



## Smithsonian Institution Archives

### Subject Files, circa 1996-1997, 2002, 2006-2009

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## Collection Overview

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| <b>Repository:</b> | Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a> |
| <b>Title:</b>      | Subject Files                                                                                          |
| <b>Identifier:</b> | Accession 17-061                                                                                       |
| <b>Date:</b>       | circa 1996-1997, 2002, 2006-2009                                                                       |
| <b>Extent:</b>     | 1 cu. ft. (1 record storage box)                                                                       |
| <b>Creator::</b>   | Smithsonian Institution. Office of the Under Secretary for History, Art, and Culture                   |
| <b>Language:</b>   | Language of Materials: English                                                                         |

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 17-061, Smithsonian Institution. Office of the Under Secretary for History, Art, and Culture, Subject Files

### Use Restriction

Restricted for 25 years, until Jan-01-2035; Transferring office; 11/7/2016 memorandum, Wright to Milosch/Carroll; Contact reference staff for details.

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## Descriptive Entry

This accession consists of records documenting the search for directors of both the Hirshhorn Museum and Sculpture Garden (HMSG) and the National Museum of African Art (NMAfA). A small amount of material also documents administrative issues at HMSG. Materials include correspondence, memoranda, proposals, position descriptions, reports, press releases, notes, and background information about the museums and previous searches for directors. Some materials were created within the Office of the Under Secretary for Art (2004-2008) and other predecessor units.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Art museum directors  
Art museums  
Museum directors

Museums -- Administration  
Personnel management

Types of Materials:

Manuscripts

Names:

Hirshhorn Museum and Sculpture Garden  
National Museum of African Art (U.S.)  
Smithsonian Institution. Office of the Under Secretary for Art

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## Container Listing

### Box 1

HMSG Director Search, circa 2008-2009

Box 1 of 1 Previous Search

Box 1 of 1 Executive Search Firm Search

Box 1 of 1 Executive Search Firm Proposals

Box 1 of 1 Memorandum regarding Search Firm Proposal Rankings and Evaluations, June 27, 2008

Box 1 of 1 Proposed Search Firm Agreement

Box 1 of 1 HMSG Five-year Plan and Program Schedule Draft

Box 1 of 1 Correspondence, April 2008

Box 1 of 1 Correspondence, May 2008

Box 1 of 1 Correspondence, June 2008

Box 1 of 1 Correspondence, July 2008

Box 1 of 1 Correspondence, August 2008

Box 1 of 1 Correspondence, November/December 2008

Box 1 of 1 Jane Milosch Notes

Box 1 of 1 Press regarding Search

Box 1 of 1 HMSG Director Search - Position Timeline

Box 1 of 1 HMSG Director Description

Box 1 of 1 HMSG Director Search Meeting, November 12, 2008

Box 1 of 1 Phillips Oppenheim (2 folders)

Box 1 of 1 First Round Interviews and Search Committee

Box 1 of 1 HMSG Director Announcement

HMSG Administrative Issues

Box 1 of 1 HMSG Louise Bourgeois Show, 2008

|            |                                                           |
|------------|-----------------------------------------------------------|
| Box 1 of 1 | HMSG Media Conservation Request, 2008                     |
| Box 1 of 1 | Contemporary Art Curators Forum, 2008                     |
| Box 1 of 1 | Board Meeting Handbook, February 26, 2009                 |
| Box 1 of 1 | Correspondence regarding HMSG Security Guards, March 2009 |
|            | NMAfA Director Search, circa 2007-2009                    |
| Box 1 of 1 | Position Description                                      |
| Box 1 of 1 | End of Year Gift Confirmation                             |
| Box 1 of 1 | NMAfA Board                                               |
| Box 1 of 1 | Search Committee                                          |
| Box 1 of 1 | Meeting, November 18, 2007                                |
| Box 1 of 1 | Materials Provided to Each Candidate                      |
| Box 1 of 1 | Interviews, December 29, 2009                             |
| Box 1 of 1 | Letters of Appointment to Advisory Board                  |
| Box 1 of 1 | NMAfA Strategic Plan, 2006                                |
| Box 1 of 1 | NMAfA Historical List of Exhibitions through 2006         |
|            | NMAfA Earlier Director Searches                           |
| Box 1 of 1 | Director Search, circa 1996-1997                          |
| Box 1 of 1 | Director Search, circa 2002                               |