



# Smithsonian Institution Archives

## Records, 1963-1979

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Records
<b>Identifier:</b>	Accession 82-018
<b>Date:</b>	1963-1979
<b>Extent:</b>	19 cu. ft. (19 record storage boxes)
<b>Creator::</b>	Smithsonian Institution. Office of Programming and Budget
<b>Language:</b>	Language of Materials: English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 82-018, Smithsonian Institution. Office of Programming and Budget, Records

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## Descriptive Entry

This accession consists of the records of the Office of Programming and Budget and include correspondence, memoranda, meetings, reports, budgets, personnel task force materials, travel records, visitor statistics, and zero base budgets.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Budget
- Budget process
- Legislative hearings -- United States
- Museum finance
- Museums -- Administration

### Types of Materials:

- Manuscripts

## Container Listing

### Box 1

Box 1 of 19	Administrative Services
Box 1 of 19	Inventory Report
Box 1 of 19	Inventory Report of SI Programs
Box 1 of 19	Policy (SI - Smithsonian Institution)
Box 1 of 19	Arts & Humanities
Box 1 of 19	Art Quarterly
Box 1 of 19	Archives, SI
Box 1 of 19	Archives of American Art
Box 1 of 19	Architectural Records Project
Box 1 of 19	Appropriation Transfers
Box 1 of 19	Appropriation Language Changes, Titles and Symbols
Box 1 of 19	Anacostia Neighborhood Museum (2 folders)
Box 1 of 19	American Studies
Box 1 of 19	Aircraft
Box 1 of 19	Agenda Office Status Reports
Box 1 of 19	Administrative Services
Box 1 of 19	COAO (Council of Administrative Officers)
Box 1 of 19	Administrative Control of Funds
Box 1 of 19	Academic Studies (2 folders)
Box 1 of 19	Accounting Division
Box 1 of 19	Assistant Secretary for Administration
Box 1 of 19	Assistant Secretary for History and Art
Box 1 of 19	Assistant Secretary for Museum Programs

Box 1 of 19 Assistant Secretary for Public Service

Box 1 of 19 Assistant Secretary for Science

Box 1 of 19 Associates (SI)

Box 2

Box 2 of 19 Astrophysical Observatory, 1969-1977 (3 folders)

Box 2 of 19 Auditorium and Meeting Rooms

Box 2 of 19 Audits, Office of

Box 2 of 19 Automatic Data Processing (2 folders)

Box 2 of 19 Automatic Data Processing (OMB - Office of Management and Budget Schedules)

Box 2 of 19 Beautification of Mall

Box 2 of 19 Belmont Conference Center

Box 2 of 19 Belmont Priorities Conference

Box 2 of 19 Ohlen Boyd's Subject File

Box 2 of 19 Budget and Program Newsletter

Box 2 of 19 Budget Reform

Box 2 of 19 Budget Projection System (2 folders)

Box 3

Box 3 of 19 Buildings Management Department, 1958-1974 (2 folders)

Box 3 of 19 Buildings Management Department Implementation Study (3 folders)

Box 3 of 19 Buildings Management Department Communication Services

Box 3 of 19 BYWORD

Box 3 of 19 Carrousel Project

Box 3 of 19 Smithsonian Center for Short-lived Phenomena, 1968-1977 (3 folders)

Box 3 of 19 Center for the Study of Man

Box 3 of 19 Charges (Change in basis of service funding)

Box 3 of 19 Charts and Graphs

Box 3 of 19 Chesapeake Bay Center for Environmental Studies, 1975-1979

Box 4

Box 4 of 19 Chesapeake Bay Center for Environmental Studies, 1965-1974

Box 4 of 19 Child Care Center

Box 4 of 19 Codes - Organizational (2 folders)

Box 4 of 19 Collaboration with other Agencies (General file)

Box 4 of 19 Committee on Library Memorials

Box 4 of 19 Communication Program (SI) 1968

Box 4 of 19 Office of Computer Services

Box 4 of 19 Computer Study, 1975-1976 (2 folders)

Box 4 of 19 Congressional Committees

Box 4 of 19 Congressional Correspondence (2 folders)

Box 4 of 19 Conservation Analytical Laboratory

Box 4 of 19 Constant Dollars

Box 4 of 19 Construction Policy

Box 4 of 19 Cooper-Hewitt Museum of Design (2 folders)

Box 4 of 19 COSATI (Committee on Scientific and Technological Information)

Box 4 of 19 Cost Reduction

Box 5

Box 5 of 19 Smithsonian Council (2 folders)

Box 5 of 19 Delegation of Authority

Box 5 of 19 Development Office (Gen. 1969- )

Box 5 of 19 Director of Support Activities

Box 5 of 19 Domestic Study Tours

Box 5 of 19 Duplicating (General)

Box 5 of 19 Elementary and Secondary Education, Office of

- Box 5 of 19 Department of Education - Education Data Submitted to OMB with Budget Schedules
- Box 5 of 19 Employment Reports (General), 1963- (4 folders)
- Box 5 of 19 Environmental Sciences, Office of - Subject
- Box 5 of 19 Environmental Sciences Program (General) (2 folders)
- Box 5 of 19 Environmental Activities (OMB Special Analysis)

Box 6

- Box 6 of 19 Environmental Activities (OMB Special Analysis) II
- Box 6 of 19 Equal Opportunity Action Plan
- Box 6 of 19 Equal Opportunity
- Box 6 of 19 Evaluations - SI Manual, Incentive Awards, etc,
- Box 6 of 19 Executive Committee - Topics and Minutes
- Box 6 of 19 Executive Positions
- Box 6 of 19 Exhibits (2 folders)
- Box 6 of 19 Exhibits Central, Office of
- Box 6 of 19 Committee on Future of Exhibits
- Box 6 of 19 Exhibits - Rearticulation (2 folders)
- Box 6 of 19 Exhibits Planning and Budgeting
- Box 6 of 19 Exhibits Planning and Budgeting FY 1975
- Box 6 of 19 Facilities Planning and Engineering Services
- Box 6 of 19 Federal Pay Systems
- Box 6 of 19 Financial Management
- Box 6 of 19 Folklife Activities
- Box 6 of 19 III Foreign Currencies (International)

Box 7

- Box 7 of 19 IV Special Foreign Currency Program

Box 7 of 19	Foreign Study Tours
Box 7 of 19	Forms
Box 7 of 19	Fort Pierce
Box 7 of 19	Functions Statements
Box 7 of 19	Ad hoc Committee on Futures Research
Box 7 of 19	Freer Gallery of Art
Box 7 of 19	GAO Audit - FY 1977
Box 7 of 19	General Counsel
Box 7 of 19	GSA Reimbursable Work Authorization
Box 7 of 19	Grants and Contracts
Box 7 of 19	HEALTH (General File)
Box 7 of 19	Joseph Henry Papers
Box 7 of 19	Smithsonian Institution Historical Growth
Box 7 of 19	Hillwood Estate
Box 7 of 19	Joseph H. Hirshhorn Museum & Sculpture Garden, 1970-1979 (3 folders)
Box 7 of 19	Horticulture
Box 7 of 19	House Investigative Study - FY 1977
Box 7 of 19	Hughes Report
Box 7 of 19	IBM runs
Box 7 of 19	Information Guide Program, 1968-
Box 8	
Box 8 of 19	Instructions (Special)
Box 8 of 19	Insurance
Box 8 of 19	International Activities
Box 8 of 19	International Exchange Service
Box 8 of 19	Investment Accounting Division



Box 8 of 19 Job Opportunities - Title X

Box 8 of 19 Job Referrals

Box 8 of 19 Labor Standards Laws, Enforcement

Box 8 of 19 Legal Authorization - GAO Lapis

Box 8 of 19 Legal History

Box 8 of 19 Legal Miscellaneous

Box 8 of 19 Legislation (Hearings, Bills, Miscellaneous)

Box 8 of 19 Legislative History

Box 8 of 19 Libraries (3 folders)

Box 8 of 19 Living Historical Farms

Box 8 of 19 Long Distance Telephone Calls

Box 8 of 19 Magazine, Smithsonian Institution

Box 8 of 19 Mail

Box 8 of 19 Mall Site

Box 8 of 19 Management Improvement and Cost Reduction

Box 9

Box 9 of 19 Management Improvement and Cost Reduction-II

Box 9 of 19 Management Analysis Office

Box 9 of 19 Management Surveys General

Box 9 of 19 Meetings - Fiscal and Administrative Officers

Box 9 of 19 Mid American Center - Hot Springs, Arkansas April 1969

Box 9 of 19 Motor Vehicle

Box 9 of 19 Museum of African Art

Box 9 of 19 Museum of History and Technology (2 folders)

Box 9 of 19 Museum of Natural History (3 folders)

Box 10

Box 10 of 19 Museum of Natural History

Box 10 of 19 Office of Museum Programs

Box 10 of 19 Museum Services

Box 10 of 19 Museum Shops (Private Funds)

Box 10 of 19 Names

Box 10 of 19 National Air and Space Museum [see also Box 18]

Box 10 of 19 National Anthropological Film Center

Box 10 of 19 [National Armed Forces Advisory Board - see Box 18]

Box 10 of 19 [National Collection of Fine Arts (NCFA) - see Boxes 18-19]

Box 10 of 19 [National Gallery of Art - see Box 19]

Box 10 of 19 [National Portrait Gallery (NPG) - see Box 19]

Box 10 of 19 National Zoological Park (2 folders) [see also Box 19]

Box 10 of 19 NCFA and NPG Restaurant

Box 10 of 19 Night Openings

Box 10 of 19 Oceanography (2 folders)

Box 11

Box 11 of 19 OMB General Correspondence

Box 11 of 19 Organization and Functions (1969 Changes)

Box 11 of 19 SI Organizational Charts

Box 11 of 19 Overhead (Administrative Fees)

Box 11 of 19 Overseas Activities (1968 - )

Box 11 of 19 Overseas Employment

Box 11 of 19 Overseas Travel 1969 (2 folders)

Box 11 of 19 Overtime

Box 11 of 19 Oversight Hearings

Box 11 of 19 Pending Legislation

Box 11 of 19 Pennsylvania Avenue Commission (Temp)  
Box 11 of 19 Division of Performing Arts, 1969-1975 (4 folders)  
Box 11 of 19 Permanent Review Subcommittee  
Box 11 of 19 Personnel Task Force  
Box 11 of 19 Personnel Division  
Box 11 of 19 Planning Programming and Budget

Box 12

Box 12 of 19 Planning Programming and Budget  
Box 12 of 19 Photographic Services Division  
Box 12 of 19 Office of Plant Services (2 folders)  
Box 12 of 19 Policy (SI)  
Box 12 of 19 Postal Costs  
Box 12 of 19 Press, Smithsonian Institution (3 folders)  
Box 12 of 19 Printing (1969 - )  
Box 12 of 19 Programming and Budget Requisitions  
Box 12 of 19 Programming and Budget, Office of General (I)  
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Box 12 of 19 Property Management

Box 13

Box 13 of 19 Office of Protection Services  
Box 13 of 19 Public Affairs  
Box 13 of 19 Public Relations  
Box 13 of 19 Public Service (3 folders)  
Box 13 of 19 Questionnaires  
Box 13 of 19 RBL - Greenhouse  
Box 13 of 19 Federal Recreation Association - OPB

- Box 13 of 19            Radiation Biology Laboratory
- Box 13 of 19            Regents, Financial Statements and Newsletters (3 folders)
- Box 13 of 19            Registrar, Office of
- Box 13 of 19            Reimbursements
- Box 13 of 19            Renwick Gallery of Art

Box 14

- Box 14 of 19            Research Awards (2 folders)
- Box 14 of 19            Research (General), 1960-1977 (2 folders)
- Box 14 of 19            Research and Development (OMB Budget Schedule)
- Box 14 of 19            Research - NSF Report FY 1977, 1978, 1979
- Box 14 of 19            Research - NSF Report FY 1976, 1977, 1978
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- Box 14 of 19            Research - NSF Report FY 1974, 1975, 1976
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- Box 14 of 19            Research - NSF Grants to Smithsonian (1965- )
- Box 14 of 19            Research - NSF Reports, 1972, 1973, 1974
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- Box 14 of 19            Research - NSF Reports, 1969, 1970, 1971
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- Box 14 of 19            Research Institute on Immigration and Ethnic Studies (RIIES)
- Box 14 of 19            Resident Associates
- Box 14 of 19            Ripley Correspondence
- Box 14 of 19            Safety Reports

Box 15

- Box 15 of 19            Science Information Exchange, 1933-1977 (4 folders)

- Box 15 of 19 Office of the Secretary (2 folders)
- Box 15 of 19 Secretary's Reserve, 1971-1973 (3 folders)
- Box 15 of 19 Secretary's Program Report (2 folders)
- Box 15 of 19 Office of Seminars

Box 16

- Box 16 of 19 SI Service Center (SISC)
- Box 16 of 19 Silver Hill Facility
- Box 16 of 19 Simmon's Materials
- Box 16 of 19 SITES (Smithsonian Institution Traveling Exhibition Service)
- Box 16 of 19 Smithsonian Institution (General)
- Box 16 of 19 Smithsonian Research Foundation
- Box 16 of 19 Social Security
- Box 16 of 19 Space (Also Subfile on Rent) (3 folders)
- Box 16 of 19 Special Events (November 1969)
- Box 16 of 19 Special Purpose Funds
- Box 16 of 19 Statistical Tables (1968-1971) (2 folders)
- Box 16 of 19 Statistical Tables (1964-1967) (2 folders)
- Box 16 of 19 Statistics

Box 17

- Box 17 of 19 Steering Committee (Executive)
- Box 17 of 19 Stock Catalog
- Box 17 of 19 Office of Supply Services
- Box 17 of 19 Support Resources
- Box 17 of 19 Technical Facilities
- Box 17 of 19 Television
- Box 17 of 19 Training (Technicians, Subprofessionals, General)

- Box 17 of 19            Transfer of Fellowships Funding
- Box 17 of 19            Travel
- Box 17 of 19            Office of Treasurer (1969 - )
- Box 17 of 19            Treasurer's Annual Report
- Box 17 of 19            Tropical Research Institute, 1960-1977 (4 folders)

Box 18

- Box 18 of 19            Uniforms
- Box 18 of 19            Utilities
- Box 18 of 19            Visitor's Center (Union Station Study)
- Box 18 of 19            Visitor's Survey (Bur., Soc., Sci., Res.) (2 folders)
- Box 18 of 19            Volunteers
- Box 18 of 19            Woodrow Wilson Center for International Scholars (2 folders)
- Box 18 of 19            Workmen's Compensation
- Box 18 of 19            Zero Base Budget
- Box 18 of 19            National Air and Space Museum (3 folders)
- Box 18 of 19            National Armed Forces Advisory Board
- Box 18 of 19            National Collection of Fine Arts

Box 19

- Box 19 of 19            National Collection of Fine Arts
- Box 19 of 19            National Gallery of Art
- Box 19 of 19            National Portrait Gallery
- Box 19 of 19            National Zoological Park (3 folders)