



Smithsonian Institution Archives

Director's Administrative Records, 1967-2013

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Director's Administrative Records
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Administrative Information

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Smithsonian Institution Archives, Accession 15-341, Smithsonian Institution. Center for Folklife and Cultural Heritage, Director's Administrative Records

Use Restriction

Restricted for 15 years; until Jan-01-2029. Boxes 1-3, 6-7, 11, and 20-22 contain materials restricted indefinitely; see finding aid. Transferring office; 09/14/2015 Memo, Wright to Bell/Adams/Strickland; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the administration of the Center for Folklife and Cultural Heritage (CFCH), previously known as the Office of Folklife Programs, 1978-1991, and the Center for Folklife Programs and Cultural Studies, 1992-1999, during the tenure of Richard Kurin. Kurin served as the Deputy Director, 1985-1987; Acting Director, 1987-1990; and Director, 1990-2009. Earlier files were created by Ralph Rinzler, Director, 1978-1983, and Peter Seitel, Director, 1983-1987, or were created or collected by Kurin in various positions he held at the Smithsonian Institution beginning in 1976. Kurin was named Under Secretary for History, Art, and Culture in 2009, but holds Emeritus status with CFCH. Also included in this accession are records documenting the administration and oversight of numerous Smithsonian Institution museums and programs while Kurin served as Acting Director for National Programs, 2004-2007; Acting Under Secretary for History and Culture, 2007-2008; and Acting Under Secretary for History, Art, and Culture, 2008-2009.

Topics documented within this accession include Kurin's participation on the American Folklife Center Board of Trustees; policy development and administrative guidelines at CFCH; the history of CFCH; fellow and research associate staffing; research and scholarly work concerning the Festival of American Folklife (later named the Smithsonian Folklife Festival), intangible cultural heritage, and cultural anthropology; Smithsonian/Folkways Recordings and Smithsonian Global Sound; the National Museum of the American Indian Grand Opening and the First Americans Festival; Kurin's service on the United States

National Commission to United Nations Educational, Scientific and Cultural Organization (Unesco); the Smithsonian Institution 150th Birthday Party on the National Mall; the creation of the Save our Sounds Project; and the Columbus Quincentenary, 1992-1993.

Materials include correspondence and memoranda; administrative and budget files; notes; agreements and memoranda of understanding; conferences and symposia documentation; scholarly publications and reviews; meeting minutes and agendas; pamphlets and brochures concerning special projects and exhibitions; grant proposals; newsletters; staff manuals and directives; copyright notes and production agreements; exhibition files; lecture notes; clippings; Unesco candidature videotapes; resumes and curricula vitae; advisory board member lists; activity reports; architectural drawings and floor plans of CFCH office spaces; images; and related materials. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Columbus Quincentenary, 1992-1993
- Congresses and conventions
- Cultural pluralism
- Cultural property
- Exhibitions
- Folk music
- Museum directors
- Museums -- Administration
- Museums -- Educational aspects.
- Special events
- Strategic planning

Types of Materials:

- Architectural drawings
- Brochures
- Clippings
- Color photographs
- Color transparencies
- Compact discs
- Digital versatile discs
- Electronic records
- Floor plans
- Manuscripts
- Newsletters
- Pamphlets
- Videotapes

Names:

- American Folklife Center
- Festival of American Folklife
- First Americans Festival (2004: Washington, D.C.)
- Kurin, Richard, 1950-
- National Museum of the American Indian (U.S.)

Rinzler, Ralph
Save our Sounds (Project)
Seitel, Peter
Smithsonian Folklife Festival
Smithsonian Institution 150th Birthday Party on the National Mall (1996: Washington, D.C.).
Smithsonian Institution. Center for Folklife Programs and Cultural Studies
Smithsonian Institution. Center for Folklife and Cultural Heritage. Smithsonian Global Sound.
Smithsonian Institution. Director for National Programs
Smithsonian Institution. Office of Folklife Programs
Smithsonian Institution. Office of the Under Secretary for History and Culture
Smithsonian Institution. Office of the Under Secretary for History, Art, and Culture.
Smithsonian/Folkways Recordings
Unesco

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