



Smithsonian Institution Archives

## Departmental Records, 1999-2008, 2014-2015

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# Table of Contents

Collection Overview .....	1
Administrative Information .....	1
Descriptive Entry.....	1
Names and Subjects .....	1
Container Listing .....	2

## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Departmental Records
<b>Identifier:</b>	Accession 19-146
<b>Date:</b>	1999-2008, 2014-2015
<b>Extent:</b>	0.25 cu. ft. (1 half document box)
<b>Creator::</b>	National Museum of the American Indian. Collections Management Services
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 19-146, National Museum of the American Indian. Collections Management Services, Departmental Records

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## Descriptive Entry

This accession consists of records created and maintained by Gail Joice, Collections Manager, and document her work in managing the collections of the National Museum of the American Indian. Materials include correspondence, memoranda, conference papers, and policies and guidelines for the care and loan of museum collections.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Indians of North America -- Museums  
Museum loans  
Museums -- Collection management

### Types of Materials:

Manuscripts

### Names:

Joice, Gail

## Container Listing

### Box 1

Box 1 of 1	Cultural care protocols, 1999-2005
Box 1 of 1	Collections care, 2004-2005
Box 1 of 1	Collections policy and procedures, 2004-2005
Box 1 of 1	Collections management talks, 2005, 2008
Box 1 of 1	Paper - "Designing the Circle of Care at the National Museum of the American Indian" - National Archives and Records Administration (NARA) 20th Annual Preservation Conference, 2006
Box 1 of 1	Outgoing loans process, 2014-2015