



# Smithsonian

*Institution Archives*

## Administrative Records, 2002-2018

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Administrative Records
<b>Date:</b>	2002-2018
<b>Identifier:</b>	Accession 21-003
<b>Creator::</b>	Smithsonian Institution. Office of the Chief Information Officer
<b>Extent:</b>	
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 21-003, Smithsonian Institution. Office of the Chief Information Officer, Administrative Records

### Use Restriction

Restricted for 15 years, until Jan-01-2034; Transferring office; 5/4/2001 memorandum, Johnstone to Bass; Contact reference staff for details.

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## Descriptive Entry

This accession consists of three pan-institutional listservs maintained by the Office of the Chief Information Officer. One listserv focused on digitization programs, another was intended for webmasters, and the third dealt with cultural heritage policy issues. The listservs were commonly used for announcements, questions, and discussions. All members of the listservs were able to post to their respective listserv. Materials are in electronic format.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Cultural property  
Information technology  
Museums -- Collection management  
Scanning systems  
Webmasters

### Types of Materials:

Electronic records

## Container Listing

Electronic Records	
Electronic Records	Digitization Program listserv, 2011-2018
Electronic Records	Webmasters listserv, 2002-2018
Electronic Records	Cultural Heritage: Theory in Policy and Practice listserv, 2006