



Smithsonian Institution Archives

Director's Records, 1987-2000

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Director's Records
<b>Identifier:</b>	Accession 17-087
<b>Date:</b>	1987-2000
<b>Extent:</b>	4 cu. ft. (4 record storage boxes)
<b>Creator::</b>	Smithsonian Institution. Institutional Studies Office
<b>Language:</b>	Language of Materials: English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 17-087, Smithsonian Institution. Institutional Studies Office, Director's Records

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## Descriptive Entry

This accession consists of the records of Zahava D. Doering, Director, 1990-2000, which document her administration of the International Studies Office (OIS) and professional activities, as well as matters in regard to Smithsonian policy analysis, strategic planning, exhibition development and evaluation, and audience studies. Earlier records date back to when Doering was special assistant to the Secretary for survey research programs at OIS, 1987-1990. Materials include correspondence, memoranda, and notes; meeting agendas and minutes; budget summaries; agreements; proposals; seminar, conference, symposium, and workshop information; survey questionnaires; visitor comments; information pertaining to the Smithsonian Council and the Council of Information and Education Directors; photographs and slides; reports; news releases and clippings; brochures; floor plans; and supporting documentation.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Budget
- Committees
- Congresses and conventions
- Museum exhibits
- Museum visitors
- Museums -- Management

Museums -- Public relations  
Personnel management  
Policy and research

Types of Materials:

Brochures  
Clippings  
Color photographs  
Color transparencies  
Floor plans  
Manuscripts

Names:

Doering, Zahava D.  
Smithsonian Institution  
Smithsonian Institution. Council of Information and Education Directors  
Smithsonian Institution. Smithsonian Council

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## Container Listing

### Box 1

- Box 1 of 4 American Association of Museums, 1987-1999
- Box 1 of 4 Cooper-Hewitt, National Design Museum (CHNDM), 1987-1999
- Box 1 of 4 CHNDM: Audience Research, 1992-1994 (2 folders)
- Box 1 of 4 CHNDM: "The Power of Maps" Study, 1992-1994 (2 folders)
- Box 1 of 4 Council of Information and Education Directors (CIED) Management Committee, 1990-1997 (6 folders)
- Box 1 of 4 "Curator" Museum Journal, 1997-1998
- Box 1 of 4 Doering, Zahava D.: Incoming and Outgoing Correspondence, 1987-1999 (5 folders)

### Box 2

- Box 2 of 4 Freer Gallery of Art and Arthur M. Sackler Gallery, 1988-1997
- Box 2 of 4 George Washington University Study, 1993-1994
- Box 2 of 4 Hirshhorn Museum and Sculpture Garden, 1988-1995
- Box 2 of 4 Institutional Studies Office (ISO): Survey Research Programs, 1988-1997
- Box 2 of 4 ISO: Survey Research Programs Bibliography, 1987-1988
- Box 2 of 4 International Gallery Study and "Generations" Exhibition, 1987-1989
- Box 2 of 4 Museums: Israel, 1988-1998 (2 folders)
- Box 2 of 4 Museums: Germany, 1995-1996
- Box 2 of 4 Museums: Spain, 1996-1997
- Box 2 of 4 National African American Museum Project, 1994
- Box 2 of 4 National Museum of African Art (NMAfA), 1987-1993
- Box 2 of 4 National Museum of American History (NMAH), 1987-1999
- Box 2 of 4 NMAH: "Deaf: A Community of Signers" Exhibition, 1995-1996
- Box 2 of 4 National Museum of the American Indian, 1992-1999
- Box 2 of 4 National Museum of Natural History: Anthropology, 1988-1996 (2 folders)

- Box 2 of 4 National Opinion Research Center, 1987-1992 (2 folders)
- Box 2 of 4 National Zoological Park, 1995-1996
- Box 2 of 4 Office of the Assistant Secretary for the Arts and Humanities (OASAH), 1992-1995
- Box 2 of 4 OASAH: "Degenerate Art" Exhibition Study, 1991-1995 (2 folders)
- Box 2 of 4 OASAH: Exhibition Awards Program, 1993-1994
- Box 2 of 4 Office of the Assistant Secretary for Education and Public Service, 1992-1999

Box 3

- Box 3 of 4 Office of the Assistant Secretary for Finance and Administration, 1987-1993
- Box 3 of 4 Office of the Assistant Secretary for Institutional Initiatives, 1992-1998
- Box 3 of 4 Office of the Assistant Secretary for Museums (OASM), 1988-1993 (3 folders)
- Box 3 of 4 OASM: NMAfA and Sackler Gallery Visitor Study, 1988-1989
- Box 3 of 4 OASM: Donation Boxes, 1990-1995 (2 folders)
- Box 3 of 4 OASM: ISO Budget and Personnel, 1991-1992
- Box 3 of 4 OASM: Proposals, 1988-1992
- Box 3 of 4 OASM: Quadrangle, 1987-1990
- Box 3 of 4 Office of Telecommunications, 1987
- Box 3 of 4 Office of the Provost, 1994-1999 (2 folders)
- Box 3 of 4 Office of the Registrar, 1989-1992
- Box 3 of 4 Office of the Secretary, 1987-1994
- Box 3 of 4 Office of the Secretary (Lawrence M. Small), 1999-2000
- Box 3 of 4 Office of the Secretary (I. Michael Heyman), 1995
- Box 3 of 4 Office of the Secretary (Robert McC. Adams), 1987-1995 (4 folders)

Box 4

- Box 4 of 4 Office of Sponsored Projects: Learning in Museums Project, Institute of Museum Services, 1996

Box 4 of 4	Office of the Under Secretary, 1987-1997
Box 4 of 4	Office of the Under Secretary: Database Committee, 1996
Box 4 of 4	Office of the Under Secretary: Margaret Gayner, Commission on the Future, 1993-1994
Box 4 of 4	Office of the Under Secretary: Strategic Planning, 1988-1989
Box 4 of 4	Smithsonian Council, 1987-1997 (3 folders)
Box 4 of 4	Smithsonian National Associate Program, 1988-1997
Box 4 of 4	Smithsonian Sesquicentennial Anniversary Logos, 1994
Box 4 of 4	Survey Briefings, 1988-1993
Box 4 of 4	Survey Meetings/Smithsonian Organizations, 1988-1991
Box 4 of 4	Survey Press Releases, 1989-1993
Box 4 of 4	Survey Questionnaire, 1987-1990
Box 4 of 4	Surveys (general), 1988-1992
Box 4 of 4	Visitor Studies Association (VSA) Conferences, 1995-1999
Box 4 of 4	Wharton Admission Fees Study, 1996