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Subject Files, 1977-1980

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Subject Files
Identifier:	Accession 86-069
Date:	1977-1980
Extent:	2.5 cu. ft. (2 record storage boxes) (1 document box)
Creator::	Smithsonian Institution. Assistant Secretary for Museum Programs
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 86-069, Smithsonian Institution, Assistant Secretary for Museum Programs, Subject Files

Descriptive Entry

This accession consists of records created and maintained for the Executive Assistant, William N. Richards, Jr. (WNR), Office of the Assistant Secretary for Museum Programs.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Museums -- Administration

Types of Materials:

Manuscripts

Names:

Richards, William N., Jr.

Container Listing

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- Box 1 of 3 51. General Accounting 1978
- Box 1 of 3 52. Audits, Office of - Schedule for FY 1982
- Box 1 of 3 52. Audits, Office of, 1978
- Box 1 of 3 53A. Shops, Smithsonian, 1979
- Box 1 of 3 53. Business Managers Group; Council, 1979
- Box 1 of 3 53. Business Representatives, 1980 (Entire folder signed by WNR)
- Box 1 of 3 54. Support Activities 1978 - Changed in 1979 to Facilities Services
- Box 1 of 3 66. Personal and other correspondence, 1978-1980
- Box 1 of 3 68. Archives, 1979
- Box 1 of 3 69. Libraries, SI - General, 1979
- Box 1 of 3 69C. Libraries, SI - Director's Office, 1979 (Maloy)
- Box 1 of 3 69A. Libraries, SI - Sixth Floor National Museum of History and Technology (NMHT) Planning 1978 and Dibner
- Box 1 of 3 69. Libraries, SI - General, 1980, 1981
- Box 1 of 3 69. WNR - SI Libraries: Dibner, 1978
- Box 1 of 3 File with 69, Libraries: Newspaper Subscriptions, A&I and SI 1979 (Newspapers acquired through SIL - Smithsonian Institution Libraries)
- Box 1 of 3 69. Libraries, SI (SIL) - General, 1978
- Box 1 of 3 71. South Group Buildings Manager, 1979
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Box 1 of 3 71. South Group Building Managers July - December 1976

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Box 1 of 3 71. South Group Building Managers - January-November, 1977

Box 1 of 3 72A. Building Managers' Council, 1979-1981

Box 1 of 3 72A. Building Managers' Council, 1978

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Box 1 of 3 74A. Special Collections Inventory, FY 1979

Box 1 of 3 74A. Special Collections Management/Inventory - NMHT, 1978, 1979

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- Box 1 of 3 74. Office of the Registrar, 1978 (2 folders)
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- Box 2 of 3 74. Office of the Registrar 1979 (see also 1978)
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- Box 2 of 3 74A-81 Collection Inventory Status Reports, 1980-1982
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- Box 2 of 3 76. Exhibits Central, Office of, 1980-1981
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- Box 2 of 3 83. OFPES (Office of Facilities, Planning and Engineering Service) Projects, 1977-1978 (Important to A&I Building)
- Box 2 of 3 86A. Museum Programs - Inter-Office Correspondence, 1979
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- Box 2 of 3 90. Museum Programs Training Programs (Management Workshop), 1978
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- Box 2 of 3 92. Psychological Studies (Dr. Wolf), 1980, 1981 (New: Museum Evaluation)

- Box 2 of 3 92. Psychological Studies (Dr. Wolf), 1979
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- Box 2 of 3 105. Museum Programs Internships and Training, 1978-1979
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- Box 2 of 3 120. WNR - National Museum Act - Contracts Work File, 1970-1977
- Box 2 of 3 121. NMA (National Museum Act) - Miscellaneous (mostly letters about grants, reports, etc.), 1980
- Box 2 of 3 121. 1981 NMA Grant Applications for FY 1981 (March)
- Box 2 of 3 NEA Museums Application Guidelines, FY 1981
- Box 2 of 3 NEH Program Announcement, 1978-1979
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- Box 2 of 3 121. NMA Legislative - Arts & Humanities Act of 1980

- Box 2 of 3 121. NMA Personnel, 1980
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- Box 2 of 3 121. 1981 NMA Project Summaries, November 1980
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- Box 2 of 3 124. NMA Cooperstown Graduate Program, January 18-20, 1979
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- Box 2 of 3 131. Museum Support Center - General 1979 (see also legislative background, MSC)
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- Box 3 of 3 131. MSC resources requested (collection storage, other equipment, CAL additional staffing), 1979
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- Box 3 of 3 131. Museum Support Center Budget data - 1977-1978 (see also equipment)
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