



Smithsonian Institution Archives

Volunteer Program Records, circa 1967-2005

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Volunteer Program Records
Identifier:	Accession 19-219
Date:	circa 1967-2005
Extent:	1 cu. ft. (1 record storage box)
Creator::	Smithsonian Institution. Visitor Information and Associates' Reception Center
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 19-219, Smithsonian Institution. Visitor Information and Associates' Reception Center, Volunteer Program Records

Descriptive Entry

This accession consists of records documenting resources and tools for training docents at the Smithsonian Institution (SI) Building, commonly known as the Castle. Topics cover the institution's history including founder James Smithson, the Enid A. Haupt Garden, tours, and the architecture, and design of the facility. Materials include correspondence, brochures, books, newsletters, memoranda, news clippings, photographs, floor plans, drawings, and publications. Some records are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Museum docents
- Museum visitors
- Museums -- Educational aspects
- Tour guides (Persons)
- Visitors' centers

Types of Materials:

- Black-and-white photographs
- Books

Brochures
Clippings
Color photographs
Compact discs
Drawings
Electronic records
Floor plans
Manuscripts
Newsletters
Serials (publications)

Names:

Smithson, James, 1765-1829
Smithsonian Institution Building (Washington, D.C.)

Geographic Names:

Enid A. Haupt Garden (Washington, D.C.)

Container Listing

Box 1

- Box 1 of 1 "Octopus on the Mall" by Geoffrey T. Hellman -Book, Copied, Article - "A View of the Castle" by James M. Goode, 1967, 1976
- Box 1 of 1 SI Newsletters and Articles - The Torch, SI Magazine, Inside Smithsonian Research: Spring 2005 (Number 8), 1984, 1995-1996, 2001-2002, 2005
- Box 1 of 1 Docent Training - History of the Institution, Buildings and People, 1971, 1987-1989, 1997
- Box 1 of 1 Castle Tours - Building and Furnishings, Quadrangle, 1991, 2001-2002
- Box 1 of 1 Architecture and Design - Castle, Furnishings 1990, 2001
- Box 1 of 1 Enid A. Haupt Garden - History and Design, 1986-1987, 1991, 1995
- Box 1 of 1 News Release and Brochures, 1987, 1990, 1996, 2001
- Box 1 of 1 Docent Photographs, circa 1999
- Box 1 of 1 "Making of the American Capital" by Kenneth Bowling - Lecture, 1988
- Box 1 of 1 SI Timeline, 1996, 2001
- Box 1 of 1 The Smithsonian Mace and its Symbolism, by Walter Angst, 1984
- Box 1 of 1 Articles - Castle, Smithsonian, 1977, 1981
- Box 1 of 1 James Smithson - History, Pedigree, 1974, 1976, 1981, 1995
- Box 1 of 1 Correspondence and Memoranda, 1977-1982, 1988-1993, 1996, 2001
- Box 1 of 1 Resources, Fact Sheet, Guide and Map, undated (electronic records)