 1 of 1 | Thomas A. Edison Papers - Sponsor agreement, 2002 |
| Box 1 of 1 | Thomas A. Edison Papers - Sponsors meeting, June 5, 2002 |
| Box 1 of 1 | Thomas A. Edison Papers - Sponsors meeting, June 6, 2000 |
| Box 1 of 1 | Thomas A. Edison Papers - Sponsors meeting, June 22, 1998 |
| Box 1 of 1 | Smithsonian Affiliates conference, 2000 |
| Box 1 of 1 | Merck - Donors lunch, June 28, 2005 |
| Box 1 of 1 | Merck - Thank you - Hands on Science Center (HOSC), 2004 |
| Box 1 of 1 | Department of Energy and Hanford Communities meeting, August 27, 2003 |
| Box 1 of 1 | Meeting - Hanford Communities and HOSC, February 11, 2004 |
| Box 1 of 1 | Merck Foundation letter for HOSC, July 29, 2003 |
| Box 1 of 1 | HOSC proposal to Merck, July 24, 2002 |
| Box 1 of 1 | HOSC meeting, April 10, 2002 |
| Box 1 of 1 | Merck presentation on HOSC, December 18, 2001 |
| Box 1 of 1 | Merck renewal of HOSC funding, December 2003 |

Box 1 of 1 Merck correspondence regarding HOSC, 2000-2001

Box 1 of 1 HOSC funding - Miscellaneous, 2002-2003

Mission and Communications

Box 1 of 1 Civil Engineering Research Foundation (CERF) and Lemelson Center, 1996

Box 1 of 1 Eva Fischer - Emerging Professionals Network meeting, 1997

Box 1 of 1 John Durel - Meeting regarding innovation incentives, 2002

Box 1 of 1 Lemelson Center presentation for Brent Glass, April 15, 2003

Box 1 of 1 Lemelson priorities, February 2003

Box 1 of 1 Lemelson program meeting, April 17, 1998

Box 1 of 1 American Heritage - Ads in Invention and Technology, 1998

Box 1 of 1 Lemelson Center - Communication plan, 1997

Box 1 of 1 Witeck-Combs - Communications program, 1998

Box 1 of 1 Communications initiative, 1998

Box 1 of 1 "She's Got It" Award, 2001

Box 1 of 1 Berger, Powell, 2001

Box 1 of 1 Clippings, 1995

Box 1 of 1 Lemelson gift - Washington Post, February 16, 2001

Box 1 of 1 Mission statement, vision, and strategic plan, August 13, 1996

Lemelson Foundation

Box 1 of 1 Lemelson Foundation - Gift agreement, November 10, 2003

Box 1 of 1 Ann Morgan letter regarding Jerome Lemelson's papers support, February 9, 2009

Box 1 of 1 Dorothy Lemelson letter to Secretary Clough regarding withholding endowment payment, November 13, 2008

Box 1 of 1 Secretary Clough letter to Dorothy Lemelson, August 27, 2008

Box 1 of 1 Dorothy Lemelson letter to Shelia Burke regarding construction costs in gallery, March 19 and July 19, 2007

Box 1 of 1 Lemelson endowment withhold, September 2007

Box 1 of 1 Build out correspondence with Lemelson Foundation, 2007

Box 1 of 1 Dorothy Lemelson letter to Brent Glass regarding problems with Lemelson build out, April 28, 2006

Box 1 of 1 Lemelson program cutbacks due to extra cuts of build out of gallery, October 2007

Box 1 of 1 Reports on Lemelson build out, 2005-2007

Box 1 of 1 Brent Glass and Janice Rodgers correspondence on constructing the new Lemelson Center, 2005-2006

Box 1 of 1 Lemelson/Smithsonian endowment agreement - Final, November 13, 2003

Box 1 of 1 Gift Agreement - Janice Rodgers' email, June 8, 2003

Box 1 of 1 Lemelson Foundation presentation, January 27, 2015

Box 1 of 1 Lemelson Foundation - Letter from Julia Novy-Hidesley and Denis Prager, September 23, 2002

Box 1 of 1 Endowment letters, 2001-2002

Box 1 of 1 Janice Rodgers letter regarding square feet in new center, April 2003

Box 1 of 1 Dorothy Lemelson - "Securing the Future" - Expansion of the Lemelson Center, 2001

Box 1 of 1 Dorothy Lemelson - Grant toward building new Lemelson Center, 2002

Box 1 of 1 Lemelson Foundation financial reports, 2001

Box 1 of 1 Visit with Dorothy Lemelson in Scottsdale, Arizona, February 2000

Box 1 of 1 Report on grant, 1999-2000

Box 1 of 1 Letter of understanding to Dorothy Lemelson - Endowment, January 15, 2003

Box 1 of 1 Lemelson Endowment, 2001

Box 1 of 1 Lemelson Board, August 23, 2007

Box 1 of 1 Lemelson Endowment renewal meeting, December 6, 1999

Box 1 of 1 Lemelson Endowment, November 2000

Box 1 of 1 Lemelson Foundation meeting, July 1999

Box 1 of 1 Contract renewal, June 1999

Box 1 of 1 Lemelson funding - Donna Ari, 1998

Box 1 of 1 Lemelson Foundation, 1998

Box 1 of 1 Denis Prager, 1999

Box 1 of 1 Lemelson grants, 1998-1999

Box 1 of 1 Lemelson - Gift Agreement, 1994

Box 1 of 1 Lemelson proposal - Original, August 1994

Box 1 of 1 Lemelson Foundation - Proposal, May 1998

Retreats

Box 1 of 1 Lemelson Center mini retreat, June 14, 2011

Box 1 of 1 Retreat, October 14, 2010

Box 1 of 1 Retreat, February 15, 2007

Box 1 of 1 Retreat follow-up, February 15, 2007

Box 1 of 1 Retreat, July 12, 2005

Box 1 of 1 Retreat, December 3, 2003

Box 1 of 1 Lemelson Advisory Committee, July 19, 2002

Box 1 of 1 Retreat, February 21, 2002

Box 1 of 1 Retreat, September 18, 2001

Box 1 of 1 Retreat material, June 2001

Box 1 of 1 Retreat on Nobel, July 27, 2000

Box 1 of 1 Retreat, October 20, 1999

Box 1 of 1 Retreat, November 9, 1998

Box 1 of 1 Retreat, June 24, 1998

Strategic Plans

Box 1 of 1 Lemelson strategic plans, 1998-2007

Advisory Committees

Box 1 of 1	Meeting, November 14, 2014
Box 1 of 1	Meeting, June 6, 2014
Box 1 of 1	Visiting Committee meeting, February 26, 2014
Box 1 of 1	Meeting, November 4, 2013
Box 1 of 1	Meeting, November 2, 2012
Box 1 of 1	Places of Invention (POI) - Exhibitions Advisory Committee (EAC) meeting, January 21, 2011
Box 1 of 1	Meeting, April 19, 2013
Box 1 of 1	Meeting, June 8, 2012
Box 1 of 1	Meeting, November 5, 2010
Box 1 of 1	Visiting Committee report, August 2014
Box 1 of 1	Visiting Committee report, April 15, 2010
Box 1 of 1	Meeting, November 6, 2009; June 3-4, 2010; and November 18, 2011
Box 1 of 1	Meeting, May 15, 2009
Box 1 of 1	Meeting, July 31 to August 1, 2008
Box 1 of 1	Meeting, November 9, 2007
Box 1 of 1	Meeting, January 26, 2007
Box 1 of 1	Meeting, June 23, 2006
Box 1 of 1	Meeting, November 4, 2005
Box 1 of 1	Meeting, June 3, 2005
Box 1 of 1	Visiting Committee, December 3, 2004
Box 1 of 1	Meeting, November 19, 2004
Box 1 of 1	Meeting, June 4, 2004
Box 1 of 1	Meeting, November 14, 2003
Box 1 of 1	Meeting, June 6, 2003
Box 1 of 1	Visiting Committee, December 29-20, 2002

Box 1 of 1	Meeting, November 8, 2002
Box 1 of 1	Meeting, October 22, 2001
Box 1 of 1	Meeting, June 1, 2001
Box 1 of 1	Meeting, November 3, 2000
Box 1 of 1	Visiting Committee report, December 20, 2000
Box 1 of 1	Meeting, April 14, 2000
Box 1 of 1	Meeting, October 29, 1999
Box 1 of 1	Committee roster, 1999
Box 1 of 1	Visiting Committee report, April 19, 1999
Box 1 of 1	Visiting Committee report, August 2000
Box 1 of 1	Visiting Committee, January 8-9, 1999
Box 1 of 1	Meeting, May 24, 1999
Box 1 of 1	National Education meeting, August 2005