



Smithsonian Institution Archives

## Director's Administrative Records, 1960, 1978-2000

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Director's Administrative Records
<b>Identifier:</b>	Accession 17-303
<b>Date:</b>	1960, 1978-2000
<b>Extent:</b>	6 cu. ft. (6 record storage boxes)
<b>Creator::</b>	Smithsonian Institution. Center for Folklife and Cultural Heritage
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 17-303, Smithsonian Institution. Center for Folklife and Cultural Heritage, Director's Administrative Records

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## Descriptive Entry

This accession consists of records documenting the administration of the Center for Folklife and Cultural Heritage (CFCH), previously known as the Office of Folklife Programs, 1978-1991, and the Center for Folklife Programs and Cultural Studies, 1992-1999, during the tenure of Richard Kurin. Kurin served as the Deputy Director, 1985-1987; Acting Director, 1987-1990; and Director, 1990-2009. Earlier files were created by Ralph Rinzler, Director, 1978-1983, and Peter Seitel, Director, 1983-1987.

Topics documented within this accession include the Center's relations with other Smithsonian Institution units; Kurin's participation in the joint Smithsonian Institution/United Nations Educational, Scientific and Cultural Organization (UNESCO) conference held in numerous locations throughout the world; and the production of Smithsonian/Folkways Recordings products and the Festival of American Folklife (later named the Smithsonian Folklife Festival).

Materials include correspondence and memoranda; clippings; brochures; management and activity reports; meeting minutes, notes, and agendas; and other related materials. Some materials are in electronic format.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Congresses and conventions

Cultural pluralism  
Cultural property  
Festival of American Folklife  
Museum directors  
Museums -- Administration  
Museums -- Educational aspects

Types of Materials:

Brochures  
Clippings  
Electronic records  
Floppy disks  
Manuscripts

Names:

Kurin, Richard, 1950-  
Rinzler, Ralph  
Seitel, Peter  
Smithsonian Folklife Festival  
Smithsonian Institution. Center for Folklife Programs and Cultural Studies  
Smithsonian Institution. Office of Folklife Programs  
Smithsonian/Folkways Recordings  
Unesco

## Container Listing

### Box 1

Box 1 of 6	Memoranda, 1985, 1989
Box 1 of 6	Committee on Initiatives, 1997
Box 1 of 6	Office of Inspector General, 1995
Box 1 of 6	Office of Interdisciplinary Studies, 1992
Box 1 of 6	International Center, 1960, 1983
Box 1 of 6	International Center, 1984-1985
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Box 1 of 6	International Center, 1995-1996
Box 1 of 6	Latino Initiatives, 1991-1997
Box 1 of 6	Smithsonian Institution (SI) Management Committee, 1984-1987
Box 1 of 6	SI Management Committee, 1988-1991
Box 1 of 6	Office of Folklife Programs, Management Reports, 1991-1996
Box 1 of 6	Forum on Material Culture, 1990-1997
Box 1 of 6	Office of the Provost, 1996-1997

### Box 2

Box 2 of 6	Office of Protective Services, 1997
Box 2 of 6	Board of Regents, 1984-1997 (3 folders)
Box 2 of 6	Office of the Provost, 1995
Box 2 of 6	Office of Public Affairs, 1987-1997
Box 2 of 6	Office of the Physical Plant, 1992-1997
Box 2 of 6	National Museum of the American Indian (NMAI), 1987-1997
Box 2 of 6	National Museum of Natural History (NMNH), 1979, 1989-1997

Box 2 of 6 Museum Education Roundtable, 1994-1995  
Box 2 of 6 Office of Museum Programs, 1982-1992  
Box 2 of 6 Center for Museum Studies, 1993-1997  
Box 2 of 6 National Air and Space Museum (NASM), Enola Gay, 1994-1997  
Box 2 of 6 National Museum of American Art, 1988  
Box 2 of 6 National Museum of American History (NMAH), 1989-1997  
Box 2 of 6 McGovern Award, 1994-1997  
Box 2 of 6 Office of Development, 1988-1997  
Box 2 of 6 Memoranda, 1987-1997  
Box 2 of 6 "Brief Guide to the Smithsonian Institution," undated  
Box 2 of 6 Council of Information and Education Directors (CIED), 1987  
Box 2 of 6 CIED, 1988-1989

Box 3

Box 3 of 6 CIED, 1990  
Box 3 of 6 CIED, 1991-1992  
Box 3 of 6 CIED, 1993  
Box 3 of 6 Affiliations Committee, 1997  
Box 3 of 6 Affirmative Action Report, 1993  
Box 3 of 6 Council of Administrative and Service Directors, 1993, 1996  
Box 3 of 6 CIED, 1985-1986  
Box 3 of 6 Anacostia Museum, 1993-1997  
Box 3 of 6 SI Archives and Libraries, 1984-1997  
Box 3 of 6 Clippings, 1990  
Box 3 of 6 Committee on Arts, Culture, and Humanities, 1996  
Box 3 of 6 Human Studies Interdisciplinary Committee, 1995  
Box 3 of 6 Assistant Secretary for the Arts and Humanities, 1992-1995

Box 3 of 6 Asian Pacific American Heritage Committee, 1989-1997  
Box 3 of 6 African American Heritage Documents, 1988-1997  
Box 3 of 6 Office of Fellowships and Grants, 1980-1997 (2 folders)  
Box 3 of 6 Activity Reports, 1978-1987  
Box 3 of 6 Activity Reports, 1988-1989  
Box 3 of 6 Activity Reports, 1990-1993

Box 4

Box 4 of 6 Smithsonian Magazine, 1995-1996  
Box 4 of 6 Smithsonian Productions, 1986, 1990, 1997  
Box 4 of 6 Smithsonian Tropical Research Institute (STRI), 1996  
Box 4 of 6 Smithsonian Society, 1984-1996  
Box 4 of 6 Office of Sponsored Projects, 1993-1994  
Box 4 of 6 Office of Sponsored Projects, 1995-1997  
Box 4 of 6 Robert A. Brooks Award, 1993  
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Box 4 of 6 Office of the Secretary, 1991-1994  
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Box 4 of 6 SI and the University of Michigan, "Presenting History: Museums in a Democratic Society," Symposium, 1995-1996  
Box 4 of 6 SI Press, 1982-1986, 1993-1997  
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Box 5 of 6                    Festival of American Folklife, Production Schedule, 1993-1994

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Box 5 of 6                    Folkways Production Schedules, 1999

Box 5 of 6                    United Nations Educational, Scientific and Cultural Organization (UNESCO),  
1999 (5 folders)

Box 5 of 6                    UNESCO Statistical Report, 1999 (includes electronic records)

Box 5 of 6                    UNESCO Summary Report, 1999

Box 5 of 6                    UNESCO Conceptual Critique, 1999

Box 5 of 6                    UNESCO Annotated Agenda, 1999



Box 5 of 6                      UNESCO Conference Program, 1999

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Box 6 of 6                      Clippings, 1996

Box 6 of 6                      Festival Vendors, 1996

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