



Smithsonian

Institution Archives

Event Files, 2008-2009

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Table of Contents

Collection Overview	1
Administrative Information	1
Descriptive Entry.....	1
Names and Subjects	1
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
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Descriptive Entry

This accession consists of records which document planning of special events at the Smithsonian Institution, such as conferences, meetings, lectures, exhibition openings, receptions, and award presentations. Materials include correspondence, memoranda, and notes; proposals; budget summaries; event schedules; agreements; meeting agendas and minutes; program information; lecture papers; press releases and clippings; guest lists; biographical information; photographs; floor plans for events; invitations; and brochures. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Award presentations
- Congresses and conventions
- Lectures and lecturing
- Museum exhibits
- Special events
- Special events -- Marketing

Types of Materials:

- Brochures
- Clippings
- Color photographs
- Compact discs

Digital versatile discs
Electronic records
Floor plans
Manuscripts

Container Listing

Box 1	
Box 1 of 10	Donor Luncheon hosted by the Acting Secretary, Smithsonian Institution Building (SIB) Parlor, 1/8/2008
Box 1 of 10	Secretary's Distinguished Lecture, National Museum of Natural History (NMNH), 1/8/2008
Box 1 of 10	Contributing Membership Reception, National Air and Space Museum (NASM), 1/8/2008
Box 1 of 10	Staff Appreciation Breakfast, Donald W. Reynolds Center (DWRC) Kogod Courtyard, 1/11/2008
Box 1 of 10	Regents Audit and Review Committee Meeting, SIB Regents Room, 1/23/2008
Box 1 of 10	Smithsonian National Board Mid-Winter Meeting, 1/24-26/2008
Box 1 of 10	Board of Regents Dinner, NMNH, 1/27/2008
Box 1 of 10	Reception and Film Screening of "The Forgotten Eagles," NASM, 1/28/2008
Box 1 of 10	Board of Regents Meeting, SIB Regents Room/Library, 1/28/2008
Box 1 of 10	Public Broadcasting Service (PBS) Board Dinner, SIB Commons, 1/28/2008
Box 1 of 10	Acting Secretary's Quarterly Meeting with Directors, SIB Library, 1/29/2008
Box 1 of 10	Donor Luncheon hosted by the Acting Secretary, SIB Parlor, 2/5/2008
Box 1 of 10	Acting Secretary's Town Hall Meeting, National Museum of the American Indian (NMAI) Rasmuson Auditorium, 2/6/2008
Box 1 of 10	Donor Luncheon hosted by the Acting Secretary, SIB Parlor, 2/7/2008
Box 1 of 10	Development Meeting at the National Museum of African American History and Culture (NMAAHC), Capital Gallery Building, 2/13/2008
Box 1 of 10	Presidential Visit to the National Museum of African Art (NMAfA), 2/14/2008
Box 1 of 10	Contributing Membership Reception, NMNH, 1/20/2008

Box 1 of 10	NMAAHC Breakfast and Tour of "Let Your Motto Be Resistance," DWRC, 2/22/2008
Box 1 of 10	Smithsonian Latino Center (SLC) Board Meeting, Capital Gallery Building, 2/22/2008
Box 1 of 10	Office of Protection Services (OPS) Conference, Williamsburg, Virginia, 2/24-27/2008 (includes electronic records)
Box 1 of 10	NMAAHC Advisory Council Meeting, SIB Regents Room, 2/29/2008
Box 1 of 10	Heidelberg Engineering Luncheon [Cancelled], SIB Commons, 3/7/2008
Box 1 of 10	Grey Global Reception, SIB Commons and Schermer Hall, 3/13/2008
Box 1 of 10	Combined Federal Campaign (CFC) Thank You Celebration, NMAI, 3/17/2008
Box 1 of 10	Acting Secretary's Quarterly Meeting with Directors, SIB Library, 3/18/2008
Box 1 of 10	Acting Secretary's All Staff Meeting, NMNH, 3/24/2008
Box 1 of 10	The Smithsonian Associates (TSA) Opening Program on China, NMNH Baird Auditorium, 3/26/2008
Box 1 of 10	Smithsonian Staff Art Show Breakfast, S. Dillon Ripley Center Concourse, 3/27/2008
Box 1 of 10	Smithsonian Corporate Membership Program (SCMP) Dinner for PEPCO, NMNH, 4/3/2008
Box 1 of 10	Smithsonian Institution Libraries (SIL) Fortieth Anniversary Reception, SIB Commons, 4/8/2008
Box 1 of 10	Luncheon Hosted by the Acting Secretary, SIB Parlor, 4/10/2008
Box 1 of 10	American Public Garden Association, Capital Gallery Building, DWRC, and National Zoological Park (NZP), 4/10-12/2008
Box 1 of 10	Farewell Reception for Ned Rifkin, SIB, 4/11/2008
Box 2	
Box 2 of 10	Smithsonian Center for Education and Museum Studies (SCEMS) Reception for the Council of Chief State School Officers (CCSSO), NASM, 4/14/2008
Box 2 of 10	"Lost Amazon" Reception Briefing, NMNH, 4/16/2008

Box 2 of 10	McMillan Donor Recognition Event, NMNH, 4/23/2008
Box 2 of 10	NMAAHC Press Announcement and Luncheon, SIB Commons, 4/23/2008
Box 2 of 10	James Smithsonian Society (JSS) Gala Weekend, 4/24-26/2008 (includes electronic records)
Box 2 of 10	Smithsonian National Board Spring Meeting, 4/24-26/2008
Box 2 of 10	SCMP Dinner for Johnson & Johnson, DWRC, 4/28/2008
Box 2 of 10	NASM Barron Hilton Event, 4/29/2008
Box 2 of 10	Visitor Information and Associates' Reception Center (VIARC) Spring Volunteer Reception, SIB, 4/30/2008
Box 2 of 10	Board of Regents Dinner, NMAfA, 5/4/2008
Box 2 of 10	Board of Regents Meeting, SIB Regents Room and Library, 5/5/2008
Box 2 of 10	Acting Secretary's Quarterly Meeting with Directors, SIB Library, 5/6/2008
Box 2 of 10	Investment Company Institute Dinner, SIB, 5/7/2008
Box 2 of 10	Dr. Chivan Book Launch Event, NMNH, 5/7/2008
Box 2 of 10	Ocean Hall Donor Event Briefing, NMNH, 5/8/2008
Box 2 of 10	Smithsonian National Board (SNB) New Member Orientation [Cancelled], 5/20-21/2008
Box 2 of 10	Challenge X Luncheon, SIB, 5/21/2008
Box 2 of 10	Contributing Membership New Member Reception, SIB Great Hall and Haupt Gardens, 5/21/2008
Box 2 of 10	Archives of American Art (AAA) Board Reception, SIB Commons, 5/22/2008
Box 2 of 10	Reception for Conservation and Climate Change, NMNH, 5/27/2008
Box 2 of 10	Capital Services Incorporated (CSI) Reception, SIB, 5/28/2008
Box 2 of 10	Smithsonian Affiliations Conference, 6/1-3/2008 (2 folders)

Box 3

Box 3 of 10	SCMP Dinner for International Business Machines (IBM) Corporation, SIB, 6/4/2008
Box 3 of 10	Smithsonian Institution Conservation Conference Briefing, Museum Support Center (MSC), 6/5/2008
Box 3 of 10	Garden Fest, Haupt Garden, 6/7/2008
Box 3 of 10	Office of Government Relations (OGR) Meeting for Congressional Staff, SIB Library, 6/9/2008
Box 3 of 10	Quark Pharmaceutical Dinner, SIB Commons, 6/9/2008
Box 3 of 10	SCMP Dinner for Ford Motor Company, DWRC, 6/16/2008
Box 3 of 10	Dinner for Hunton and Williams, SIB Commons, 6/19/2008
Box 3 of 10	NMAAHC Board Meeting [Cancelled], 6/19/2008
Box 3 of 10	Food for Thought Luncheon Series, SIB Commons, 6/23/2008
Box 3 of 10	Folklife Festival Opening Ceremony and Luncheon, SIB Commons, 6/25/2008
Box 3 of 10	Smithsonian Institution Traveling Exhibition Service (SITES) Reception and Dinner for Jim Henson Exhibition, SIB Commons, 7/9/2008
Box 3 of 10	Smithsonian Intern Networking Reception Briefing, SIB Commons, 7/10/2008
Box 3 of 10	Contributing Membership Lecture, DWRC, 6/14/2008
Box 3 of 10	Global Science Forum Conference and Dinners, NMNH and NMAI, 7/16-18/2008
Box 3 of 10	Food for Thought Luncheon Series, SIB, 7/16/2008
Box 3 of 10	Smithsonian Institution All Staff Meeting with Secretary Clough, NMNH, 7/22/2008
Box 3 of 10	Asian Pacific Studies Program Reception, NMAI, 8/1/2008
Box 3 of 10	SCMP Dinner for National Convenience Stores, NMNH, 9/3/2008
Box 3 of 10	Retirement Reception for John Huerta, SIB Commons, 9/5/2008
Box 3 of 10	SCMP Reception for Carlyle Group, DWRC, 9/7/2008

Box 3 of 10	Smithsonian Affiliates Reception for the Arab American National Museum, SIB, 9/9/2008
Box 3 of 10	Dinner at the National Portrait Gallery (NPG) by Mallory Walker Briefing, 9/16/2008
Box 3 of 10	SLC Exhibition Opening, S. Dillon Ripley Center, 9/17/2008
Box 3 of 10	SLC Gala, DWRC, 9/18/2008
Box 3 of 10	Food for Thought Luncheon Series, Conservation and Research Center (CRC), Front Royal, 9/19/2008
Box 3 of 10	Contee Farms Event and Advisory Board Meeting, Smithsonian Environmental Research Center (SERC), 9/19/2008
Box 3 of 10	Board of Regents Donor Dinner, DWRC, 9/21/2008 (includes electronic records)
Box 3 of 10	Board of Regents Meeting, SIB Regents Room and Library, 9/22/2008
Box 4	
Box 4 of 10	SCMP Dinner for IBM, SIB, 9/22/2008
Box 4 of 10	Smithsonian National Board New Member Orientation, 9/23/2008
Box 4 of 10	Secretary's Quarterly Meeting with Directors, SIB Library, 9/23/2008
Box 4 of 10	SCMP Reception and Donation for CH2M Hill, SIB Commons, 9/25/2008
Box 4 of 10	Association of Ecosystem Research Centers (AERC) Meeting, S. Dillon Ripley Center, 9/25-26/2008
Box 4 of 10	Luncheon hosted by Secretary Clough [Cancelled], 9/30/2008
Box 4 of 10	Garden Club of America Breakfast Meeting, Capital Gallery Building, 9/29/2008-10/1/2008
Box 4 of 10	Smithsonian Legacy Society Events, 10/2-4/2008
Box 4 of 10	Smithsonian Early Enrichment Center (SEEC) Anniversary Briefing, Haupt Garden, 10/3/2008
Box 4 of 10	Dinner for Shell Oil, SIB First Floor and Gardens, 10/6/2008
Box 4 of 10	Secretary's Distinguished Lecture Series, NMNH, 10/8/2008
Box 4 of 10	NMAAHC Board Meeting, SIB Regent's Room, 10/9/2008

Box 4 of 10	Merrill Lynch Dinner [Cancelled], 10/11/2008
Box 4 of 10	CFC Briefing, DWRC, 10/22/2008
Box 4 of 10	Luncheon hosted by Secretary Clough, SIB Library, 10/22/2008
Box 4 of 10	Smithsonian National Board Fall Meeting, 10/23-25/2008 (2 folders)
Box 4 of 10	SCMP Event for 3M Health Care Business, NMAI, 10/27/2008
Box 4 of 10	Contributing Membership Reception at Oceans Hall, NMNH, 10/28/2008
Box 4 of 10	Dinner for the Federal Deposit Insurance Company (FDIC), SIB, 10/28/2008
Box 4 of 10	Reception for Gelmato, Inc., SIB, 10/28/2008
Box 4 of 10	SIL Gala Briefing, DWRC, 10/30/2008
Box 4 of 10	AAA Gala Briefing, 10/30/2008
Box 4 of 10	Strategic Planning Session Lunch, SIB Library, 11/03/2008
Box 4 of 10	Secretary's All Staff Meeting, DWRC, 11/06/2008
Box 4 of 10	Opening Reception for "Road to Freedom," S. Dillon Ripley Center, 11/06/2008
Box 4 of 10	National Postal Museum (NPM) Philatelic Awards Dinner, NPM, 11/8/2008
Box 4 of 10	Ciba Vision Reception, SIB, 11/11/2008
Box 4 of 10	Case Foundation Conference, SIB Commons, 11/13-14/2008
Box 4 of 10	Teacher's Night, DWRC, 11/14/2008
Box 5	
Box 5 of 10	Board of Regents Meeting, SIB, 11/17/2008
Box 5 of 10	Reception for the National Museum of American History (NMAH) Board of Trustees, SIB Parlor, 11/18/2008
Box 5 of 10	Breakfast hosted by Secretary and Mrs. Clough [Anne Clough], SIB Parlor, 11/19/2008
Box 5 of 10	Reopening of NMAH, 11/18-19/2008

Box 5 of 10	National Science Resources Center (NSRC) Board Meeting and Dinner, NMNH, 11/20/2008
Box 5 of 10	Lunch hosted by Secretary Clough, SIB Parlor, 11/24/2008
Box 5 of 10	Lunch hosted by Secretary Clough, SIB Parlor, 12/2/2008
Box 5 of 10	Hazy Gala Briefing, 12/3/2008
Box 5 of 10	University President's Meeting and Luncheon, NMAH, 12/04/2008
Box 5 of 10	Pennsy Drive Open House, 12/05/2008
Box 5 of 10	SCMP Reception and Dinner for Clark Construction, NMNH, 12/05/2008
Box 5 of 10	Smithsonian Fellows Briefing, SIB Commons, 12/10/2008
Box 5 of 10	Contributing Membership Open House, NMAH, 12/11/2008
Box 5 of 10	VIARC Holiday Party, SIB, 12/13/2008
Box 5 of 10	Contributing Membership Sustaining Fellows Reception, DWRC, 12/15/2008
Box 5 of 10	Smithsonian Staff Holiday Party, DWRC, Kogod Courtyard, 12/17/2008
Box 5 of 10	Smithsonian Tropical Research Institute (STRI) Reception Briefing, NMNH, 1/12/2009
Box 5 of 10	Congress of Scholars Briefing, Freer Gallery of Art (FGA) Meyers Auditorium, 1/14/2009
Box 5 of 10	TSA Volunteer Reception, SIB Commons, 1/15/2009
Box 5 of 10	NMAAHC Open House, S. Dillon Ripley Center, 1/19/2009
Box 5 of 10	"Abraham Lincoln: An Extraordinary Life" Exhibition Opening Briefing, NMAH, 1/19/2009
Box 5 of 10	Presidential Inaugural Commission Breakfast, SIB Room 219, 1/19/2009
Box 5 of 10	New York Democrats State Ball, SIB, 1/19/2009
Box 5 of 10	Ford Inauguration Gala Briefing, DWRC, 1/20/2009
Box 5 of 10	Smithsonian 2.0 Conference, 1/22-24/2009 (includes electronic records)
Box 5 of 10	Smithsonian National Board Mid-Winter, 1/22-24/2009 (2 folders)

Box 5 of 10 Board of Regents Dinner, DWRC, 1/25/2009

Box 6

Box 6 of 10 Board of Regents Dinner, NMAI, 1/26/2009

Box 6 of 10 Contributing Membership Reception, "Fritz Scholder: Indian/Not Indian" Exhibition, NMAI, 2/1/2009

Box 6 of 10 American Council on Education Board Dinner, SIB Commons, 2/6/2009

Box 6 of 10 Strategic Planning Open House Reception, NMAI, 2/9/2009

Box 6 of 10 NSRC Research Forum, SIB Commons, 2/18/2009

Box 6 of 10 Diversity Meeting Group, NMNH, 2/18/2009

Box 6 of 10 Event Coordinator Coffee with Secretary Clough, SIB Schermer Hall, 2/25/2009

Box 6 of 10 SCEMS Reception for Montgomery College, SIB Commons, 2/26/2009

Box 6 of 10 ARTragic! Annual Gala, Briefing Only, Smithsonian American Art Museum (SAAM) Kogod Courtyard, 2/26/2009

Box 6 of 10 NMAfA Board Dinner Briefing Only, 2/27/2009

Box 6 of 10 OPS Conference, Sante Fe, New Mexico, 3/1-4/2009 (includes electronic records)

Box 6 of 10 National Capital Planning Committee Reception, SIB Parlor, 3/4/2009

Box 6 of 10 Smithsonian Staff Photo Show Breakfast, S. Dillon Ripley Center, 3/4/2009

Box 6 of 10 SCMP Reception for Presidential Classroom, NMNH, 3/5/2009

Box 6 of 10 Strategic Planning Workshop, NMAI, 3/5-6/2009

Box 6 of 10 Secretary's Quarterly Meeting with Directors, SIB Library, 3/6/2009

Box 6 of 10 SCEMS Reception for CCSSO, SIB Commons, 3/9/2009

Box 6 of 10 Smithsonian 2.0 Debate and Briefing, NMNH, 3/9/2009

Box 6 of 10 OGR Appropriations Committee Lunch, NMNH, 3/10/2009

Box 6 of 10 Symposium and Reception for Indiana and New Harmony Foundations, SIB Castle, 3/10/2009

Box 6 of 10	Secretary's All Staff Meeting, NMAH, 3/11/2009 (includes electronic records)
Box 6 of 10	Luncheon Hosted by Secretary Clough, SIB Parlor, 3/16/2009
Box 6 of 10	Luncheon Hosted by Secretary Clough, SIB Parlor, 3/17/2009
Box 6 of 10	Revelle Lecture Series, NMNH, 3/17/2009
Box 6 of 10	Lemelson Dinner Briefing Only, NMAH, 3/18/2009
Box 6 of 10	Strategic Planning Workshop, NMAI Conference Room, 3/18-19/2009
Box 6 of 10	CFC Awards Briefing Only, DWRC, 3/19/2009
Box 6 of 10	Strategic Planning Meeting, S. Dillon Ripley Center Lecture Hall, 3/20/2009
Box 6 of 10	Contributing Membership Lecture, NMAH, 3/23/2009
Box 6 of 10	Strategic Planning Workshop, NMAI Conference Room, 3/23-24/2009
Box 6 of 10	Smithsonian 2.0 Forum, NMAI, 3/24/2009
Box 6 of 10	NMAAHC Cocktail Reception, SIB, 3/27/2009
Box 6 of 10	NMAAHC Cocktail Reception and Dinner, SIB, 3/31/2009
Box 6 of 10	NMAAHC Breakfast [Cancelled], 3/31/2009
Box 6 of 10	NMAAHC Design Meetings, SIB Library, 4/1-3/2009
Box 6 of 10	Board of Regents Meeting, SIB Regents Room and Library, 4/6/2009
Box 6 of 10	Antarctic Reception, NMNH, 4/6/2009
Box 6 of 10	University of Maryland, Memorandum of Understanding (MOU) Signing Briefing, 4/8/2009
Box 6 of 10	Strategic Planning Dinner, SIB Commons, 4/13/2009
Box 6 of 10	Strategic Planning Workshop, NMAI, 4/14-15/2009
Box 6 of 10	Georgia Tech Alumni Dinner, SIB, 4/18/2009
Box 6 of 10	SCMP Reception for 3M Company, NMAI, 4/21/2009

Box 6 of 10	Smithsonian Women's Craft Show Briefing, National Building Museum, 4/22/2009
Box 6 of 10	Smithsonian Leadership Development Ceremony, SIB Library, 4/22/2009
Box 6 of 10	Steve Monfort Event Briefing, NZP, 4/23/2009
Box 6 of 10	International Association of Museum Facilities Administrators (IAMFA) Meeting and Dinner, NMAfA and Haupt Garden, 4/24/2009
Box 7	
Box 7 of 10	JSS Gala Weekend, 4/23-25/2009
Box 7 of 10	SCEMS Lunch for CCSSO, SIB Commons, 4/27/2009
Box 7 of 10	Strategic Planning Workshop, Plenary Session, Marriott Hotels and Resort, 4/28/2009
Box 7 of 10	Luncheon Hosted by Secretary Clough, SIB Parlor, 4/28/2009
Box 7 of 10	Strategic Planning Workshop, Plenary Session, NMAI, 4/29/2009
Box 7 of 10	Smithsonian National Board (SNB) Spring Meeting, 4/23-25/2009 (2 folders)
Box 7 of 10	NSRC Reception, SIB Commons, 5/4/2009
Box 7 of 10	NSRC Reception and Dinner, NMNH, 5/6/2009
Box 7 of 10	National Public Garden Day, Haupt Garden, 5/8/2009
Box 7 of 10	Ribbon Cutting and Luncheon for LeFrank Family, Briefing Only, NMAH, 5/11/2009
Box 7 of 10	"Night at the Museum: Battle of the Smithsonian" World Premiere, NASM/ NMNH, 5/14/2009
Box 7 of 10	"Night at the Museum: Battle of the Smithsonian" Press Junket, 5/14-15/2009
Box 7 of 10	Secretary's Screening of "Night at the Museum: Battle of the Smithsonian," NMNH, 5/16/2009
Box 7 of 10	SCMP Dinner for Pepco Holdings, Inc., DWRC, 5/15/2009
Box 7 of 10	Breakfast hosted by Patty Bartlett, SIB, 5/20/2009
Box 7 of 10	Donor Breakfast, SIB Parlor, 5/17/2009

Box 7 of 10	Commission on Fine Arts Meet and Greet, SIB Parlor, 5/20/2009
Box 7 of 10	NSRC Board Meeting and Dinner, NMAI, 5/21/2009
Box 7 of 10	Opening Reception for "On the Water: Stories from Maritime America" Briefing, NMAH, 5/21/2009
Box 7 of 10	Press Preview for "On the Water: Stories from Maritime America," NMAH, 5/22/2009
Box 7 of 10	Seventh Annual Sustaining Fellows Reception, NMAfA, 5/27/2009
Box 7 of 10	Director's Strategic Planning Workshop, NMAI, 6/2/2009
Box 7 of 10	NMAAHC Board Dinner, NMAH, 6/4/2009
Box 7 of 10	Smithsonian Affiliations Conference, 6/7-9/2009 (2 folders)
Box 7 of 10	Contributing Membership New Member Reception, SIB, 6/9/2009
Box 7 of 10	Garden Fest, Haupt Garden, 6/13/2009 (includes electronic records)
Box 8	
Box 8 of 10	NSRC Dinner for National Leadership Development Symposium for Scientists, Engineers, and Community Leaders, NMAH, 6/15/2009
Box 8 of 10	Food for Thought Luncheon, NMNH, 6/16/2009
Box 8 of 10	World Bank NZP MOU Signing and Reception, SIB Commons, 6/19/2009
Box 8 of 10	Board of Regents Meeting, SIB, 6/22/2009
Box 8 of 10	Folklife Festival Luncheon, SIB Commons, 6/24/2009
Box 8 of 10	Smithsonian Conservation Conference, Briefing Only, MSC, 6/25/2009
Box 8 of 10	Networking Reception for Smithsonian Interns, Briefing Only, SIB Commons, 6/25/2009
Box 8 of 10	SCMP Reception for Promethean Inc., SIB, 6/29/2009
Box 8 of 10	July Fourth Picnic Supper, 7/4/2009 (includes electronic records)
Box 8 of 10	Reception and Tour for Inter-Agency Working Group, NMNH, 7/13/2009
Box 8 of 10	Apollo 11 Reception and Lecture, Briefing Only, NASM, 7/19-20/2009

Box 8 of 10	Secretary's All Staff Meeting, NMAI, 7/22/2009
Box 8 of 10	Food for Thought Luncheon, SIB Commons, 7/22/2009
Box 8 of 10	Cooper-Hewitt Design Award Presentations, Hirshhorn Museum and Sculpture Garden (HMSG), 7/24/2009
Box 8 of 10	Cooper-Hewitt Design Award Presentations, SIB, 7/24/2009
Box 8 of 10	SNB New Member Orientation, 7/30/2009
Box 8 of 10	Office of the Under Secretary for Finance and Administration (OUSFA) Retreat, S. Dillon Ripley Center, 8/19/2009
Box 8 of 10	Strategic Planning Session, SIB Library, 8/20/2009
Box 8 of 10	Congressional Hispanic Caucus Institute (CHCI) Reception, SIB, 9/14/2009
Box 8 of 10	SNB New Member Orientation, 9/15/2009
Box 8 of 10	Anacostia Neighborhood Museum Anniversary Lunch Briefing, 9/15/2009
Box 8 of 10	Food for Thought Luncheon, Anacostia Community Museum (ACM), 9/17/2009
Box 8 of 10	Executive Leadership Forum, SIB Commons, 9/17/2009
Box 8 of 10	Board of Regents Dinner, DWRC, 9/20/2009
Box 8 of 10	Board of Regents Meeting, SIB, 9/21/2009
Box 8 of 10	Director's Retreat, SERC, 9/24/2009 (includes electronic records)
Box 8 of 10	SCMP Dinner for the Association of Convenience and Petroleum Retailing (NACS), NMAH, 9/24/2009
Box 8 of 10	AERC Business Meeting, S. Dillon Ripley Center, 9/25/2009
Box 8 of 10	NASM Public Observatory Project Opening Briefing, 9/30/2009
Box 8 of 10	Garden Club of America Workshop and Dinner, Capital Gallery Building and NMAI, 9/30/2009-10/1/2009
Box 8 of 10	NMAI Gala Briefing, 10/6/2009
Box 8 of 10	Secretary's All Staff Meeting, HMSG, 10/6/2009 (includes electronic records)

Box 8 of 10	NMAI Pre-Gala Dinner and Gala Reception Briefing, 10/6-7/2009
Box 8 of 10	SCMP Reception for BP America, SIB, 10/7/2009
Box 8 of 10	African Art Commemorative Celebration, S. Dillon Ripley Center, 10/9/2009
Box 8 of 10	STRI Luncheon, SIB Library, 10/13/2009
Box 8 of 10	National Latino Museum Commission Luncheon, SIB Commons, 10/13/2009
Box 8 of 10	Reception for the United States of State Public Affairs Officers Briefing, NMAH, 10/14/2009
Box 8 of 10	Panamanian Passages, S. Dillon Ripley Center, 10/15/2009
Box 9	
Box 9 of 10	Panamanian Passages, S. Dillon Ripley Center, 10/15/2009 (2 folders)
Box 9 of 10	Cooper-Hewitt National Design Awards Briefing, 10/22/2009
Box 9 of 10	Teacher's Night, NMNH, 10/23/2009
Box 9 of 10	SNB Fall Meeting, 10/22-24/2009 (3 folders)
Box 9 of 10	Contributing Membership Reception, NMAH, 10/26/2009
Box 9 of 10	Secretary's Awards for Excellence, SIB, 10/28/2009
Box 9 of 10	AAA Gala, Briefing Only, 10/29/2009
Box 9 of 10	IAMFA Conference, 11/1-4/2009
Box 9 of 10	Development Dinner hosted by Secretary Clough, NMAI, 11/03/2009
Box 9 of 10	Hotspot of Invention Reception [Cancelled], 11/06/2009
Box 9 of 10	SCMP Dinner for Mars Incorporated, DWRC, 11/10/2009
Box 9 of 10	SCMP Dinner for Altria, NMAH, 11/10/2009
Box 9 of 10	SAAM Dinner, Briefing Only, 11/15/2009
Box 9 of 10	Global Earth Observation System of Systems (GEOSS) Committee Dinner, SIB, 11/15/2009

Box 9 of 10	Secretary's Distinguished Lecture, NMNH, 11/17/2009 (includes electronic records)
Box 9 of 10	United States Group on Earth Observations Reception and Meeting, NMNH, 11/17/2009 and 11/19/2009
Box 9 of 10	SCMP Dinner for Xerox Corporation, NMAH, 11/18/2009
Box 9 of 10	NSRC Board Meeting, NMNH, 11/19/2009
Box 9 of 10	Dinner hosted by Secretary Clough, SIB, 11/19/2009
Box 9 of 10	NSRC Board Dinner, HMSG, 11/19/2009
Box 9 of 10	Antarctic Treaty Summit Gala, NMNH, 11/30/2009-12/3/2009
Box 10	
Box 10 of 10	Development Dinner hosted by Secretary Clough, DWRC, 12/01/2009
Box 10 of 10	Lunch hosted by Secretary Clough, SIB, 12/02/2009
Box 10 of 10	Globalized Museum Conference Reception, SIB, 12/02/2009
Box 10 of 10	Under Secretaries Retreat, NMNH, 12/03/2009
Box 10 of 10	VIARC Holiday Reception, SIB, 12/05/2009
Box 10 of 10	SCMP Reception for Sony (NMNH), 12/09/2009 (includes electronic records)
Box 10 of 10	Contributing Membership Circle Event, Renwick Gallery, 12/10/2009
Box 10 of 10	Smithsonian Staff Holiday Party, DWRC, 12/15/2009