



Smithsonian Institution Archives

Event Files, 2010-2013

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Smithsonian Institution Archives
Washington, D.C.
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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
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Descriptive Entry

This accession consists of records which document planning of special events at the Smithsonian Institution, such as conferences, meetings, lectures, exhibition openings, receptions, and award presentations. Materials include correspondence, memoranda, and notes; proposals; budget summaries; event schedules; agreements; meeting agendas and minutes; program information; policies and procedures; lecture papers; press releases and newspaper clippings; guest lists; biographical information; photographs; floor plans and drawings for events; press kits; invitations; and brochures. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Award presentations
- Congresses and conventions
- Lectures and lecturing
- Museum exhibits
- Special events
- Special events -- Marketing

Types of Materials:

Brochures
Clippings
Color photographs
Compact discs
Digital versatile discs
Drawings
Electronic records
Floor plans
Manuscripts

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- Box 1 of 19 Microsoft Partners in Learning Meeting hosted by Smithsonian Center for
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- Box 1 of 19 Dessert Reception hosted by Friends of the Smithsonian, National Portrait
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Box 11 of 19 Luncheon hosted by the Secretary, Haas Foundation, SIB, 3/22/2012

Box 11 of 19 SCMP Dinner for Pepco, NMAH, 3/26/2012

Box 11 of 19 Visit of the President of Argentina to the Smithsonian, SLC, 4/10/2012

Box 11 of 19 NMNH Board Dinner Briefing, NMNH, 4/11/2012

Box 11 of 19 SAAM Board Dinner Briefing, SAAM, 4/15/2012

Box 11 of 19 Space Shuttle Discovery Ceremony Briefing, UHC, 4/19/2012

Box 11 of 19 Luncheon hosted by the Secretary, SIB, 4/21/2012

Box 11 of 19 Luncheon hosted by the Secretary, SIB, 4/25/2012

Box 11 of 19 American Academy of Arts and Sciences (AAAS) Dinner, Hosted by the Secretary, SIB, 4/26/2012

Box 11 of 19 Lemelson Center Opening Briefing, NMAH, 4/26/2012

Box 11 of 19 SNB Spring Meeting (Various), 4/26-28/2012 (3 folders)

Box 11 of 19 Board of Regents Meeting, SIB, 4/30/2012

Box 12

- Box 12 of 19 Annual Smithsonian Weekend (Various), 4/19-21/2012 (5 folders)
- Box 12 of 19 Board of Regents Dinner (Various), 4/29/2012
- Box 12 of 19 Space Shuttle Discovery Dinner Briefing, 5/1/2012
- Box 12 of 19 Senate Chiefs of Staff Dinner, SIB, 5/7/2012
- Box 12 of 19 Sharepoint Presentation Briefing, 5/10/2012
- Box 12 of 19 Garden Fest 2012, Haupt Garden, 5/11-12/2012
- Box 12 of 19 Inaugural Campaign Steering Committee Meeting, NMAI, 5/15/2012
- Box 12 of 19 Foundation Executive Group Dinner, Renwick Gallery, 5/21/2012
- Box 12 of 19 Branding Presentation, NMAH, 5/21/2012
- Box 12 of 19 Raytheon Lunch at *Math Alive*, SDRC, 5/22/2012
- Box 12 of 19 Naturalization Ceremony Briefing, NMAH, 5/24/2012
- Box 12 of 19 Secretary Clough Interviews Walter Isaacson Briefing, NMNH, 6/6/2012
- Box 12 of 19 *The Age of Plastic: Ingenuity and Responsibility* Symposium Briefing, DWRC, 6/7/2012
- Box 12 of 19 NMAAHC Advisory Council Meeting, SIB, 6/8/2012
- Box 12 of 19 Luncheon for the President of Liberia, NMAfA, 6/12/2012
- Box 12 of 19 Smithsonian Affiliations Conference (Various), 6/12-14/2012 (2 folders)
- Box 12 of 19 NPG Exhibition Opening Briefing, DWRC, 6/14/2012
- Box 12 of 19 Tribute to Former Secretary I. Michael Heyman, NMAH, 6/14/2012 (includes electronic records)

Box 13

- Box 13 of 19 FOS New Member Reception, SIB, 6/21/2012
- Box 13 of 19 Board of Regents Dinner, Sant Residence, 6/24/2012
- Box 13 of 19 Board of Regents Meeting, SIB, 6/25/2012
- Box 13 of 19 NMAAHC Charter Member Reception, NMAH, 6/26/2012
- Box 13 of 19 Folklife Festival Opening Ceremony Briefing, National Mall, 6/27/2012

Box 13 of 19 Folklife Festival Opening Luncheon, SIB, 6/27/2012

Box 13 of 19 Oregon State University Breakfast, SIB, 6/28/2012

Box 13 of 19 Luncheon hosted by the Secretary, SIB, 6/28/2012

Box 13 of 19 Fourth of July Picnic Supper, NMAH, 7/4/2012

Box 13 of 19 Food for Thought Luncheon, NMAH, 7/11/2012

Box 13 of 19 Secretary's All-Staff Meeting, NMAI, 7/12/2012

Box 13 of 19 Safety Month Kickoff Briefing, 7/17/2012

Box 13 of 19 FOS Reception and Lecture, FSGA, 7/17/2012

Box 13 of 19 Americans All Program with Vartan Gregorian, SIB, NMNH, 7/17/2012

Box 13 of 19 Congressional Family Night Briefing, NASM, 7/18/2012

Box 13 of 19 Intern Reception: From Here to Career, DWRC, 7/18/2012

Box 13 of 19 Office of Facilities Management and Reliability (OFMR)-DOE Interagency Sustainability Working Group Meeting, NMNH, 7/19/2012 (include electronic records)

Box 13 of 19 SCMP Event for Chevron, DWRC, 7/24/2012

Box 13 of 19 PECASE Awards Ceremony, NMNH, 7/31/2012

Box 13 of 19 SCMP Alumni Reception for the University of Tulsa, SIB, 8/1/2012

Box 13 of 19 SCMP Reception for Battelle Quark Matter, DWRC, 8/13/2012

Box 13 of 19 Willis Group Donation Event, SIB, 8/16/2012

Box 13 of 19 Johns Hopkins Reception, SIB, 9/9/2012

Box 13 of 19 Digitization Fair Briefing, SDRC, 9/11/2012

Box 13 of 19 Garden Club of America Conference (Various), 9/11-13/2012

Box 13 of 19 Food for Thought Luncheon, NMAI, 9/12/2012

Box 13 of 19 SNB New Member Orientation (Various), 9/14/2012

Box 13 of 19 ACM Forty-Fifth Gala Briefing, ACM, 9/15/2012

Box 13 of 19 Smithsonian Gardens AAM Accreditation Review Reception and Dinner, SIB, 9/17/2012

- Box 13 of 19 Civil War Photography Reception, SIB, 9/18/2012
- Box 13 of 19 Secretary's All-Staff Meeting, NMNH, 9/20/2012
- Box 13 of 19 *Flight of the Butterflies* Film Premiere Briefing, NMNH, 9/24/2012
- Box 13 of 19 SNB New Member Lunch, NMNH, 9/26/2012
- Box 13 of 19 John Quincy Adams Circle Dinner, SIB, 9/27/2012
- Box 13 of 19 TSA Program with Salman Khan Briefing, NMAI, 10/2/2012
- Box 14
- Box 14 of 19 Smithsonian Consortia Dinner in Conjunction with *The Anthropocene*, SIB, 10/10/2012
- Box 14 of 19 NMAAHC Advisory Board Meeting, SIB, 10/10/2012
- Box 14 of 19 SAO Giant Magellan Telescope Retreat, SDRC, 10/13-14/2012
- Box 14 of 19 Board of Regents Dinner, HMSG, 10/14/2012
- Box 14 of 19 Board of Regents Meeting, NMAH, 10/15/2012
- Box 14 of 19 SAO Giant Magellan Telescope Dinner, NASM, 10/16/2012
- Box 14 of 19 Arctic Studies Inuit Conference Opening Reception, NMAI, 10/24/2012
- Box 14 of 19 Secretary's Awards for Excellence, SIB, 10/24/2012
- Box 14 of 19 Strategic Plan Leadership Retreat, SCBI, 10/22-23/2012 (2 folders)
- Box 14 of 19 SNB Fall Meeting and Alumni Reunion (Various), 10/25-27/2012 (2 folders)
- Box 14 of 19 Smithsonian-University of Maryland (UMD) Seed Grant Program and Reception, SIB [Cancelled], 10/31/2012
- Box 14 of 19 FOS Member Reception, UHC, 11/1/2012 (includes electronic records)
- Box 14 of 19 New Congressional Members Lunch, SIB, 11/15/2012
- Box 14 of 19 Food for Thought Breakfast, DWRC, 11/26/2012
- Box 14 of 19 Dinner Honoring David H. Koch, SIB, 12/4/2012
- Box 14 of 19 FOS Castle Circle Event, NMAH, 12/10/2012
- Box 14 of 19 Dinner hosted by Secretary Clough and General Dailey, NASM, 12/10/2012
- Box 14 of 19 Smithsonian Community Committee (SCC) Staff Photo Contest Show Breakfast, SDRC, 12/10/2012

- Box 14 of 19 Palmer Leadership Development Program, NMAI, 12/12/2012
- Box 14 of 19 NMAAHC Exhibition Opening Reception for *Changing America*, NMAH, 12/13/2012
- Box 15
- Box 15 of 19 Smithsonian Staff Holiday Party, DWRC, 12/18/2012
- Box 15 of 19 FOS Annual Reception for Sustaining Fellows, DWRC, 1/16/2013
- Box 15 of 19 Luncheon hosted by the Secretary, SIB, 1/16/2013
- Box 15 of 19 Secretary's All Staff Meeting, NMAH, 1/27/2013
- Box 15 of 19 Secretary's Distinguished Lecture Series, FSGA, 1/23/2013
- Box 15 of 19 SNB Mid-Winter Meeting (Various), 1/24-26/2013 (3 folders)
- Box 15 of 19 Board of Regents Meeting, SIB, 1/28/2013
- Box 15 of 19 *Orchids of Latin America* Opening Reception, NMNH, 2/1/2013
- Box 15 of 19 Future of Information Alliance, SIB, 2/4/2013
- Box 15 of 19 SCMP Dinner for Johnson & Johnson, Renwick Gallery, 2/5/2013
- Box 15 of 19 Luncheon hosted by the Secretary, SIB, 2/14/2013
- Box 15 of 19 Digital Advisory Group Dinner, SIB, 2/14/2013
- Box 15 of 19 Office of Protection Services (OPS) Conference (Various), 2/18-20/2013 (2 folders)
- Box 15 of 19 Smithsonian Congress of Scholars Research Prize Ceremony, Breakfast and Symposium, NMAI, 2/20/2013
- Box 15 of 19 FOS Tour and Reception, FSGA, 2/20/2013
- Box 15 of 19 NMAAHC Advisory Council Meeting, SIB, 2/27/2013
- Box 15 of 19 Washington University of St. Louis Reception and Dinner, SIB, 3/11/2013
- Box 15 of 19 Luncheon hosted by the Secretary, SIB, 3/14/2013
- Box 15 of 19 Reception for the Association of American Universities (AAU), SIB, 3/18/2013
- Box 15 of 19 FOS Lecture and Reception, History of SIL, NMNH, 3/19/2013
- Box 15 of 19 Luncheon hosted by the Secretary, SIB, 3/19/2013

Box 15 of 19 OA Regional Event, Denver Country Club, 3/21/2013

Box 15 of 19 OA Regional Event with Kirk Johnson, Norton's Woods, Boston, 3/21/2013

Box 16

Box 16 of 19 Recognition Reception for Alison McNally, SIB, 3/22/2013

Box 16 of 19 Luncheon hosted by the Secretary, SIB, 4/3/2013

Box 16 of 19 Volunteer Appreciation Reception, DWRC, 4/8/2013

Box 16 of 19 Executive Committee Lunch, SIB, 4/11/2013

Box 16 of 19 Smithsonian Enterprises and Internet 2 Reception, NMNH, 4/22/2013

Box 16 of 19 Dinner for Allstate Insurance, SIB, 4/24/2013

Box 16 of 19 Smithsonian Craft Show Awards Presentation, National Building Museum (NBM), 4/24/2013

Box 16 of 19 SNB Spring Meeting (Various), 4/25-27/2013 (2 folders)

Box 16 of 19 Board of Regents Donor Dinner, Renwick Gallery, 4/28/2013

Box 16 of 19 Board of Regents Meeting, SIB, 4/29/2013

Box 16 of 19 Tribute to Senator Daniel Inouye, NMAI, 4/30/2013

Box 16 of 19 Asian Pacific American Center (APAC) Exhibition Opening Reception, NMAH, 5/2/2013

Box 16 of 19 Chicago Event, 5/2/2013

Box 16 of 19 International Association of Museum Facility Administrators (IAMFA) Board Dinner, FGA, 5/3/2013

Box 16 of 19 Smithsonian Garden Fest, SIB, Haupt Garden, 5/10/2013

Box 16 of 19 FOS James Smithson Society Reception, NMAI, 5/15/2013

Box 16 of 19 Unsung Hero Award Ceremony and Reception, NMAI, 5/15/2013

Box 16 of 19 NSRC Board Reception and Dinner, NMAH, 5/16/2013

Box 16 of 19 Campaign Steering Committee Meeting, DSRC, 5/22/2013 (includes electronic records)

Box 16 of 19 United States-China Conference, NMAI, 5/23-24/2013

Box 16 of 19 NMS Dinner, SIB, 6/4/2013

- Box 16 of 19 OA Regional Event, San Francisco Maritime Museum, 6/6/2013
- Box 17
- Box 17 of 19 Smithsonian Affiliations Conference (Various), 6/10-12/2013 (3 folders)
- Box 17 of 19 NMAAHC Dinner at Bloomberg, New York City, 6/12/2013
- Box 17 of 19 Advisory Board Chair Meeting and Dinner, SIB, 6/12/2013
- Box 17 of 19 Luncheon hosted by Secretary for Smithsonian Women's Committee, SIB, 6/13/2013
- Box 17 of 19 NMAAHC Advisory Council Dinner, NMAH, 6/13/2013
- Box 17 of 19 NMAAHC Advisory Board Meeting, SIB, 6/14/2013
- Box 17 of 19 Luncheon hosted by the Secretary, SIB, 6/20/2013
- Box 17 of 19 Food for Thought Luncheon, SIB, NMAfA, 6/20/2013
- Box 17 of 19 SNB New Member Orientation, SIB, NPG, 6/21/2013
- Box 17 of 19 Board of Regents Dinner, NMNH, 6/23/2013
- Box 17 of 19 Board of Regents Meeting, SIB, 6/24/2013
- Box 17 of 19 Folklife Opening Luncheon, SIB, 6/26/2013
- Box 17 of 19 Young Presidents' Organization (YPO) of Twin Cities Luncheon, SIB, 6/28/2013
- Box 17 of 19 Fourth of July Picnic Supper, NMAH, 7/4/2013 (2 folders)
- Box 17 of 19 Smithsonian Tropical Research Institute (STRI) Advisory Board Meeting, SIB, 7/8/2013
- Box 17 of 19 Directors Retreat, NMAI, 7/15-16/2013
- Box 17 of 19 Food for Thought Luncheon, SIB, NMAfA, 7/23/2013
- Box 17 of 19 Intern Event: From Here to Career, DWRC, 7/24/2013
- Box 17 of 19 Smithsonian-United States Agency for International Development (USAID) Memorandum of Understanding (MOU) Signing Ceremony, SIB, 8/1/2013 (includes electronic records)
- Box 17 of 19 Luncheon hosted by the Secretary, SIB, 8/7/2013
- Box 17 of 19 Food for Thought Luncheon, NMNH, 8/13/2013
- Box 17 of 19 Archives of American Gardens Meeting (Various), 9/9-10/2013

Box 17 of 19 Secretary's All-Staff Meeting, NMNH, 9/18/2013

Box 18

Box 18 of 19 NPM Gala Weekend: William H. Gross Gallery Opening, NPM, 9/20-23/2013
(3 folders) (includes electronic records)

Box 18 of 19 New Ventures Club Dinner, SIB, 9/21/2013

Box 18 of 19 OA Scheller Lunch, NMAH, 9/25/2013

Box 18 of 19 ASW (Various), 9/26-28/2013 (3 folders)

Box 18 of 19 APAC Presentation and Luncheon, NMNH, 9/27/2013

Box 18 of 19 NMAAHC Advisory Board Meeting, Capital Gallery Building, 10/9/2013

Box 18 of 19 Board of Regents Meeting, SIB, 10/21/2013

Box 18 of 19 IAMFA Annual Conference (Various), 10/21-24/2013

Box 18 of 19 SNB Fall Meeting (Various), 10/24-26/2013 (3 folders)

Box 18 of 19 Opening Dinner for *Damage Control: Art & Destruction Since 1950*, HMSG,
10/25/2013

Box 18 of 19 Kenyan Film, Panel Discussion, and Reception, NMAfA, 10/29/2013
(includes electronic records)

Box 19

Box 19 of 19 Smithsonian-UMD Seed Grant Program and Reception, SIB, 10/30/2013

Box 19 of 19 Campaign Steering Committee Meeting, NPM, 11/6/2013

Box 19 of 19 Latino Art Now Conference, DWRC, NMAI, 11/7-9/2013

Box 19 of 19 SCMP Reception for Mars Incorporated, DWRC, 11/12/2013

Box 19 of 19 SCMP Dinner for 3M, NMAH, 11/13/2013

Box 19 of 19 Smithsonian Gardens Volunteer Appreciation Day, NMNH, 11/18/2013

Box 19 of 19 Arts and Industries Building (AIB) Project Family Program: *Innovation
Explorations in Sound*, NZP, 11/16/2013

Box 19 of 19 OA Luncheon (Various), 11/21/2013

Box 19 of 19 Board of Regents Search Committee Meeting with Smithsonian Staff, HMSG,
11/22/2013

Box 19 of 19	Reception for Ford Foundation, Castle, 12/6/2013
Box 19 of 19	Secretary's Awards for Excellence, SIB, 12/11/2013
Box 19 of 19	Reception for Re/Max Gateway, SIB, 12/19/2013