
Finding aid prepared by Smithsonian Institution Archives
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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
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Creator:: Smithsonian Institution. Office of the Under Secretary for History, Art, and Culture
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Administrative Information

Prefered Citation

Smithsonian Institution Archives, Accession 17-061, Smithsonian Institution. Office of the Under Secretary for History, Art, and Culture, Subject Files

Use Restriction

Restricted for 25 years, until Jan-01-2035; Transferring office; 11/7/2016 memorandum, Wright to Milosch/Carroll; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the search for directors of both the Hirshhorn Museum and Sculpture Garden (HMSG) and the National Museum of African Art (NMAfA). A small amount of material also documents administrative issues at HMSG. Materials include correspondence, memoranda, proposals, position descriptions, reports, press releases, notes, and background information about the museums and previous searches for directors. Some materials were created within the Office of the Under Secretary for Art (2004-2008) and other predecessor units.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Art museum directors
Art museums
Museum directors
Museums -- Administration
Personnel management

Types of Materials:
Manuscripts

Names:
Hirshhorn Museum and Sculpture Garden
National Museum of African Art (U.S.)
Smithsonian Institution. Office of the Under Secretary for Art
Container Listing

Box 1

HMSG Director Search, circa 2008-2009

Box 1 of 1

Previous Search

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Executive Search Firm Search

Box 1 of 1

Executive Search Firm Proposals

Box 1 of 1

Memorandum regarding Search Firm Proposal Rankings and Evaluations, June 27, 2008

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Proposed Search Firm Agreement

Box 1 of 1

HMSG Five-year Plan and Program Schedule Draft

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Correspondence, April 2008

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Correspondence, May 2008

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Correspondence, June 2008

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Correspondence, July 2008

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Correspondence, August 2008

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Correspondence, November/December 2008

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Jane Milosch Notes

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Press regarding Search

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HMSG Director Search - Position Timeline

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HMSG Director Description

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HMSG Director Search Meeting, November 12, 2008

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Phillips Oppenheim (2 folders)

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First Round Interviews and Search Committee

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HMSG Director Announcement

HMSG Administrative Issues

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HMSG Louise Bourgeois Show, 2008
| Box 1 of 1 | HMSG Media Conservation Request, 2008 |
| Box 1 of 1 | Contemporary Art Curators Forum, 2008 |
| Box 1 of 1 | Board Meeting Handbook, February 26, 2009 |
| Box 1 of 1 | Correspondence regarding HMSG Security Guards, March 2009 |
| Box 1 of 1 | NMAfA Director Search, circa 2007-2009 |
| Box 1 of 1 | Position Description |
| Box 1 of 1 | End of Year Gift Confirmation |
| Box 1 of 1 | NMAfA Board |
| Box 1 of 1 | Search Committee |
| Box 1 of 1 | Meeting, November 18, 2007 |
| Box 1 of 1 | Materials Provided to Each Candidate |
| Box 1 of 1 | Interviews, December 29, 2009 |
| Box 1 of 1 | Letters of Appointment to Advisory Board |
| Box 1 of 1 | NMAfA Strategic Plan, 2006 |
| Box 1 of 1 | NMAfA Historical List of Exhibitions through 2006 |
| Box 1 of 1 | NMAfA Earlier Director Searches |
| Box 1 of 1 | Director Search, circa 1996-1997 |
| Box 1 of 1 | Director Search, circa 2002 |