



Smithsonian Institution Archives

Administrative Records, 2013

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Collection Overview

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Restricted for 15 years. until Jan-01-2029; Transferring office; 3/19/1970 memorandum, Lytle to Ripley; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the administrative activities of G. Wayne Clough during his sixth year as Secretary of the Smithsonian Institution. The records document issues with regard to the Institution's museums, exhibitions, research, fundraising, programs, and special events. Materials include correspondence, memoranda, and notes; meeting agendas and minutes; speech papers; policies and guidelines; agreements; budget summaries; information about gifts, awards, committees, symposiums, publications, Board of Regents, and members of Congress; brochures; books; articles; and invitations. Listings in bold indicate both the topic of folder contents and major subheadings from the Secretary's office file plan.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Budget
Committees

Fund raising
Gifts
Museum buildings
Museum exhibits
Museum finance
Museums -- Employees
Museums -- Public relations
Personnel management
Smithsonian buildings
Special events
Speeches, addresses, etc.

Types of Materials:

Books
Brochures
Manuscripts

Names:

Clough, G. Wayne
Smithsonian Institution
Smithsonian Institution -- Administration
Smithsonian Institution. Board of Regents
United States. Congress

Preferred Titles:

Smithsonian Directives (Administrative issuances)

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