



Smithsonian Institution Archives

Director's Administrative Records, 1989-2009

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Director's Administrative Records
Identifier:	Accession 16-257
Date:	1989-2009
Extent:	1.5 cu. ft. (1 record storage box) (1 document box)
Creator::	Smithsonian Institution. Center for Folklife and Cultural Heritage
Language:	Language of Materials: English

Administrative Information

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Use Restriction

Restricted for 15 years, until Jan-01-2025; Transferring office; 9/14/2015 memo, Wright to Bell/Adams/Strickland; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the administration of the Center for Folklife and Cultural Heritage and its predecessors, the Center for Folklife Programs and Cultural Studies (1992-2000) and the Office of Folklife Programs (1978-1991). The files were created and maintained by Richard S. Kennedy, Deputy Director, 1994-2009, and Acting Director, 2007-2009. Some files date to his tenure as Curator, 1988-1994. Topics include strategic planning, facilities, funding, policies, and special projects. Materials include correspondence, memoranda, meeting materials, policies, planning documents, reports, presentations, proposals, organizational charts, floor plans, brochures, clippings, and related materials.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Cultural pluralism
Fund raising
Museums -- Administration

Strategic planning

Types of Materials:

Brochures
Clippings
Floor plans
Manuscripts

Names:

Kennedy, Richard S.
Smithsonian Institution. Center for Folklife Programs and Cultural Studies
Smithsonian Institution. Office of Folklife Programs

Container Listing

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