



Smithsonian Institution Archives

Director's Administrative
Records, 1969, 1982-2006, 2011

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Director's Administrative Records
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Creator::	Smithsonian Institution. Center for Folklife and Cultural Heritage
Language:	English

Administrative Information

Oversize

This collection contains oversize material.

Preferred Citation

Smithsonian Institution Archives, Accession 17-133, Smithsonian Institution. Center for Folklife and Cultural Heritage, Director's Administrative Records

Use Restriction

Restricted for 15 years, until Jan-01-2027; Transferring office; 9/14/2015 Memo, Wright to Bell/Adams; Contact reference staff for details.

Descriptive Entry

This accession consists of records documenting the administration of the Center for Folklife and Cultural Heritage (CFCH), previously known as the Office of Folklife Programs, 1978-1991, and the Center for Folklife Programs and Cultural Studies, 1992-1999, during the tenure of Richard Kurin. Kurin served as the Deputy Director, 1985-1987; Acting Director, 1987-1990; and Director, 1990-2009. Materials include correspondence and memoranda; photographs; budget files; clippings; reports; meeting agendas, minutes, and notes; and other related materials. Also included within the accession are two books written by Dr. Kurin and a scrapbook primarily consisting of postcards and related correspondence. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Cultural pluralism
Cultural property
Museum directors
Museums -- Administration

Types of Materials:

Books
Clippings
Color photographs
Digital versatile discs
Electronic records
Manuscripts
Picture postcards
Scrapbooks

Names:

Kurin, Richard, 1950-
Smithsonian Institution. Center for Folklife Programs and Cultural Studies
Smithsonian Institution. Office of Folklife Programs

Container Listing

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Box 1 of 4 Iowa, Festival Education Kit, 1997

Box 1 of 4 "Discovering our Delta," Festival Education Kit, 1997-2000

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Box 1 of 4 Latino Cultural Resources, 1999

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Box 2 of 4	"Spirited Objects," Smithsonian Institution Traveling Exhibition Service (SITES) Exhibition, Correspondence, 1997-1999
Box 2 of 4	"The Stone Carvers," Correspondence, 1997, 2000
Box 2 of 4	TransAfrica Festival, 1998-2000
Box 2 of 4	United States Virgin Islands/Senegal, Education Kit, 1990-1995
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Box 2 of 4 Smithsonian Institution (SI) Committees List, undated

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Box 2 of 4 Deciduous/Acorn, Project Files, 1999

Box 2 of 4 Directors Meeting Minutes, 1998-1999

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Box 2 of 4 Smithsonian Office of Education, Correspondence, 1998-1999

Box 2 of 4 Electronic Media Board, Meeting Agenda, February 25, 1993

Box 2 of 4 Office of Environmental Management and Safety, Correspondence, 1998

Box 2 of 4 Office of Equal Employment and Minority Affairs (OEEMA), Correspondence, 1998-1999

Box 2 of 4 Development Meeting Minutes, 2000

Box 2 of 4 Office of Facilities Engineering and Operations, Correspondence, 1998

Box 2 of 4 Fellowships, Proposals, Reviews, and Correspondence, 1998-2000

Box 2 of 4 Finance and Administration Management Team, Meeting Minutes, March 15, 2001

Box 2 of 4 History Roundtable, 1998-1999

Box 2 of 4 Committee on Initiatives, Meeting Agendas, 1998-1999

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Box 2 of 4 "American Heritage, American Dreams," Case for Support, October 1999

Box 2 of 4 Smithsonian Material Culture Forum, Correspondence, 1998-2000

- Box 2 of 4 McGovern Award, Correspondence, 1999
- Box 2 of 4 Office of Membership and Development, Correspondence, 1998-2000
- Box 2 of 4 Museum Education Roundtable, Correspondence, 1998
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- Box 2 of 4 National Museum of American History (NMAH), Correspondence, 1984, 1998-2001
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- Box 3 of 4 Office of Policy and Analysis, Correspondence, 2001
- Box 3 of 4 Office of Public Affairs, 1999
- Box 3 of 4 Office of Risk and Asset Management, 1998
- Box 3 of 4 Smithsonian Council, Reports and Minutes, 1998-2000
- Box 3 of 4 Smithsonian Magazine, Correspondence, 1998-1999
- Box 3 of 4 Smithsonian On-line Committee, 1998
- Box 3 of 4 Office of Sponsored Projects, Reports, 1998-2001
- Box 3 of 4 Visitor Statistics, 1998-2001
- Box 3 of 4 Visitor Information and Associates' Reception Center (VIARC), Correspondence, 1997-2001
- Box 3 of 4 Web Advisory Group, Meeting Agendas and Correspondence, 1997-1999
- Box 3 of 4 Smithsonian Women's Committee, Memoranda, 1999
- Box 3 of 4 Memoranda and Reports, 1998-1999
- Box 3 of 4 Human Resources, Meeting Notes, 1997
- Box 3 of 4 Folklife Office Spaces, Memoranda and Correspondence, 1998
- Box 3 of 4 Safety Reports, 1996, 1998
- Box 3 of 4 Researchers and Fellows, Correspondence, 1994-1998

- Box 3 of 4 Center for Folklife Programs and Cultural Studies (CFPCS), Statement of Educational Mission, 1994
- Box 3 of 4 CFPCS, Special Events Policy, undated
- Box 3 of 4 Budget Files, 1990-1996 (2 folders)
- Box 3 of 4 Budget Files, 1998
- Box 3 of 4 Budget Files, 1999
- Box 3 of 4 Budget Files, 2000
- Box 3 of 4 Budget Files, 2001 (2 folders)
- Box 3 of 4 "The Structure of Blessedness in a Muslim Shrine in Pakistan," Middle Eastern Studies, Volume 19, Number 3, July 1983
- Box 3 of 4 "Hope Diamond: The Legendary History of a Cursed Gem," 2006 (Book by Richard Kurin)

Box 4

- Box 4 of 4 "Saving Haiti's Heritage: Cultural Recovery after the Earthquake," 2011 (Book by Richard Kurin)
- Box 4 of 4 Smithsonian Folklife Festival, Visitor Count, 2001
- Box 4 of 4 Smithsonian Folklife Festival, New York City, 2001
- Box 4 of 4 Margaret Mead Centennial Concert, 2001
- Box 4 of 4 Smithsonian Folklife Festival, Global Village, 2001 (2 folders)
- Box 4 of 4 SI Fact Sheet, FY 1996
- Box 4 of 4 SI Press, Memoranda and Correspondence, 1998
- Box 4 of 4 SITES, Memoranda and Correspondence, 1998-1999
- Box 4 of 4 Smithsonian Congress of Scholars, 1998-1999
- Box 4 of 4 SI, Proposed International Tour, Feasibility Study, March 5, 1998
- Box 4 of 4 "Richard Kurin Stuff," Scrapbook, 1969, 1987, 1993-2006 (3 folders) (includes electronic records)

Oversize

- Oversize Folder 1 Photograph, Mekong River, Connecting Cultures Program, September 24, 2006