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Departmental Records, 1999-2004

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Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Departmental Records
Identifier:	Accession 16-341
Date:	1999-2004
Extent:	0.5 cu. ft. (1 document box)
Creator::	National Portrait Gallery. Conservation Laboratory
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 16-341, National Portrait Gallery. Conservation Laboratory, Departmental Records

Use Restriction

Restricted for 15 years. until Jan-01-2020; Transferring office; 8/24/2016 memorandum, Milhoan to Fallon; Contact reference staff for details.

Descriptive Entry

This accession consists of records describing the preparation of the temporary move of the National Portrait Gallery (NPG) and Smithsonian American Art Museum (SAAM) conservation lab while the Patent Office Building (POB) was under renovation. Several laboratories were planned, one in the Victor Building (was never implemented), temporary space at the Museum Support Center (MSC) and one at the visible conservation lab, known as the Lunder Conservation Center at the renovated Patent Office Building. The move to MSC took place in 2002 and the move to the Lunder Conservation Center took place in 2006. Materials include manuscripts, correspondence, architectural drawings, and other related materials.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Art museums
Conservation and restoration
Laboratories -- Design and construction

Museums -- Administration
Museums -- collections management

Types of Materials:

Architectural drawings
Manuscripts

Names:

National Portrait Gallery (Smithsonian Institution)
National Portrait Gallery (U.S.). Lunder Conservation Center
Patent Office Building (Washington, D.C.)
Smithsonian American Art Museum
Smithsonian Institution. Museum Support Center
Victor Building (Washington, D.C.)

Container Listing

Box 1

- Box 1 of 1 Lab Space Smithsonian American Art Museum (SAAM)/National Portrait Gallery (NPG), 1999/Victor Building
- Box 1 of 1 Move Coordination Victor Building, 2000-2001/Museum Support Center (MSC) Equipment and Hazmat Moving
- Box 1 of 1 Lab Space Requirements and Negotiations MSC, SAAM/NPG, 2000
- Box 1 of 1 Conservation Labs SAAM/NPG at MSC, Paper Lab Build-out, 2001
- Box 1 of 1 Patent Office Building to MSC Move/Conservation Lab NPG/SAAM, 2001-2002
- Box 1 of 1 MSC Move Details/Conservation Lab Layout at MSC, 2002
- Box 1 of 1 Conservation Lab Move to MSC/Phone Set-up, 2002
- Box 1 of 1 Victor Building Storage, 2001/Prints, Drawings, and Photographs/ Conservation Work Table
- Box 1 of 1 Paper Lab Specifications - Renovated Patent Office Building, 2002
- Box 1 of 1 Patent Office Building Conservation Lab Plans, 2001-2003
- Box 1 of 1 Apollo Drive Conservation Lab Planning, 2004
- Box 1 of 1 Conservation Lab "Interpretive Material"/Donald W. Reynolds Center (DWRC), 2004