



Smithsonian Institution Archives

Records, 1973-1979

Finding aid prepared by Smithsonian Institution Archives

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Records
Identifier:	Accession 81-033
Date:	1973-1979
Extent:	10 cu. ft. (10 record storage boxes)
Creator::	National Conservation Advisory Council
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 81-033, National Conservation Advisory Council, Records

Access Restriction

Box 7 contains materials restricted indefinitely; see finding aid. Contact reference staff for details.

Descriptive Entry

This accession consists of reports and correspondence in connection with the various study committees of the National Conservation Advisory Council (NCAC); and financial, chronologic, correspondence, and meeting files. These materials were created and maintained by David A. Shute, Executive Director of NCAC.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Conservation and restoration
Professional associations

Types of Materials:

Manuscripts

Names:

Shute, David A.

Container Listing

Box 1

Box 1 of 10	Plenary Council Meetings - November 19, 1973
Box 1 of 10	Plenary Council Meetings - March 25, 1974
Box 1 of 10	Plenary Council Meetings - November 20, 1974
Box 1 of 10	Plenary Council Meetings - April 30, 1975
Box 1 of 10	Plenary Council Meetings - December 3, 1975
Box 1 of 10	Plenary Council Meetings - March 31, 1976
Box 1 of 10	Plenary Council Meetings - November 17, 1976
Box 1 of 10	Plenary Council Meetings - March 30, 1977
Box 1 of 10	Plenary Council Meetings - November 16, 1977
Box 1 of 10	Plenary Council Meetings - March 22, 1978
Box 1 of 10	Executive Committee Meetings - May 30, 1974
Box 1 of 10	Executive Committee Meetings - November 19, 1974
Box 1 of 10	Executive Committee Meetings - January 24, 1975
Box 1 of 10	Executive Committee Meetings - March 5, 1975
Box 1 of 10	Executive Committee Meetings - April 11, 1975
Box 1 of 10	Executive Committee Meetings - April 29, 1975
Box 1 of 10	Executive Committee Meetings - October 24, 1975
Box 1 of 10	Executive Committee Meetings - January 26, 1976
Box 1 of 10	Executive Committee Meetings - October 8, 1976
Box 1 of 10	Executive Committee Meetings - November 16, 1976
Box 1 of 10	Executive Committee Meetings - February 2, 1977
Box 1 of 10	Executive Committee Meetings - June 2, 1977
Box 1 of 10	Executive Committee Meetings - September 23, 1977

Box 1 of 10 Executive Committee Meetings - November 15, 1977

Box 1 of 10 Executive Committee Meetings - March 21, 1978

Box 1 of 10 Executive Committee Meetings - July 26, 1978

Box 1 of 10 Executive Committee: General (March 1974-December 1975)

Box 1 of 10 Editorial Board (May 1975-August 1975)

Box 1 of 10 Membership Committee (August 1974-June 1975)

Box 1 of 10 Membership Policy (December 1975-October 1977)

Box 1 of 10 Membership Lists (November 1973-March 1978)

Box 1 of 10 Winterthur Conference, 1973

Box 1 of 10 Report Distribution files - "Conservation of Cultural Property in the United States"

Box 1 of 10 Report Distribution files - "Report of the Study Committee on Regional Centers" (June 1976-November 1976)

Box 1 of 10 Report Distribution files - "Conservation of Cultural Property in the United States" (May 1976-December 1977)

Box 1 of 10 Report Distribution files - "Report of the Study Committee on Regional Centers" (April 1976-December 1977)

Box 1 of 10 Report Distribution files - "Report of the Study Committee on Architectural Conservation" (May 1977-December 1977)

Box 2

Financial Files, Fiscal Years (FY) 1974, 1975, 1976

Box 2 of 10 Preliminary Budgets: FY 1974 and 1975

Box 2 of 10 Greenfield Village Account - FY 1975

Box 2 of 10 OMP Accounts Payable - travel - FY 1975

Box 2 of 10 OMP Accounts Payable - other than travel - FY 1975

Box 2 of 10 NMA/SRF/NCAC Contract #FC-5-48425

Box 2 of 10 SRF Travel FY 1975

Box 2 of 10 SRF General FY 1975

Box 2 of 10 Final Report FY 1975 Contract IFC-5-48425

Box 2 of 10	NMA (National Museum Act?)/SRF/NCAC Contract #FC-5-52599
Box 2 of 10	Printing FY 1976
Box 2 of 10	Postage FY 1976
Box 2 of 10	NMA/SRF/NCAC Contract #FC-5-52910 FY 1976
Box 2 of 10	NMA Correspondence FY 1976
Box 2 of 10	FY 1976 Supplies
Box 2 of 10	FY 1976 Other Services
Box 2 of 10	FY 1976 Editorial
Box 2 of 10	FY 1976 Printing
Box 2 of 10	FY 1976 Communications
Box 2 of 10	FY 1976 Postage
Box 2 of 10	FY 1976 Editorial
Box 2 of 10	FY 1976 Rental
Box 2 of 10	FY 1976 Travel (August 1975-January 1976)
Box 2 of 10	FY 1976 Travel (February 1976-May 1976)
Box 2 of 10	FY 1976 Travel (May 76-September 1976)
Box 2 of 10	FY 1976 Salaries and Benefits
Box 2 of 10	Quarterly Reports for FY 1976
Box 2 of 10	Final Report for FY 1976, Contract #FC-5-52910
	"Conservation of Cultural Property in the United States"
Box 2 of 10	Editor's Comments - January 1976
Box 2 of 10	1st Edited Draft - January 1976
Box 2 of 10	Final Draft-Preliminary Report - December 1975
Box 2 of 10	Comments on Final Draft - Preliminary Report
Box 2 of 10	ExCo - Drafts for Council Report
Box 2 of 10	Council Report: Drafts 1, 2, 3, 4, 5

Box 2 of 10 Comments on Drafts 2, 4, 5
Box 2 of 10 Statistical Information for Council Report
Box 2 of 10 Narrative Information for Council Report
Box 2 of 10 Comments on Published Version

Box 3

Box 3 of 10 FY 1977 NMA/SRF/NCAC Contract #FC-6-67336
Box 3 of 10 FY 1977 SRF General
Box 3 of 10 FY 1977 Travel
Box 3 of 10 FY 1977 Rental
Box 3 of 10 FY 1977 Communications
Box 3 of 10 FY 1977 Postage
Box 3 of 10 FY 1977 Printing
Box 3 of 10 FY 1977 Editorial
Box 3 of 10 FY 1977 Other Services
Box 3 of 10 FY 1977 Supplies
Box 3 of 10 FY 1977 Salaries and Benefits
Box 3 of 10 FY 1977 Quarterly Reports
Box 3 of 10 Final Report for FY 1977 Contract #FC-6-67336
Box 3 of 10 FY 1978 NMA/NCAC/American Association of Museums (AAM) Contract
 #FC-70956200
Box 3 of 10 FY 1978 AAM/Overhead
Box 3 of 10 FY 1978 Xerox
Box 3 of 10 FY 1978 Rental
Box 3 of 10 FY 1978 Contractual Services
Box 3 of 10 FY 1978 Printing
Box 3 of 10 FY 1978 Supplies

Box 3 of 10 FY 1978 Other Services

Box 3 of 10 FY 1978 Postage

Box 3 of 10 FY 1978 Communications

Box 3 of 10 FY 1978 Travel

Box 3 of 10 FY 1978 Salaries and Benefits

Box 3 of 10 FY 1978 Accounts Record

Box 3 of 10 FY 1978 Quarterly Reports

Box 3 of 10 Final Report for FY 1978 Contract #FC-70956200

Box 3 of 10 Financial Chron. (October 1, 1977 - September 1, 1978)

Box 3 of 10 Bank Statements FY 1978

Box 3 of 10 Canceled Checks and Check Stubs (December 9, 1978 - September 1, 1978)

Box 4

 Study Committee on Regional Centers

Box 4 of 10 Regional Centers (RC) Committee

Box 4 of 10 Regional Centers - MB Letters, March 1974

Box 4 of 10 RC Survey Responses

Box 4 of 10 RC Survey

Box 4 of 10 Regional Centers Guidelines

Box 4 of 10 RC Report - original version sent to printers

Box 4 of 10 Comments on December 29, 1975 Draft

Box 4 of 10 Final Report from RC study committee to NCAC

Box 4 of 10 RC Report - November 1975

Box 4 of 10 RC Report - January 1976 (as submitted to Editor)

Box 4 of 10 RC Report - December 1975

 Study Committee on Architectural Conservation

Box 4 of 10 Architectural Committee Report Draft #1 - July 1976
Box 4 of 10 Draft #2 - October 1976
Box 4 of 10 Draft #3 and Comments
Box 4 of 10 Draft #5
Box 4 of 10 Committee member suggestions for Draft #1
Box 4 of 10 Comments on Draft #1
Box 4 of 10 Council comments on Drafts

Box 5

Study Committee on Libraries and Archives
Box 5 of 10 L&A 1974 - education subcommittee material
Box 5 of 10 Libraries and Archives Committee (February 1975 - November 1978)
Box 5 of 10 Libraries and Archives Draft Reports
Box 5 of 10 Comments on March 1978 Draft
Box 5 of 10 November 1978 Final Draft for Libraries and Archives Report
Study Committee on Scientific Support for Conservation
Box 5 of 10 Science Committee, formerly Research and Publications
Box 5 of 10 Needs in Research - 1975 & 1976 Drafts and Comments
Box 5 of 10 December 1976 Draft Report
Box 5 of 10 January 1978 Draft Report
Box 5 of 10 June 1978 Draft Report
Box 5 of 10 September 1978 Draft Report
Box 5 of 10 Comments on September 1978 Draft Report
Box 5 of 10 January 1979 Feller Draft of Science Report
Box 5 of 10 March 1979 Draft Report and Comments

Box 6

Committee on a National Institute for Conservation

Box 6 of 10	General File #1
Box 6 of 10	January 1977 Draft
Box 6 of 10	March 1977 Draft
Box 6 of 10	September 1977 Draft
Box 6 of 10	November 1977 Draft
Box 6 of 10	Comments on November 1977 Draft
Box 6 of 10	March 1978 Draft
Box 6 of 10	Comments on March 1978 Draft
Box 6 of 10	General File #2
	Study Committee on Education and Training
Box 6 of 10	Education and Training Composite report - October 23, 1975
Box 6 of 10	Training Programs in Conservation
Box 6 of 10	Role of a National Institute
Box 6 of 10	Standards in Conservation
Box 6 of 10	Curator Education
Box 6 of 10	Conservation Training in Special Fields
Box 6 of 10	Subcommittee on Consciousness Raising
Box 6 of 10	Subcommittee on Archaeological Conservation
Box 6 of 10	Drafts for Committee Report
Box 6 of 10	Subcommittee on Winterthur Transcript
Box 6 of 10	Working Papers
Box 6 of 10	Comments on March 1979 Draft
Box 6 of 10	May 1979 Draft
Box 6 of 10	September 1979 Draft
Box 6 of 10	Draft approved by Editorial Review Panel

Box 7

Chronological Files

- Box 7 of 10 FY 1974 (January 1, 1974 to June 30, 1974)
- Box 7 of 10 FY 1975 (July 1, 1974 to June 30, 1975)
- Box 7 of 10 FY 1976 (July 1, 1975 to December 31, 1975)
- Box 7 of 10 FY 1976 (January 1, 1976 to March 31, 1976)
- Box 7 of 10 FY 1976 (April 1, 1976 to July 15, 1976)
- Box 7 of 10 FY 1976 (August 19, 1976 to September 30, 1976)
- Box 7 of 10 FY 1977 (October 1, 1976 to October 31, 1976)
- Box 7 of 10 Chron File January 1, 1978 - Closed - April 30, 1978
- Box 7 of 10 Chron File October 1, 1977 - Closed - December 31, 1977

Correspondence Files

- Box 7 of 10 Non-Members - FY 1974 - July 1973 - June 1974
- Box 7 of 10 Non-Members - FY 1975 - July 1, 1974 - June 30, 1975
- Box 7 of 10 Non-Members - A through D - 1975 - June 30, 1976
- Box 7 of 10 Non-Members - A through D - July 1976 - September 1977
- Box 7 of 10 Non-Members - E through L - 1975 - June 30, 1976
- Box 7 of 10 Non-Members - E through L - July 1976 - September 1977
- Box 7 of 10 Non-Members - M through Z - 1975 - June 30, 1976
- Box 7 of 10 Non-Members - J through Z - August 1976 - September 1977
- Box 7 of 10 Members - FY 1973-FY 1974 [PERMANENTLY RESTRICTED]
- Box 7 of 10 Members - FY 1975 - July 1, 1974 - June 30, 1975
- Box 7 of 10 Committee Members - A through J - June 30, 1976
- Box 7 of 10 Committee Members - K through Z - August 1976 - September 1977
- Box 7 of 10 Committee Members - A through J - July 1976 - September 1977

- Box 7 of 10 Committee Members - K through Z - ENDING June 31, 1976
- Box 7 of 10 Formal Letters of Invitation
- Box 7 of 10 Multi-recipient letters/memos - March 1976 - September 1977
- Box 7 of 10 Correspondence: Norbert Baer
- Box 7 of 10 Correspondence: Robert L. Feller - April 1975 -June 30, 1976
- Box 7 of 10 Correspondence: John Wright
- Box 7 of 10 Janette Gamble: Personal
- Box 7 of 10 Marilyn Cooperman: Personal
- Box 7 of 10 F. Christopher Rieck: Personal
- Box 7 of 10 Gretchen Gayle: Personal
- Box 7 of 10 Gretchen Gayle: Personal
- Box 7 of 10 Correspondence: Paul N. Perrot - December 1973 - June 30, 1976
- Box 8
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - Advisory Council on Historic Preservation
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - Conservation Center (Inst. Fine Arts)
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - Cooperstown Graduate Programs
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - A.P.T.
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - National Endowment for the Arts
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - National Trust for Historic Preservation in the United States
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - Washington Region Conservation Guild Winterthur Museum
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - International Institute for Conservation (IIC)
- Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - International Centre Committee - Folder #1: 1974 - Spring 1975

Box 8 of 10 Transcript - June 1973 - Conservation Training Symposium - International Centre Committee - Folder #2: 1975 Continued

Box 8 of 10 Regional Center Survey, 1976

Box 8 of 10 Mailing lists - NCAC and updates - RETIRED

Box 8 of 10 Five Year Plan for NCAC - RETIRED

Box 8 of 10 Committee on Energy / Ad Hoc Committee

Box 8 of 10 Energy Statement Copies

Box 9

Miscellaneous

Box 9 of 10 Committee on Natural History Collections

Box 9 of 10 Belmont Conference Center

Box 9 of 10 Canadian Contacts, etc.

Box 9 of 10 Congress - Communications with, and related matters

Box 9 of 10 Applications: Miscellaneous

Box 9 of 10 Gulbenkian & Related

Box 9 of 10 Impact on Profession Caused by Creation of National Institute of Conservation

Box 9 of 10 International Card Index on Training in Conservation of Cultural Property

Box 9 of 10 Kress Foundation

Box 9 of 10 Legislation - Land & Water Conservation Fund

Box 9 of 10 Legislation - Museum Services Institute

Box 9 of 10 Letterhead

Box 9 of 10 Office of Museum Programs - General Propaganda

Box 9 of 10 Opinion File

Box 9 of 10 Reports - Advisory, work, etc.

Box 9 of 10 Report - A Handbook for Architectural Students

Box 9 of 10 Report - I. I. C. - A. G. & Related

- Box 9 of 10 Report - National Conservation Institute: A Personal Concept, by Organ
- Box 9 of 10 Report - Painted Surfaces
- Box 9 of 10 Report - West Coast Conservation
- Box 9 of 10 Surveys
- Box 9 of 10 Training Program Brochure (product of E&T Comm.)
- Individual Correspondence
- Box 9 of 10 Multi-Recipient Letters/Memos - October 1, 1977 - August 31, 1978 - CLOSED
- Box 9 of 10 Correspondence: Robert L. Feller - CLOSED December 31, 1977
- Box 9 of 10 Correspondence: Paul N. Perrot - July 1, 1976 - CLOSED December 31, 1977
- Box 9 of 10 Correspondence: Edward M. Gilvert - CLOSED December 1975
- Organizational Correspondence
- Box 9 of 10 American Institution for Conservation (AIC) - Annual Meeting, 1978
- Box 9 of 10 AIC Education Affairs Committee
- Box 9 of 10 AIC Through 1979
- Box 9 of 10 AAM / International Council of Museums (ICOM) - 1972 - June 30, 1976
- Box 9 of 10 AAM / ICOM - 1975-1976
- Box 9 of 10 AAM Annual Meeting - March 29, 1976
- Box 9 of 10 AIC Meeting - Mexico 1975
- Box 9 of 10 AIC
- Box 10
- Box 10 of 10 Architectural Task Force Report: Draft 4
- Box 10 of 10 Architectural Task Force Report: Draft 3
- Box 10 of 10 Architectural Task Force Report: Final Drafts
- Box 10 of 10 Task Force on Architectural Conservation

- Box 10 of 10 Education & Training Committee 1974 - 1978
- Box 10 of 10 Education & Training Committee - DOE Action File: Correspondence - re: Mandatory Thermostat Controls
- Box 10 of 10 Education & Training Committee - DOE Action File: Testimony and Hearings - re: Mandatory Thermostat Controls
- Box 10 of 10 Education & Training Committee - DOE Action File - re: Energy Performance Standards for New Buildings
- Box 10 of 10 June 21-22, 1979 meeting of the Committee on Provision of Conservation Treatment Services
- Box 10 of 10 October 29-30, 1979 meeting of the Committee on Provision of Conservation Treatment Services (PCTS)
- Box 10 of 10 Draft Chapters - Committee member assignments from June 22, 1979, meeting PCTS
- Box 10 of 10 Draft Chapters - Council Comments on Draft V - CTS
- Box 10 of 10 PCTS - Complete Draft #1
- Box 10 of 10 PCTS - Draft #4 - CTS Report
- Box 10 of 10 Regional Centers Committee - Regional Centers Seminar (NEA Grant) February 13-14, 1978